

Finance & Assets Committee Annual Agenda Plan

Thursday 25 January 2024 4:30pm

Report deadline: 4pm Thursday 11 January 2024

Agenda despatch: Monday 15 January 2024

Agenda Item	Report Author
Chairman's Announcements	Chairman
Actions taken by the Chief Executive on the grounds of urgency (if any)	Democratic Services Officer
Forward Agenda Plan	Democratic Services Officer
Write-off of unrecoverable debt (if any)	Director Finance and S151 Officer
Assets Update	Open Spaces and Facilities Manager
Appointments, Transfers, Resignations [EXEMPT]	HR Manager
2024/25 Annual Treasury Management Strategy MRP & AIS	Director Finance and S151 Officer
Finance Report	Director Finance and S151 Officer
Revenue Budget 2024/25	Director Finance and S151 Officer
ECTC Board Meeting Minutes 9 Nov 2023 [EXEMPT]	Democratic Services Officer
Bus, Cycle, Walk WP notes (if any)	Democratic Services Officer
Crematorium Full Business Case [EXEMPT]	Director Operations
Growth and Infrastructure Fund Scoring Panel Recommendations	Director Community
Service Delivery Plans – 6 Month Performance Monitoring	Director Community
UK Shared Prosperity and Rural England Prosperity Business Grant Scheme	Economic Development Manager
Community Infrastructure Levy (CIL) Funding Stretham	Director Community
IDBs Update	Senior Democratic Services Officer
Riverside Moorings Leases [EXEMPT]	Director Legal

Agenda Item 15 [Y123]

Lead officer: Sally Bonnett, Director Community

Democratic Services Officer: Tracy Couper

Thursday 28 March 2024 4:30pm

Report deadline: 4pm Thursday 14 March 2024

Agenda despatch: Monday 18 March 2024

Agenda Item	Report Author
Chairman's Announcements	Chairman
Actions taken by the Chief Executive on the grounds of urgency (if any)	Democratic Services Officer
Forward Agenda Plan	Democratic Services Officer
Write off of unrecoverable debt (if any)	Director Finance and S151 Officer
Assets Update	Open Spaces and Facilities Manager
ECTC Board Meeting Minutes 5 Dec & 8 Feb 2024 [EXEMPT]	Democratic Services Officer
Asset Management Plan 2024/25	Open Spaces and Facilities Manager
Service Delivery Plans 2024/25	Service Leads
ECTC Annual Business Plan 2024/25	ECTC Finance Manager
ECTC Management Accounts Oct-Dec 2023	ECTC Finance Manager
Bus, Cycle, Walk WP notes (if any)	Democratic Services Officer
Annual Review of RIPA policies	Director Legal
Draft Climate Change and Nature Recovery Chapter	Strategic Planning Manager
Draft Hedgehog Recovery Supplementary Planning Document	Strategic Planning Manager
Whistle Blowing Policy	Director Legal

Thursday 27 June 2024 4:30pm

Report deadline: To be confirmed.

Agenda despatch: To be confirmed.

Agenda Item	Report Author
Chairman's Announcements	Chairman
Actions taken by the Chief Executive on the grounds of urgency (if any)	Democratic Services Officer
Forward Agenda Plan	Democratic Services Officer
Write off of unrecoverable debt (if any)	Director Finance and S151 Officer
Assets Update	Open Spaces & Facilities Manager
Bus, Cycle, Walk WP notes (if any)	Democratic Services Officer
ECTC Board Meeting Minutes 7 Mar 2024 [EXEMPT]	Democratic Services Officer
Appointments, Transfers, Resignations [EXEMPT]	HR Manager
ECTC Management Accounts (Jan-March 2024) [EXEMPT]	ECTC Finance Manager
Annual Reports of Representatives on Outside Bodies	Democratic Services Officer
Financial Outturn Report 2023/24	Director Finance and S151 Officer
Treasury Operations Annual Performance Review	Director Finance and S151 Officer
Health and Safety Annual Report	Health & Safety Manager

Thursday 26 September 2024 4:30pm

Report deadline: To be confirmed.

Agenda despatch: To be confirmed.

Agenda Item	Report Author
Chairman's Announcements	Chairman
Actions taken by the Chief Executive on the grounds of urgency (if any)	Democratic Services Officer
Forward Agenda Plan	Democratic Services Officer
Write off of unrecoverable debt (if any)	Director Finance and S151 Officer
Assets Update	Open Spaces & Facilities Manager
Bus, Cycle, Walk WP notes (if any)	Democratic Services Officer
ECTC Board Meeting Minutes [EXEMPT] (if any)	Democratic Services Officer
ECTC Annual Accounts	ECTC Finance Manager
Local Council Tax Reduction Scheme Policy Review	Director Finance and S151 Officer
MTFS Update	Director Finance and S151 Officer
Gender Pay Report	HR Manager
ECTC Management Accounts (Apr-July 2024) [EXEMPT]	ECTC Finance Manager

Thursday 28 November 2024 4:30pm

Report deadline: To be confirmed.

Agenda despatch: To be confirmed.

Thursday 30 January 2025 4:30pm

Report deadline: To be confirmed.

Agenda despatch: To be confirmed.

Agenda Item	Report Author	Agenda Item	Report Author
Chairman's Announcements	Chairman	Chairman's Announcements	Chairman
Actions taken by the Chief Executive on the grounds of urgency (if any)	Democratic Services Officer	Actions taken by the Chief Executive on the grounds of urgency (if any)	Democratic Services Officer
Forward Agenda Plan	Democratic Services Officer	Forward Agenda Plan	Democratic Services Officer
Write off of unrecoverable debt (if any)	Director Finance and S151 Office	Write off of unrecoverable debt (if any)	Director Finance and S151 Officer
Assets Update	Open Spaces and Facilities Manager	Assets Update	Open Spaces & Facilities Manager
Treasury Management Update	Director Finance and S151 Office	Appointments, Transfers, Resignations [EXEMPT]	HR Manager
Bus, Cycle, Walk WP notes (if any)	Democratic Services Officer	2025/26 Annual Treasury Management Strategy MRP & AIS	Director Finance and S151 Officer
Annual Infrastructure Funding Statement	Director Community		
Finance Report	Director Finance and S151 Office		
ECTC Management Accounts (July-Sept 2024) [EXEMPT]	ECTC Finance Manager		
ECTC Half Yearly Report	Director Commercial		
Service Delivery Plans – 6 Month Performance Monitoring	Service Leads		