

OPERATIONAL SERVICES COMMITTEE

Lead Officer: Jo Brooks, Director, Operations

FORWARD AGENDA PLAN

Democratic Services Officer: Adrian Scaites-Stokes

14th September 2020 4:30pm		16th November 2020 4:30pm		18th January 2021 4:30pm	
Agenda Planning Meeting #	To be agreed	Agenda Planning Meeting #	To be agreed	Agenda Planning Meeting #	To be agreed
Report Deadline:	2 nd September 2020	Report Deadline:	4 th November 2020	Report Deadline:	4 th November 2020
6 Month Service Delivery Performance Updates ❖	Jo Brooks (Director, Operations)	Quarter 2 Waste Performance	James Khan (Street Scene Manager)	Environment & Climate Change Action Plan Update	Richard Kay (Strategic Planning Manager)
Ideas Forum Information Report	Richard Kay (Strategic Planning Manager), Annette Wade (Customer Services Manager)	Citizens Assembly Options Appraisal for Environment & Climate change	Richard Kay (Strategic Planning Manager)	Quarter 3 Waste Performance	James Khan (Street Scene Manager)
Youth Strategy	Lewis Bage (Communities & Partnership Manager); Liz Knox & Angela Parmenter			Effects of COVID-19 on Housing & Community Services	Angela Parmenter (Housing & Community Advice Manager)
Environment & Climate Change Action Plan Update	Richard Kay (Strategic Planning Manager)				
Effects of COVID-19 on Housing & Community Services	Angela Parmenter (Housing & Community Advice Manager)				
Community Safety Partnership					
Budget Monitoring Report	Anne Wareham (Senior Accountant)				
Forward Agenda Plan	A Scaites-Stokes (Democratic Services Officer)	Forward Agenda Plan	A Scaites-Stokes (Democratic Services Officer)	Forward Agenda Plan	A Scaites-Stokes (Democratic Services Officer)

- ❖ Building Control
- ❖ Communities & Partnerships
- ❖ Customer Services

- ❖ Environmental Services
- ❖ Housing & Community Safety
- ❖ Information Technology

- ❖ Licensing
- ❖ Performance Management
- ❖ Planning

- ❖ Public Relations/Communications
- ❖ Waste Services

OPERATIONAL SERVICES COMMITTEE

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22nd March 2021 4:30pm		To Be Agreed 4:30pm		To Be Agreed 4:30pm	
Agenda Planning Meeting #	TBA	Agenda Planning Meeting #	TBA	Agenda Planning Meeting #	TBA
Report Deadline:	10 th March 2021	Report Deadline:	TBC	Report Deadline:	TBC
		Environment & Climate Change Action Plan Update	Richard Kay (Strategic Planning Manager)		
Forward Agenda Plan	A Scaites-Stokes (Democratic Services Officer)	Forward Agenda Plan	A Scaites-Stokes (Democratic Services Officer)		