

TITLE: ASSETS UPDATE
Committee: Finance & Assets Committee
Date: 23 November 2023
Author: Open Spaces & Facilities Manager
Report No: Y101

Contact Officer:
Spencer Clark, Open Spaces & Facilities Manager
Spencer.clark@eastcambs.gov.uk, 01354 665555

1.0 ISSUE

1.1. To receive an update on Council owned assets.

2.0 RECOMMENDATION(S)

- 2.1. Members are requested to:
- i) Note the update on Council owned assets, and
 - ii) Note the expenditure tracking sheet at Appendix 1.

3.0 BACKGROUND

- 3.1. On 30 March 2023 Finance & Assets Committee received a report detailing Council owned assets which provided a summary of each asset. This report provides an update to assets contained within that report.
- 3.2. The Asset Management budget expenditure tracking sheet at Appendix 1 identifies areas of planned spend and provides an update on actual spend to date. Members will continue to receive the expenditure tracking sheet as part of the Asset Update.

4.0 COUNCIL ASSETS UPDATE

- 4.1. Depot Improvement Project- The existing office area works are nearing completion. The male and female changing rooms are now under construction.
- 4.2. The CCTV upgrade works in the Council owned car parks at Angel Drove, The Dock and The Hive are now complete.
- 4.3. St Marys Car Park- Works are due to commence to repair the gullies in the car park. On further investigation of the works that need to be done, it has been identified that more works are required and this relates to the drains. The work will be carried out at the same time as the repair to the gullies. During the period of works efforts will be made to ensure that disruption to the operation of the car park is reduced.
- 4.4. The Barn, Littleport- Brick work repair to the gable end is now complete.

5.0 FINANCIAL IMPLICATIONS / EQUALITY IMPACT STATEMENT / CARBON IMPACT ASSESSMENT

- 5.1. Financial information is provided in Appendix 1.
- 5.2. Equality Impact Assessment (EIA) not required.
- 5.3. Carbon Impact Assessment (CIA) not required.

6.0 APPENDICES

Appendix 1- Asset Spend Tracker.

Background Documents:

Finance & Assets Committee- 30 March 2023- Assets Update and Assets Management Plan

Asset	Budgeted Expenditure	Nature of Work	Actual Expenditure	Notes
Public Car Parks				
	4,000.00	White Lining after resurfacing	54,750.00	Works completed
	42,500.00	Forehill Car Park surface repairs		
	1,500.00	St Marys wall repair	8,540.00	Completed
	7,500.00	St Marys renewal / repair of aco drains		Enquiry made
	15,000.00	Replacement Drainage Gullies Newnham Street		Not commenced
Total Public Car Parks	70,500.00		63,290.00	
Closed Churchyards				
	£4,000.00	Burwell Church Lower section Limewash		Not commenced
	500.00	Burwell Wall repair - missing clunch	135.00	Completed
	42,000.00	Cheveley Closed Churchyard wall repairs b/fwd		Commencing Oct/Nov 23
		Littleport Church - repair damaged wall	780.00	Completd
		Swaffham Prior replacement post and rail fencing	3,867.60	Completed
Total Closed Churchyards	46,000.00		915.00	
Littleport Depot				
	295,500.00	Depot Improvement Plan		Ongoing
Total Littleport Depot	295,500.00		0.00	
Play Areas				
			1,840.00	Replacement flag pole Country Park
Total Play Areas	0.00		1,840.00	
Public Conveniences				
	6,000.00	Annual Deep Cleaning of all Public Toilets	5,721.60	Completed
	5,000.00	Refurbishment as identified		Not commenced
Total Public Conveniences	11,000.00		5,721.60	
Public Footpaths/Open Spaces				
	10,000.00	Streetlight stability testing		Not commenced
Total Public Footpaths/Open Space	10,000.00		0.00	
The Grange				
	1,500.00	Gutter clearing		commenced
		Exit Barrier works - replacement motor	3,068.78	Completed
		Leaking roof repairs	7,693.61	Completed
Total The Grange	1,500.00		10,762.39	
Travellers Sites				
Total Travellers Site	0.00			

Unit 6 St Thomas Place				
Total Unit 6 St Thomas Place	0.00		0.00	
Unit 8 St Thomas Place				
Total Unit 8 St Thomas Place	0.00		0.00	
70 Market Street, Ely				
	7,000.00	Installation of secondary double glazing		Quotations being sought
Total 70 Market Street, Ely	7,000.00		0.00	
72 Market Street, Ely				
	9,000.00	Installation of secondary double glazing		Quotations being sought
	5,000.00	Decoration and minor alterations if required for new tenant		
Total 72 Market Street, Ely	14,000.00		0.00	
74 Market Street, Ely				
	8,500.00	Installation of secondary double glazing		Quotations being sought
	10,000.00	Decoration and repairs to external windows	5,285.49	Completed
			2,389.70	Electrical works & Gas boiler service
Total 74 Market Street, Ely (Registry Office)	18,500.00		7,675.19	

Cemetery Lodge				
	12,505.00	External decoration (+Scaffold Hire)	14,290.00	Completed
	5,000.00	Minor roof repairs	8,326.37	Completed
Total Cemetery Lodge	17,505.00		22,616.37	
Ely Museum				
	1,000	Annual Gutter Cleaning	733.75	Completed
	200.00	EPC		
Total Ely Museum	1,200.00		733.75	
St Johns Road Garages				
	10,000.00	Replacement garage door programme ongoing		Not commenced
		Site visit and report on potential subsidence	1,853.40	Completed
Total St Johns Road Garages	10,000.00		1,853.40	
The Old Barn, Littleport				
			7,450.00	Gable end reapiers
	200.00	EPC		
Total The Old Barn, Littleport	200.00		7,450.00	
Mepal Outdoor Centre				
	11,471.40	Site security cameras		Paid Monthly installment
Total Mepal Outdoor Centre	11,471.40		0.00	
Other				
	11,000.00	The Sluice refurbishment, update all electronics & video content	13,568.05	Completed
		Instalaltion of two sets of safety ladders & top rails	2,900.00	Completed
		White lining of Riverside edge	600.00	Completed
Total Other	11,000.00		600.00	
Periodic Inspections, Surveys, Valuations & Misc. Projects				
Total Misc. Projects	0.00		0.00	
Valuation of Assets (end of year financial accounts)				
Total Valuation of Assets	0.00		0.00	

Total Budgeted Expenditure	525,376.40	Spend to Date	123,457.70
Asset Management Budget	170,194.00		
Depot Reserve	295,000.00		
Asset Budget Remaining	60,182.40		

