

FINANCE & ASSETS COMMITTEE
ANNUAL AGENDA PLAN

AGENDA ITEM NO 21

LEAD OFFICER(S): Emma Grima, Director Commercial

DEMOCRATIC SERVICES OFFICER: Janis Murfet

Meeting on: Thursday, 6 th February 2020 4.30pm			Meeting on: Thursday 26 March 2020 4.30pm			Meeting on:		
Agenda Planning meeting:			Agenda Planning meeting:			Agenda Planning meeting:		
Pre-meeting briefing:			Pre-meeting briefing:			Pre-meeting briefing:		
Deadline for reports/dispatch:	4pm Monday, 27 th January 2020	Wednesday, 29 th January 2020	Deadline for reports/dispatch:	4pm Monday 16 March 2020	Wednesday 18 March 2020	Deadline for reports/dispatch:		
<ul style="list-style-type: none"> Chairman's Announcements External Audit – Audit Results Report Statement of Accounts Internal Audit Update Medium Term Financial Strategy, Revenue Budget and Capital Programme 2020/21 Annual Treasury Management Strategy/MRP/AIS Corporate Risk Register Update Finance Report ARP Joint Committee Minutes Assets Update ECTC Business Plan 2020/21 Natural Environment SPD – Draft for Consultation 	Chair External Audit External Audit Internal Audit Finance Manager & S151 Officer Finance Manager & S151 Officer Internal Audit Fin Manager & S151 Officer Dir Commercial Open Spaces & Facilities Manager Director Commercial Strat Planning Mgr	<ul style="list-style-type: none"> Chairman's Announcements External Audit Progress Report External Audit Local Govt Sector Briefing & Finance Manager's Response End of Year Reports & Draft Service Delivery Plans Internal Audit Charter and Work Plan 2019/20 Internal Audit Progress Report Action taken by the Chief Executive on the Grounds of Urgency Assets Update Refreshed Equality & Diversity Policy Developer Contributions – Draft for Consultation 	Chair External Audit External Audit /Fin Mnger & S151 Officer Perf Mgmt Officer Internal Audit Internal Audit DSO Open Spaces & Facilities Manager HR Manager/Neighbourhood Support Officer Strat Planning Mngr					

[Notes: 1. Agenda items which are likely to be “urgent” and therefore not subject to call-in are marked *
2. Agenda items in italics are provisional items/possible items for future meetings]

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<ul style="list-style-type: none"> Self and Custom Build SPD – Draft for Consultation Cycleway/Bus Consultation Information Security Policy East Cambs Bus Services Review Working Party Minutes Forward Agenda Plan <i>Appointments, Transfers, Resignations [EXEMPT]</i> <i>Action taken by the Chief Executive on the Grounds of Urgency (if any)</i> ECTC Management Accounts Write Off of Unrecoverable Debt 	Strat Planning Manager Infrastructure & Strategy Manager ICT Manager DSO DSO HR Manager DSO Director Commercial Finance Manager & S151 Officer	•					

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