

### DECISION LOG FOR ECDC, ECTC AND ECSS

DATE	ACTION LOG	AUTHORITY
13.3.20	Cancellation of Elections – May	Government
17.3.20	Cancellation of Committees	JH
17.3.20	Dependant leave – payment	JH
17.3.20	Enhanced sick pay – ECTC/ECSS	JH (ECTC/ECSS)
17.3.20	Self-isolating due to dependant illness (Covid-19) – payment of salary	JH
17.3.20	Investment remote access – licences/laptop	EG
17.3.20	Prosecutions - car parking cancelled and review future prosecutions (ALL)	MC
18.3.20	Close reception	CMT
18.3.20	ARP – non chasing of Council Tax	IS
18.3.20	Licensing – stage payments for taxi renewals	LK
18.3.20	Programme Food Inspections – now stopped	LK
18.3.20	Care & Repair – stopping face to face meetings – except by exception	LK
<del>18.3.20</del>	<del>Domestic – reviewing contract with Wood Green – accept dogs?</del>	<del>LK</del> 20/03/20
18.3.20	Change of counting arrangements (referendum)	JH
18.3.20	Decision for market payment holidays – April/May	EG (ECTC)
18.3.20	Planning team: – Highly vulnerable people prioritised working from work from today;	RS

	<ul style="list-style-type: none"> <li>- Reviewed processes to enable majority of staff to work from home.</li> <li>- Minimum of 2, maximum of 4 in the office from Monday onwards – will include 1 team leader, 2 planners, 1 support – will leave a calendar so can see who is in and when;</li> <li>- Office phones diverted to work mobile or landline;</li> <li>- Rebecca in some days, will forward rota when complete;</li> <li>- Duty planner meetings cancelled, encouraging people to email in – notice being put on web page;</li> <li>- Business as usual, apart from face to face meetings.</li> </ul>	
19.3.20	Issuing refunds on season tickets at Angel Drove	EG
19.3.20	The e-space receptions (North and South) will be close on Friday evening for the foreseeable future, but the centres remain open to tenants.	SB
20.3.20	Community Hubs cancelled and unit for temporary accommodation ready for any isolation cases	AP
20.3.20	No serving of Enforcement Notices or Planning Contravention Notices at present	RS
20.3.20	The Hive Leisure Centre closed	Government
24.3.20	<p>Care and Repair:</p> <ul style="list-style-type: none"> <li>- All contractors undertaking adaptations work (DFG's) to make site safe and stop work until further notice.</li> <li>- All clients to be contacted to explain situation/standard letters to all other cases</li> <li>- Carry out emergency works only</li> </ul>	LK
24.3.20	Close playgrounds	Government
24.3.20	Building Control- Not undertaking site visits as they are not necessary. Continue to attend dangerous structures	NH
24.3.20	Cancel Ely Markets	JD
24.3.20	Staff in the office only to carry out essential tasks	CMT
24.3.20	Closure of Palace Green and Ship Lane Public Toilets	SC

24.3.20	Reduce grass-cutting in amenity areas and focus on Parks/Large Spaces	SC
24.3.20	Riverside/Moorings Patrols ceased	SB
24.3.20	Post to be left for 72 hours before it can be opened.	AD
25.3.20	Close construction sites in Haddenham and Ely	PR
25.3.20	CIL payments to be deferred for 1 month, if liable party inform they are unable to pay on due date.	SB
26.3.20	Planning – Officers are no longer undertaking site visits  All of Planning are now working remotely with one support officer going in every Monday to print neighbour letters to send out	RS
27.3.20	Not taking orders for street naming plates	KW
30.3.20	Decision to pay casual staff who cannot be redeployed – Payment based on an average in the last three months	JH/EG
1.4.20	Addition of (xvi) to ‘Proper Officer Functions’ in Council Constitution relating to Coronavirus regulations	MC/LK/TC
2.4.20	To reduce Council Tax bills by £150 or more for residents receiving LCTRS	JH/IS
6.4.20	Decision to not issue fixed penalties in free car parks	EG
7.4.20	Decision to cancel invoice for River Trips as they cannot operate their business during lockdown	LB
3.4.20	Set up Remote Meetings Group to ensure provisions are put in place to hold Committee meetings remotely as soon as possible – MAC as CMT lead	CMT
7.4.20	Decision to ‘furlough’ seven employees of Palace Green Homes who are unable to work at the present time due to the temporary closure of site and sales operations	PR
14.4.20	First remote Planning Committee being held on 20 <sup>th</sup> April	RS

17.4.20	Demand in Bulky Waste has decreased therefore collection will be one day per week instead of two. This decision will be reviewed if demand increases	JK
21.4.20	With the decision made to allocate Hardship Relief to Council Tax payers on the LCTRS in line with Government guidelines, a balance in the amount allocated to us by Government has been left unallocated. Further decision made to hold this unallocated amount to provide similar relief to the expected increase in claimants during the remainder of the year.	IS
28.4.20	Officers to start to carry out site visits and the erection of site notices again, carrying out risk assessments for each site and maintaining social distancing. Officers will not enter people's houses.	RS
29.4.20	Agreement for a temporary increase to the bandwidth for the internet from 2gb to 3gb as a partner of the EastNet Partnership due to the increase of users working remotely.	KW
29.4.20	The bulky waste demand has increase for next week and will be reverting to normal service levels.	JK
30.4.20	The Army have requested the use of the Hive Car Park from tomorrow morning to set up mobile testing – this will be for 4 days.	SC
7.5.20	Palace Green Homes sites at Ely and Haddenham will re-open on 11/05/20. The company will be working within current Government guidelines and CLC Site Operating Procedures.	PR
7.5.20	The first remote Annual Council meeting will take place on 21 May 2020 at 6 pm.	MC
20.5.20	The Grange will be closed Friday 22 <sup>nd</sup> May for a deep clean.	SC
20.5.20	Re-opening Ship Lane public toilets from Saturday, 23 <sup>rd</sup> May.	SC
20.5.20	Care and repair work is being undertaken in clients properties. Covid- 19 letters being sent to client regarding works on site. a signed client permission required and to check prior to works starting that nobody is displaying any symptoms. A full risk assessment to be completed prior to works proceeding with consent from all parties involved. Contractors are submitting their COvid-19 risk assessment and Health and safety plans.	LK
21.5.20	CIL payments from developers with an annual turnover of £45 million or more are no longer being deferred, as per guidance form Government issued on 13th May	SB