



Communities and Partnerships service half year report 2023 to 2024

Performance measure	Target and reporting timescale	Half year update
Management of Section 106, Community Fund and Facilities Improvement Grant Schemes staff	As required, annually	<p>Grant enquiries answered and assistance given to Parish Councils and community groups regarding potential applications.</p> <p>5 Community Fund Grants awarded to:</p> <ul style="list-style-type: none">- Isleham Community Pantry £750- Blue Smile £1,000- Safe Soulmates £725- Petals £1,000- Babylon Arts £1,000 <p>1 Facilities Improvement Grant awarded to:</p> <ul style="list-style-type: none">- Swaffham Prior play area £10,000 <p>4 S106 Grants awarded to:</p> <ul style="list-style-type: none">- Burwell Parish Council (Westhorpe play area project - kerb/path) £10,115- Burwell Parish Council (Westhorpe play area) £10,000- Witchford Playing Fields Association (Social club community garden improvements) £29,000- Fordham Parish Council (Bus Shelters) £5,054.74 <p>Proactive promotion of funding opportunities (including events and funding streams) to community organisations and Parish Councils.</p>

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Conduct formal reviews of Service Level Agreements between the Council and 2 community and voluntary organisations during 2023 to 2024	100%, annually	Reviews in progress and on track.
Delivery of one Parish Council conference by end of March 2024	100%, annually	Parsh Conference to take place in November 2023.
Review and adopt the Council's Community Engagement Strategy by 31 March 2024	As identified, annually	Review of strategy in progress and on track.
Promote Explore East Cambs website and brand, produce one digital marketing strategy for Explore East Cambs and work with the Open Spaces team to carry out improvements to ECDC owned visitor signboards around the district by 31 March 2024	As identified, annually	<p>Visitor signboard improvements project in progress and on track.</p> <p>Explore East Cambs website continually updated. Engagement with establishments and parish councils undertaken to inform any required changes. All new information received following engagement has been added to website.</p> <p>Request for Quotations (RFQ) for digital marketing strategy for the Explore East Cambs website issued in April 2023 however no feasible responses received. RFQ amended and re-issued in October 2023.</p>
Delivery of East Cambs Youth Strategy and Year 3 of the Youth Action Plan by March 2024 and support the delivery of 3 East Cambs youth days by 31 March 2024	As identified, annually	<p>Action Plan delivery in progress and all on track.</p> <p>3 x Youth Fusion events successfully delivered in Soham, Bottisham and Littleport during summer 2023.</p>

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Review the Council's Vulnerable Community Strategy by March 2024	As identified, annually	Review of strategy in progress and on track.
Ensure that all Assets of Community Value nominations are processed in accordance with the statutory obligations under the Localism Act and that a decision is made within 8 weeks of receipt of application	100%, annually	<p>5 Assets of Community Value nominations were received by the Council and all processed within the required timescales.</p> <p>The Assets of Community Value nominations processed were: 44 – Sutton Priors field surgery – accepted but removed followed listing review 45 – Isleham community orchard - rejected 46 – Isleham railway nature reserve – rejected 47 – Isleham community orchard – accepted 48 – Isleham railway nature reserve – accepted</p> <p>Annual review of ACV protocol and appendices completed by end of August 2023, as recommended by internal audit.</p>
Manage Service Level Agreements between the Council and 2 community and voluntary organisations during 2023 to 2024 in accordance with SLA timescales	As identified, annually	<p>SLA targets for year 2 of the SLA agreed by ECDC and VCAEC.</p> <p>SLA targets for year 2 of the SLA agreed by ECDC and CAWS.</p> <p>SLAs being monitored in accordance with SLA requirements.</p>
Support the development, implementation and monitoring of the East Cambs Community Safety Partnership Action Plan 2023 to 2024	As identified, annually	<p>CSP Action Plan agreed by CSP Board in June 2023.</p> <p>Examples of work carried out: Presentation delivered at an event held by Haddenham Parish Council which</p>

