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**TITLE: WASTE COLLECTIONS FOR PRIVATE AND UNADOPTED ROADS**

To: Operational Services Committee

Date: 18<sup>th</sup> November 2019

From: James Khan – Head of Street Scene

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[U112]

1.0 Issue

- i) To provide Operational Services Committee with an update on the assessments made on private and unadopted roads.

2.0 Recommendations

2.2 Following on from the previous Operational Services Committee, Members are requested:

- i) To note the additional information supplied in regards to the affected private and unadopted roads
- ii) To approve the “Introduction of the Policy for Providing Waste Collection Services to Private and Unadopted roads and project plan” (Appendix A)
- iii) Delegate authority to the Director, Operations at ECDC and the Chairman, Operational Services Committee, for all issues arising from the Project Plan.

3.0 Background

3.1 The Council currently provides a waste collection point for waste and recycling receptacles at the edge of a property, where it meets the public highway although collections have continued to be made to properties located on private and unadopted roads. This can present a health and safety risk to the waste crews and the public as well as cause substantial damage to Council vehicles.

3.2 Following on from the previous committee report in September, officers have reviewed all the roads subject to change with the implementation of the policy. These have been listed in the Private & Unadopted Road Master Database (Appendix B). This database also highlights a risk rating for each road based on a number of factors.

3.3 The database also provides a RAG rating (Red/Amber/Green) for each individual road. This RAG rating provides an overview of the current condition of the road against the set criteria.

3.4 Following the last committee and the request to amend the assisted collections letter, before its release, officers have subsequently re-worded the letter and with the approval of the Chairman of the Committee, have issued it to all residents currently recorded as requiring the service. The waste team will gather all responses and hold information on a database for future reviews. Additional site visits will take place if required to ensure the best possible service is delivered to residents. Full contact information is listed on the letter if residents have any queries or questions about the process.

#### 4.0 Arguments

4.1 Waste Services has identified 2,249 properties which are located on a private and unadopted roads. Out of these there are 716 properties owned by housing associations, 170 properties are located on studs and 462 properties are located on sites which are under managing agents or park homes.

4.2 Of the 2,249 properties identified:

111 were determined as currently presenting their waste on an adopted highway. These properties have been removed from the list and do not require any further work at this time.

1811 have been awarded a Green rating and do not require any remedial work. These properties will only be required to sign an indemnity.

279 have been awarded an Amber rating of which 30 are under the responsibility of a management agency. These roads require minimal remedial work or have been highlighted as having an issue that could cause problems if not monitored and managed accordingly in the future. This information will be communicated to the affected residents to ensure they are aware that work may be required in the future to continue collections. All these properties will be required to sign an indemnity.

48 properties have been awarded a Red rating pose a major risk to both vehicles and employees and require substantial remedial work to continue collections. All information surrounding the remedial work will be communicated to affected residents. ECSS and the Council will work with residents and aid them through this process. These properties are across three different streets (Spring Close and The Leys, Burwell and Upherds Lane, Ely).

4.3 Conditions can change at any time of the year which could change the RAG rating of a road. In addition, overhanging trees can cause an access problem as they grow. This will be something that will have to be managed to prevent issues with collections.

4.4 Property owners whose houses are located on private and unadopted roads categorised as "Red" will need to carry out work to ensure that they are brought up to the minimum standards required (as set out in Appendix A). We will work with the owner on a mutually agreeable timescale. The work required will be clearly highlighted to the property owner.

4.5 All property owners, including properties regarded as being in a good condition, will be required to sign an indemnity agreement (as detailed in the previous committee report).

#### 5.0 Conclusion

5.1 Some private and unadopted roads are causing unnecessary damage and additional maintenance costs to waste vehicles due to substandard road conditions. ECSS and ECDC are left exposed to possible insurance claims from damage caused as a direct results of accessing private and unadopted roads in poor condition.

#### 6.0 Financial Implications

There are no financial implications associated with this report, only officer time.

7.0 Equality Impact Assessment

7.1 An Equality Impact Assessment has been completed. Please see Appendix C.

8.0 Appendices

Appendix A- Project Plan: Introduction of the policy for the Waste Collections from Private and Unadopted Roads

Appendix B- Assessments of roads with RAG ratings

Appendix C- Equality impact assessment

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**Background Documents**

None

**Location**

The Grange,  
Ely

**Contact Officer**

James Khan  
Head of Street Scene  
E-mail: james.khan@eastcambs.gov.uk