
TITLE: COMMUNITY INFRASTRUCTURE LEVY (CIL) INSTALMENT POLICY

Committee: Finance & Assets Committee

Date: 26th September 2019

Author: Infrastructure and Strategy Manager

[U67]

1.0 ISSUE

- 1.1 To approve an amendment to the Council's Community Infrastructure Levy (CIL) Instalment Policy.

2.0 RECOMMENDATION(S)

- 2.1 Members are requested to approve the amendment to the Council's Community Infrastructure Levy (CIL) Instalment Policy as set out at 4.3 and attached at Appendix 1

3.0 BACKGROUND/OPTIONS

- 3.1 The Council has a CIL Instalment Policy which was first adopted in December 2012 and came into effect from 1st February 2013. The purpose of the Policy is to allow CIL payments to be made over a longer period to assist developers with cash flow and development viability.
- 3.2 Internal Audit have recently conducted a Review of CIL Income. The report concluded that 'overall good assurance can be given that there are effective controls in operation'. The action plan recommended an amendment to the Instalment Policy.

4.0 ARGUMENTS/CONCLUSIONS

- 4.1 A recommendation from the Review was that the CIL Instalment Policy be amended to provide additional information regarding discretion to vary instalments. Currently the Policy does not make reference to the discretion to vary instalments for lower value CIL liabilities or the approval process. Not evidencing this discretion could leave the Council open to challenge by developers, which could lead to adverse publicity.
- 4.3 It is recommended that the following text is included in the Instalment Policy:

In exceptional circumstances the Council may agree to vary the instalment policy where the CIL Liability is below £1m or to apply an instalment policy where one was not previously in place. This will be done in consultation with the Chairman of Finance & Assets Committee.

5.0 FINANCIAL IMPLICATIONS/EQUALITY IMPACT ASSESSMENT

5.1 There are no additional financial implications arising from this report. The amount of CIL funding collected by the Council will not change, just the date on which it is paid.

5.2 Equality Impact Assessment (INRA) not required.

6.0 APPENDICES

6.1 Appendix 1: Proposed amended CIL Instalment Policy.

Background Documents

None

Location

Room 13, The
Grange, Ely

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