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**TITLE: REVIEW OF PUBLIC CONVENIENCES**

Committee: Asset Development Committee

Date: 1 February 2016

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[Q186]

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1.0 ISSUE

1.1 To consider and approve the Draft Improvement Plan.

2.0 RECOMMENDATION(S)

2.1 Members are requested to approve the Draft Improvement Plan at Appendix 3.

3.0 BACKGROUND/OPTIONS

3.1 The review of public conveniences was instigated by Asset Development Sub-Committee on 8 December 2014 (Ref: 8 December 2014 Minutes) and the Terms of Reference and timetable agreed by Commercial Services Committee on 13 January 2015 (Ref: Agenda Item 9). The Terms of Reference and timetable were amended and agreed by Commercial Services Committee on 28 July 2015 (Ref: Agenda Item 7).

3.2 The agreed Terms of Reference are provided in Appendix 1. The purpose of this report is to seek approval from Asset Development Committee of the draft improvement plan. Please note that since the Terms of Reference were approved by Commercial Services Committee on 28 July there has been an amendment to the reporting committee and the timetable.

3.3 Consultation was carried out broadly in accordance with the consultation statement agreed in Stage 1 of the review. A summary of the key points are included in the final report (Appendix 2).

4.0 ARGUMENTS/CONCLUSIONS

4.1 The draft improvement plan is detailed in Appendix 3 for approval by the committee.

5.0 FINANCIAL IMPLICATIONS/EQUALITY IMPACT ASSESSMENT

5.1 The financial implications are set out in the final report at Appendix 2.

5.2 Equality Impact Assessment (INRA) not required.

## 6.0 APPENDICES

- 6.1 Appendix 1- Terms of Reference
- Appendix 2- Final Report
- Appendix 3- Draft Improvement Plan

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<b><u>Background Documents</u></b>	<b><u>Location</u></b>	<b><u>Contact Officer</u></b>
Asset Development Sub-Committee- 8 December 2014- Minutes. Commercial Services Committee- 13 January 2015- Agenda Item 9. Commercial Services Committee- 28 July 2015- Agenda Item 7.	Room 106, The Grange, Ely	Emma Grima Director, Commercial & Corporate Services (01353) 616960 E-mail: <a href="mailto:emma.grima@eastcambs.gov.uk">emma.grima@eastcambs.gov.uk</a>