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**TITLE: PERFORMANCE MANAGEMENT- SIX MONTH UPDATE**

Committee: Finance & Asset Committee

Date: 28 November 2019

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1.0 ISSUE

1.1 To receive a six month update of the Service Delivery Plans 2019/20.

2.0 RECOMMENDATION(S)

2.1 Members are requested to note the six months update of the Service Delivery Plan for the following services:

- a) Democratic Services
- b) Financial Services
- c) Human Resources
- d) Infrastructure & Strategic Housing
- e) Legal Services
- f) Leisure Services
- g) Open Spaces & Facilities
- h) Reprographics
- i) Strategic Planning

3.0 BACKGROUND/OPTIONS

3.1 Performance management continues to play a key role within the Council.

3.2 Services are required to highlight outcomes and outputs against the Council's Corporate Priorities and Service Level performance measures.

3.3 The six month update reports provide Councillors with the opportunity to understand how each service is achieving against the measures set out in the Service Plans.

4.0 CONCLUSION

4.1 Monitoring performance enables the Council to highlight key outcomes against the measures that have been approved. It provides an opportunity to identify under and over performance and forward plan effectively.

5.0 FINANCIAL IMPLICATIONS/EQUALITY IMPACT ASSESSMENT

5.1 There are no financial implications arising from this report.

5.2 An EIA is not required.

## 6.0 APPENDICES

Appendix A- Democratic Services

Appendix B- Financial Services

Appendix C- Human Resources

Appendix D- Infrastructure & Strategic Housing

Appendix E- Legal Services

Appendix F- Leisure Services

Appendix G- Open Spaces & Facilities

Appendix H- Reprographics

Appendix I- Strategic Planning

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<b><u>Background Documents</u></b>	<b><u>Location</u></b>	<b><u>Contact Officer</u></b>
None	The Grange Ely	Emma Grima Director Commercial (01353) 616960 E-mail: <a href="mailto:emma.grima@eastcambs.gov.uk">emma.grima@eastcambs.gov.uk</a>