



# EAST CAMBRIDGESHIRE DISTRICT COUNCIL

THE GRANGE, NUTHOLT LANE,  
ELY, CAMBRIDGESHIRE CB7 4EE  
Telephone: 01353 665555

MEETING: **ASSET DEVELOPMENT SUB- COMMITTEE**  
TIME: 4:00pm  
DATE: Wednesday 30<sup>th</sup> July 2014  
VENUE: Council Chamber, The Grange, Nutholt Lane, Ely  
ENQUIRIES REGARDING THIS AGENDA: Janis Murfet  
DIRECT DIAL: (01353) 665555 EMAIL: [Janis.murfet@eastcambs.gov.uk](mailto:Janis.murfet@eastcambs.gov.uk)

## Membership:

### Conservative Members

Cllr Bill Hunt (Chairman)  
Cllr Elaine Griffin-Singh (Vice  
Chairman)  
Cllr Lis Every  
Cllr Richard Hobbs

### **Substitutes:**

None

### **Lead Officer:**

John Hill, Chief Executive

**Quorum:** 3 Members

### Liberal Democrat Members

Cllr Sheila Friend-Smith, MBE  
(Spokes)  
Cllr Pauline Wilson

### **Substitutes:**

None

### Independent Member

Cllr Tony Goodge (Spokes)

### **Substitutes:**

None

## A G E N D A

1. Public Question Time  
- the meeting will commence with up to 15 minutes public question time
2. Apologies and Substitutions
3. Declarations of Interest  
To receive declarations of interest from Members for any items on the Agenda in accordance with the Members Code of Conduct.

4. Terms of Reference  
To note the Terms of Reference for the Committee drafted in accordance with the delegated authority given to the Chief Executive and the Deputy Monitoring Officer at the Council meeting on 15 April 2014, to make any necessary amendments to Committee Terms of Reference and any consequential amendments to the Constitution arising from the changes to the Committee structure.
5. Minutes  
To confirm as a correct record the minutes of the meeting held on 15<sup>th</sup> May 2014
6. Chairman's Announcements
7. Ely Post Office [Oral Report]  
Presentation from Mr Gary Herbert, Stakeholder Manager
8. Asset Maintenance Programme 2014/15
9. EXCLUSION OF THE PUBLIC INCLUDING REPRESENTATIVES OF THE PRESS  

That the press and public be excluded during the consideration of the remaining item nos. 10 to 14 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items there would be disclosure to them of exempt information of Category 3 of Part I Schedule 12A to the Local Government Act 1972 (as amended).
10. Ancient Meadows, Bottisham
11. Assetbank
12. 2014-15 Asset Development Programme Update
14. Forward Agenda Plan

## NOTES:

1. Members of the public are welcome to attend this meeting. There are a number of schemes aimed at encouraging public participation in the Council's activities and meetings. These include public question times and a process to enable petitions to be submitted. Details of these can be obtained by calling any of the telephone numbers below or by logging onto the Council's website.

The maximum capacity for meetings in the Council Chamber has been set by the Fire Officer at 100 persons. Allowing for Member/Officer attendance and room layout constraints, this will normally give a capacity for public attendance of 30 seated people and 20 standing.

2. Fire instructions for meetings:

- If the fire alarm sounds please make your way out of the building by the nearest available exit - i.e. the back staircase or the fire escape in the chamber. Do not to use the lifts.
- The fire assembly point is in the front staff car park by the exit barrier.
- This building has an auto-call system to the fire services, so there is no need for anyone to call the fire services.

The Committee Officer will sweep the area to ensure that everyone is out of this area.

3. Reports are attached for each agenda item unless marked "oral".
4. If required all items on the agenda can be provided in different formats (e.g. large type, Braille or audio tape, or translated into other languages), on request, by calling Main Reception on (01353) 665555 or e-mail: [translate@eastcambs.gov.uk](mailto:translate@eastcambs.gov.uk)
5. If the Committee wishes to exclude the public and press from the meeting a resolution in the following terms will need to be passed:

"That the press and public be excluded during the consideration of the remaining items no. X because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item there would be disclosure to them of exempt information of Categories X Part I Schedule 12A to the Local Government Act 1972 (as Amended)."