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		<p>focused drug awareness, knife crime, county lines and online safety.</p> <p>Interactive, awareness raising event held at Ely Courthouse with local school in July 2023. Court events nominated for Police's One More Step Prevention Awards and got to the last 12.</p> <p>Police cadets received Eyes and Ears training in September 2023 on topics of county lines and knife crime awareness. Scam talk given to group at St Mary's Church, Ely in July 2023.</p>
<p>Acknowledge anti-social behaviour enquiries received by the Council within 2 working days</p>	<p>100%, annually</p>	<p>ASB enquires are acknowledged and recorded within 2 working days of receipt.</p> <p>New ASB data log being worked on with CCC Business Intelligence.</p>
<p>Manage the agenda for quarterly Community Safety Partnership (CSP) meetings in consultation with the CSP chair</p>	<p>100%, annually</p>	<p>CSP agenda managed effectively in consultation with CSP Chair.</p>
<p>Deliver outcomes set out in OPCC Putting Communities First grant agreement in accordance with grant timescales</p>	<p>100%, annually</p>	<p>Supported local communities to develop applications to submit to the OPCC's Safer Communities grant fund. 11 applications submitted, 10 of them were successful.</p> <p>Team supported Bottisham Community Safety Forum and assisted with development and coordination of action plan to address issues raised at forum.</p> <p>Research conducted and advice provided to local school on topic of safe parking.</p> <p>Community safety funding promoted to</p>

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		<p>local organisations by email, via Neighbourhood Watch meetings and at parish council meetings. Funding also promoted via the CSP twitter page.</p> <p>Community Safety and Projects Support Officer supported production and promotion of CSP communications including CSP newsletters.</p>
<p>Work with CSP to ensure statutory duties are met</p>	<p>100%, annually</p>	<p>Community Safety Statutory Duty Audit completed by service leads, which included awareness raising of requirements of statutory duties. Neighbourhood and Community Safety Team Leader provided one-on-one support to various ECDC departments on statutory duties that affect them.</p> <p>Neighbourhood and Community Safety Team Leader attends relevant county boards who oversee and/or inform local compliance with statutory duties.</p> <p>Home Office Prevent training promoted to ECDC departments.</p> <p>Neighbourhood and Community Safety Team Leader liaises with counterparts and other districts to share experiences, information, and best practice on statutory duty related procedures.</p> <p>Community Safety team attended Prevent training in Oct 2023.</p>
<p>Support the continued professional development of the team to ensure that they are meeting personal and professional career development opportunities by attending 8 training events</p>	<p>100%, annually</p>	<p>Examples of training completed by officers include:</p> <ul style="list-style-type: none"> - Procurement - Prince 2 Foundation and Practitioner project management training - Health & Safety - Prevent (topic of terrorism/radicalisation) - Risk assessment training

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		<ul style="list-style-type: none"> - Display Screen Equipment (DSE) training - Drug and Alcohol Abuse Awareness training - Spiking Awareness training
<p>100% of appraisals undertaken by 31 March 2024</p>	<p>100%, annually</p>	<p>All appraisals to be undertaken by March 2024.</p>
<p>Regularly review higher level corporate risks, including:</p> <ul style="list-style-type: none"> • Assets of Community Value applications not managed in accordance with Localism Act Statutory obligations • mooring enforcement not compliant with the Council's contract law enforcement processes • grants and agreements not managed in accordance with procedures • failure to adhere to community safety related statutory duties 	<p>Minimum annually, annually</p>	<p>Community Safety Statutory Duty Audit completed by Service Leads.</p> <p>Annual review of ACV protocol and appendices completed by end of August 2023, as recommended by internal audit.</p>
<p>Consult at least 50 users of Ely Country Park and ensure that the site continues to serve as a destination for the entire district and beyond by 31 March 2024</p>	<p>As identified, annually</p>	<p>At least 29 site users consulted.</p>
<p>Carry out quarterly inspections of Ely Country Park during 2023 to 2024</p>	<p>Quarterly inspections, annually</p>	<p>3 inspections carried out.</p>

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<p>Review and submit accreditation applications for Jubilee Gardens and Ely Country Park in partnership with the Council’s Open Spaces team in accordance with accreditation timescales</p>	<p>By 31 January 2024, annually</p>	<p>Accreditation to be submitted by deadline.</p>
<p>Enforce the Council’s mooring management scheme at Ely Riverside ensuring that all timescales and procedures are adhered to during 2023 to 2024 and conduct inspections of Ely Riverside as part of daily monitoring patrols and log and report any issues identified to the relevant ECDC service or agency</p>	<p>As required, annually</p>	<p>Severe Weather Enforcement Protocol live on ECDC website and promoted to marinas, waterway agencies.</p> <p>28 tickets issued since 1st April 2023.</p> <p>Patrols conducted, issues logged, reported, and actioned.</p>
<p>To raise the profile of climate change initiatives amongst local young people during 3 East Cambs youth days in 2023 to 2024</p>	<p>As identified, annually</p>	<p>3 x youth events in Littleport, Soham and Bottisham during summer 2023, all events included climate change stall</p>