

BURWELL MASTERPLAN WORKING PARTY - TERMS OF REFERENCE

1.0 CONSTITUTION

1.1 The Burwell Masterplan Working Party, appointed by Development and Transport Sub-Committee, shall comprise three elected Members.

1.2 The Working Party will continue until April 2012.

1.3 It is anticipated that one co-optee from Cambridgeshire County Council and one Parish Council co-optee will be appointed by the Working Party.

2.0 OBJECTIVES

2.1 To oversee the development of the Burwell Masterplan.

2.2 To ensure effective and meaningful dialogue and consultation during the development of the Masterplan.

3.0 TERMS OF REFERENCE

The Working Party's terms of reference shall be to advise the Development and Transport Sub-Committee in relation to:

3.1 The progress towards an agreed draft Masterplan in accordance with agreed timetable and project plan.

3.2 Recommendations related to key policy issues requiring Sub-Committee direction in the formulation of the Masterplan.

3.3 To advise and support the Head of Planning & Sustainable Development Services, with the smooth implementation of the formulation of the draft plan, specifically:

- the consultation events prior to finalisation of draft
- liaison with the Parish Council and Cambridgeshire County Council
- other relevant issues as they arise during the formulation process
- progress reports to Development and Transport Sub-Committee, where appropriate.

When undertaking the actions referred to above, the Working Party may invite interested parties, stakeholders, Members and co-optees to address it, deliver presentations and/or answer questions.