

TITLE: ASSETS UPDATE
Committee: Finance & Assets Committee
Date: 3 July 2023
Author: Open Spaces & Facilities Manager
Report No: Y20

Contact Officer:
Spencer Clark, Open Spaces & Facilities Manager
Spencer.clark@eastcambs.gov.uk, 01354 665555

1.0 ISSUE

1.1. To receive an update on Council owned assets.

2.0 RECOMMENDATION(S)

- 2.1. Members are requested to:
- i) Note the update on Council owned assets, and
 - ii) Note the expenditure tracking sheet at Appendix 1.

3.0 BACKGROUND

- 3.1. On 30 March 2023 Finance & Assets Committee received a report detailing Council owned assets which provided a summary of each asset. This report provides an update to assets contained within that report.
- 3.2. The Asset Management budget expenditure tracking sheet at Appendix 1 identifies areas of planned spend and provides an update on actual spend to date. Members will continue to receive the expenditure tracking sheet as part of the Asset Update.

4.0 UPDATE

- 4.1. Depot Improvement Project- Internal works have commenced to reconfigure office space and improve welfare facilities. It is estimated that the works will take 12-14 weeks to complete.
- 4.2. Forehill, Ely Car Park- Resurfacing works, including repair of potholes, at the entrance and throughout the car park access have now completed. The resurfacing of the bays will be programmed for 2024/25.
- 4.3. Soham Changing Places facility- Officers are currently tendering for the installation of the Changing Places 'Pod'. Once the opportunity to tender has closed Officers will assess the return and award accordingly. There is no known timeframe for when installation is likely to be. Once this is known Members will be informed.
- 4.4. Members may be aware of the recent vandalism at the public conveniences in Soham. As a result of this vandalism the public conveniences were closed while officers worked to mitigate further vandalism. The Council, working in partnership with Soham Town Council has now installed CCTV to prevent further vandalism of

the site. The public conveniences are now open for use. Officers continue to monitor any issues at the site.

5.0 FINANCIAL IMPLICATIONS / EQUALITY IMPACT STATEMENT / CARBON IMPACT ASSESSMENT

- 5.1. There are no financial implications arising from this report.
- 5.2. Equality Impact Assessment (EIA) not required.
- 5.3. Carbon Impact Assessment (CIA) not required.

6.0 APPENDICES

Appendix 1- Asset Spend Tracker.

Background Documents:

Finance & Assets Committee- 30 March 2023- Assets Update and Assets Management Plan

Asset	Budgeted Expenditure	Nature of Work	Actual Expenditure	Notes
Public Car Parks				
	4,000.00	White Lining after resurfacing		
	12,500.00	Forehill Car Park surface repairs		Works completed, final costs to be added
	1,500.00	St Marys wall repair		Under assessment
	7,500.00	St Marys renewal / repair of aco drains		Not commenced
	15,000.00	Replacement Drainage Gullies Newnham Street		Not commenced
Total Public Car Parks	40,500.00		0.00	
Closed Churchyards				
	£4,000.00	Burwell Church Lower section Limewash		Not commenced
	500.00	Burwell Wall repair - missing clunch	135.00	Completed
	42,000.00	Cheveley Closed Churchyard wall repairs b/fwd		Not commenced
		Littleport Church - repair damaged wall	780.00	Completd
Total Closed Churchyards	46,000.00		915.00	
Littleport Depot				
	295,500.00	Depot Improvement Plan		Ongoing
Total Littleport Depot	295,500.00		0.00	
Play Areas				
Total Play Areas	0.00		0.00	
Public Conveniences				
	6,000.00	Annual Deep Cleaning of all Public Toilets		Not commenced
	5,000.00	Refurbishment as identified		Not commenced
Total Public Conveniences	11,000.00		0.00	
Public Footpaths/Open Spaces				
	10,000.00	Streetlight stability testing		Not commenced
Total Public Footpaths/Open Space	10,000.00		0.00	

The Grange				
	1,500.00	Gutter clearing		Not commenced
		Exit Barrier works - replacement motor	3,068.78	Ongoing - underground circuit wire yet to be replaced
Total The Grange	1,500.00		3,068.78	

Travellers Sites				
Total Travellers Site	0.00			

Unit 6 St Thomas Place				
Total Unit 6 St Thomas Place	0.00		0.00	

Unit 8 St Thomas Place				
Total Unit 8 St Thomas Place	0.00		0.00	

70 Market Street, Ely				
	7,000.00	Installtion of secondary double glazing		Not commenced
Total 70 Market Street, Ely	7,000.00		0.00	

72 Market Street, Ely				
	9,000.00	Installation of secondary double glazing		Not commenced
	5,000.00	Decoration and minor alterations if required for new tenant		Not commenced
Total 72 Market Street, Ely	14,000.00		0.00	

74 Market Street, Ely				
	8,500.00	Installation of secondary double glazing		Not commenced
	10,000.00	Decoration and repairs to external windows	5,285.49	Completed
			2,174.23	Electrical works
Total 74 Market Street, Ely (Registry Office)	18,500.00		7,459.72	

Cemetery Lodge				
	12,505.00	External decoration (+Scaffold Hire)		Not commenced
	5,000.00	Minor roof repairs		Not commenced
Total Cemetery Lodge	17,505.00		0.00	

Ely Museum				
	1,000	Annual Gutter Cleaning		Not commenced
	200.00	EPC		
Total Ely Museum	1,200.00		0.00	
St Johns Road Garages				
	10,000.00	Replacement garage door programme ongoing		Not commenced
Total St Johns Road Garages	10,000.00		0.00	
The Old Barn, Littleport				
	200.00	EPC		
Total The Old Barn, Littleport	200.00		0.00	
Mepal Outdoor Centre				
	11,471.40	Site security cameras		Monthly
Total Mepal Outdoor Centre	11,471.40		0.00	
Other				
	11,000.00	The Sluice refurbishment		Not commenced
Total Other	11,000.00			
Periodic Inspections, Surveys, Valuations & Misc. Projects				
Total Misc. Projects	0.00		0.00	
Valuation of Assets (end of year financial accounts)				
Total Valuation of Assets	0.00		0.00	

Total Budgeted Expenditure	495,376.40	Spend to Date	11,443.50
Asset Management Budget	170,194.00		
Depot Reserve	295,000.00		
Asset Budget Remaining	30,182.40		

