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**TITLE: ASSETS UPDATE**

Committee: Finance & Assets Committee

Date: 24 January 2022

Author: Director Commercial and Open Spaces & Facilities Manager

[W138]

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1.0 ISSUE

1.1 To receive an update on Council owned assets.

2.0 RECOMMENDATION

2.1 Members are requested to:

- i) note the update on Council owned assets, and
- ii) note the expenditure tracking sheet at Appendix 1.

3.0 BACKGROUND/OPTIONS

3.1 On 26 September 2019 (Agenda Item 16) Finance & Assets Committee received a report detailing Council owned assets which provided a summary of each asset. This report provides an update to assets contained within that report.

3.2 The Asset Management budget for 2021/22 is £141,918. The expenditure tracking sheet at Appendix 1 identifies areas of planned spend and provides an update on actual spend to date. Members will continue to receive the expenditure tracking sheet as part of the Asset Update.

3.3 Since the last update the Council has completed works and recorded actual spend as follows:

- Fisherman's Car Park resurfacing works at a cost of £10,950, which is £2,550 under the budgeted amount.
- Littleport Church Streetlamp head replacement to LED at a cost of £1,713.20. This was not included in the original budget profile, however there are sufficient funds in the budget to accommodate the spend.

### 3.4 Key Updates on Council owned assets

#### 3.4.1 The Grange

The first phase of secondary glazing to the windows is complete. Officers are awaiting a start date for the second phase. Members will recall that this work has been funded by the Salix Grant.

It has been necessary to arrange for repair works to be carried out to the flat roof. These works are due to commence on 13 January 2022. The cost of this work will be £16,468.75. There will be sufficient underspend in the 2021/22 Asset Management budget to meet these costs.

#### 3.4.2 70, 72 and 74 Market Street, Ely

70 Market Street- The property is currently being marketed by Robinson Layer. There were 3 viewings in early December and several enquiries have been made. To date 2 offers have been made and it is likely that more offers will come in by the end of January.

The agent will assess the offers and make a recommendation to Officers in early February. The Director Commercial will make a recommendation to the Finance & Assets Committee at its March 2022 meeting.

72 & 74 Market Street- In accordance with committee approval the leases for both 72 & 74 Market Street were agreed with Cambridgeshire & Peterborough Combined Authority. The leases were completed on 21 December 2021.

### 4.0 FINANCIAL IMPLICATIONS/EQUALITY IMPACT ASSESSMENT/CARBON IMPACT ASSESSMENT

4.1 There are no financial implication arising from this report.

4.2 An Equality Impact Assessment (EIA) is not required.

4.3 A Carbon Impact Assessment (CIA) is not required.

### 5.0 APPENDICES

5.1 Appendix 1- Asset Spend Tracker

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<u>Background Documents</u>	<u>Location</u>	<u>Contact Officer</u>
Finance & Assets Committee- 26 September 2019- Agenda Item 16	Room 106, The Grange, Ely	Spencer Clark Open Spaces & Facilities Manager (01353) 616960 E-mail: <a href="mailto:spencer.clark@eastcambs.gov.uk">spencer.clark@eastcambs.gov.uk</a>

Asset	Budgeted Expenditure	Nature of Work	Actual Expenditure	Notes
<b>Public Car Parks</b>				
	2,597.00	White Lining - Newnham Street/ Barton Road	2,597.00	Work Completed
	13,500.00	Fishermans Car Park - Re surfacing	10,950.00	Work Completed
		Replacement Drainage Gullies Barton Road		Awaiting Quote
		Replacement Drainage Gullies Newnham Street		Awaiting Quote
		Replacement Drainage Gullies Forehill		Awaiting Quote
	101.50	Remarking of Bays in Market Area - Barton Road	101.5	Work Completed
	2,500.00	General Pot Hole Repairs		None identified to date
	3,000.00	Streetlight maintenance		None identified to date
<b>Total Public Car Parks</b>	<b>21,698.50</b>		<b>13,648.50</b>	
<b>Closed Churchyards</b>				
	6,000.00	Wall repairs and memorial stone removal and replacement - St Marys - Ely	7,177.96	Work Completed
	536.96	Wilburton - Refurbish gate	536.96	Work Completed
	5,000.00	St Mary's Burwell - Path repair	3,250.00	Work Completed
	165.00	Littleport Ch - Wall repair Upton Place	165.00	Work Completed
	780.00	Littleport Church Pier repair	780.00	Work Completed
		Littleport Ch - Streelamp head replacement to LED	1,713.20	Works completed
	8,100.00	Lt Thetford Church wall repair		Date to be confirmed
<b>Total Closed Churchyards</b>	<b>20,581.96</b>		<b>13,623.12</b>	
<b>Littleport Depot</b>				
	1,553.90	Repairs to roller shutter doors	1,553.90	Work Completed
	490.95	Door replacement	490.95	Work Completed
<b>Total Littleport Depot</b>	<b>2,044.85</b>		<b>2,044.85</b>	
<b>Play Areas</b>				
	583.00	Collier Close - replacement platform	583.00	Work Completed
	3,657.30	Resurfacing- Jubilee Gardens	3,657.30	Work Completed
<b>Total Play Areas</b>	<b>4,240.30</b>		<b>4,240.30</b>	
<b>Public Conveniences</b>				
	5,000.00	Annual Deep Cleaning of all Public Toilets	4,704.00	Complete
	5,000.00	Refurbishment as identified		Currently identifying necessary works across all PC's
<b>Total Public Conveniences</b>	<b>10,000.00</b>		<b>4,704.00</b>	

Asset Management Budget

Asset	Budgeted Expenditure	Nature of Work	Actual Expenditure	Notes
<b>Public Footpaths/Open Spaces</b>				
	5,000.00	Footpath repairs (Various)		None identified to date
		Fence repair Milking Common		Quote agreed at £8,480- works to commence in the coming weeks
	5,000.00	District Streetlights Maintenance		None identified to date
<b>Total Public Footpaths/Open Space</b>	<b>10,000.00</b>		<b>0.00</b>	
<b>The Grange</b>				
	4,480.00	Repair to small flat roof by room 105	4,965.07	Work Completed
		Roof & gutter repairs	16,468.75	Quote agreed at £16,468.75. Work to commence 13/01/22
	288.75	White line rear car park	288.75	Work Completed
<b>Total The Grange</b>	<b>4,768.75</b>		<b>21,722.57</b>	
<b>Travellers Sites</b>				
<b>Total Wentworth Travellers Site</b>	<b>0.00</b>			
<b>Unit 6 St Thomas Place</b>				
<b>Total Unit 6 St Thomas Place</b>	<b>0.00</b>		<b>0.00</b>	
<b>Unit 8 St Thomas Place</b>				
<b>Total Unit 8 St Thomas Place</b>	<b>0.00</b>		<b>0.00</b>	
<b>70 Market Street, Ely</b>				
	300.00	Remedial works if required		
<b>Total 70 Market Street, Ely (CAB)</b>	<b>300.00</b>		<b>0.00</b>	
<b>72 Market Street, Ely</b>				
	300.00	Remedial works if required		
<b>Total 72 Market Street, Ely (Cambs Acre)</b>	<b>300.00</b>		<b>0.00</b>	
<b>74 Market Street, Ely</b>				
	300.00	Remedial works if required		None identified to date
<b>Total 74 Market Street, Ely (Registry Office)</b>	<b>300.00</b>		<b>0.00</b>	

Asset Management Budget

Asset	Budgeted Expenditure	Nature of Work	Actual Expenditure	Notes
<b>Cemetery Lodge</b>				
	2,000.00	Fencing repairs	529.00	Interim repair
	7,000.00	External decoration (+Scaffold Hire)		Currently engaging a contractor to carry out works
<b>Total Cemetery Lodge</b>	<b>9,000.00</b>		<b>529.00</b>	
<b>Ely Museum</b>				
<b>Total Ely Museum</b>	<b>0.00</b>		<b>0.00</b>	
<b>St Johns Road Garages</b>				
	10,000.00	Replacement garage door programme		Currently identifying which doors need replacing
<b>Total St Johns Road Garages</b>	<b>10,000.00</b>		<b>0.00</b>	
<b>The Old Barn, Littleport</b>				
<b>Total The Old Barn, Littleport</b>	<b>0.00</b>		<b>0.00</b>	
<b>Mepal Outdoor Centre</b>				
	11,471.40	Site security cameras	11,471.40	Ongoing
	48,000.00	Demolition of buildings	36,427.00	Due to complete soon
<b>Total Mepal Outdoor Centre</b>	<b>59,471.40</b>		<b>47,898.40</b>	
<b>Other</b>				
<b>Total Other</b>	<b>0.00</b>			
<b>Periodic Inspections, Surveys, Valuations &amp; Misc. Projects</b>				
	10,000.00	Contingency		
<b>Total Misc. Projects</b>	<b>10,000.00</b>		<b>0.00</b>	
<b>Valuation of Assets (end of year financial accounts)</b>				
<b>Total Valuation of Assets</b>	<b>0.00</b>		<b>0.00</b>	

Total Budgeted Expenditure	162,705.76	Spend to Date	108,410.74
Asset Management Budget	141,918.00		
Section 106	25,337.00		

**Asset Budget Remaining                      4,549.24**

