

Our Ref: PC446 Metcalfe – Willow Farm, Main Street, Pymoor rep.

Licensing Officer  
East Cambs District Council,  
The Grange Car Park,  
Nutholt Lane,  
Ely,  
Cambridgeshire.  
CB7 4EE



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Date 16/06/2022

Dear Sirs,

SUBJECT: Representation for premises licence relating to Willow Farm, Main Street, Pymoor, Ely,  
Cambs. CB6 2WA.

Please find attached the Police representation in regard to the new premises licence application submitted by Big Sky Venue Ltd, for a licensed premises at Willow Farm, Main Street, Pymoor, Ely.

This representation is in regard to licensing objectives: Prevention of Crime and Disorder, Public nuisance, Public Safety under Licensing Act 2003.

Yours Sincerely,

PC 446 Clare Metcalfe  
Licensing Officer for Cambridgeshire Constabulary  
Operational Planning and Licensing Department,  
Cambridgeshire Constabulary,  
Hinchbrooke Park,  
Huntingdon,  
PE29 6NP.

CC: Jane Gilliead - emagservices11@gmail.com

**THE LICENSING ACT 2003  
REPRESENTATION FORM FOR “RESPONSIBLE AUTHORITY”**

Please delete as applicable: **POLICE**

Your name	PC 446 Clare Metcalfe
Job Title	Licensing Officer, Cambridge Constabulary
Postal Address (inc post code)	Operational Planning and Licensing Department, Cambridgeshire Constabulary, Hinchingsbrooke Park, Huntingdon, PE29 6NP
Contact telephone number:	██████████
Mobile Number:	██████████
Email address:	<a href="mailto:licensingouth@cambs.pnn.police.uk">licensingouth@cambs.pnn.police.uk</a>

Name of Premises you are making a representation about:	Willow Farm
Address of the premises you are making a representation about:	Main Street, Pymoor, Ely. CB6 2WA.

This section is about your representation/s. They must relate to one or more of the Licensing Objectives. Please detail the evidence supporting your representation, (under the relevant headings) and the reason for your representation/s. *It is important that you detail all matters that you wish to be considered. (Use additional sheets if necessary). Regulations provide that in considering representations the authority may take into account documentary or other information produced by the party either before the hearing or, with the consent of all parties, at the hearing.*

Which licensing objective(s) does your representation relate to?	Please see below
The prevention of crime and disorder	Public safety
See Below	See Below
The prevention of public nuisance	Protection of Children from Harm
See Below	

It is unfortunate that no pre-application advice was sought during this process. It would have been useful to understand exactly what Big Sky Venue Ltd business plans were for the land covered in the application, and the precise requirements for a premises licence. Initial police concerns regarding the proposed application and its effect on the licensing objectives could have been highlighted at that early stage of the process.

There are a number of concerns regarding the current application detailed below:

1. Concerns over the wide extent of licensing hours requested, '*7 days a week 10:00-04:00hrs for all licensable activities*'. In addition to those hours, the application requests '*for up to 12 occasions per year to have licensing hours extended to 24hrs*'.  
The application details '*they seek to licence an area which may be used for festivals and events*' for up to 5000 people. In addition, they wish the '*licence to give them the advantage of holding specific events, such as bespoke events, seasonal events and others*'... The scope of the requested licensing hours and activities are so wide that if the premises licence is granted, the premises could in theory host large, live music events 365 days of the year, between 10:00-04:00hrs, and for 24hrs on 12 occasions per year.
2. '*Condition 3 - The event shall be run in accordance with the companies Festival Event Management Plan (EMP) approved by the Licensing Authority at all times, which shall be deposited with the Licensing Authority for their approval at least fourteen days prior to any event commencing*'.  
The time period of 14 days for an approved Festival EMP to be provided to the Licensing Authority is too short a timescale and doesn't provide enough notification of the final event plans. It is common practice to condition premises licences to require early notification of specific large events, such as music festivals to Safety Advisory Groups (SAG), and to engage with relevant authorities and local authorities by submitting EMPs for approval. However, due to the wide scope of this licence it would be very difficult to propose such a condition as depending on the intended frequency of these types of events this arrangement would be too time consuming for the SAG and be unworkable.
3. Outstanding concerns over potential public nuisance to local residents caused by both the presence and noise of event traffic.
4. Concerns over public nuisance from noise bleed from the actual event activities itself to neighbouring properties, and residents further afield in both Pymoor and Little Downham villages.
5. Concerns over traffic management issues caused by additional event related traffic at both event site entrance(s), and along the B1411 through Little Downham. (The B1411 appears to be the only main road route to the event site).
6. '*As per event management plan*', is quoted in Section M of the application. But no site-specific Event Management Plan for the premises has been submitted. The presence of such a document would have permitted relevant authorities to assess the previous experience of the event organiser and their competency in composing such an important document. The subsequent example EMP provided by the applicant's agent, was for a pop-up, open air cinema event, in Norwich, so not a comparable higher risk event, such as music festival located in a rural area. In the example EMP no information detailing drugs policy, search policy etc....
7. There is no mention of a traffic management plan, detailing the location of emergency access routes, how attendees are expected to get to site, or car parking arrangements. It does not appear the B1411 from Little Downham has any street lighting or pavements, thus leading to safety concerns over pedestrians who may decide to either walk to or from the location, especially during hours of darkness.
8. The absence of information detailing security arrangements, such as staffing levels, CCTV/body camera requirements, security fencing, or safety considerations for a remote rural location, such as the presence of waterfilled drainage channels, or no street lighting.

In summary the wide scope of the requested licensing hours and activities are as such it is very difficult to assess the impact that this application may have of the licensing objectives and its effect on the local residents. I must assess the suitability of this application on the scenario that the licensing hours and requested regulated activities would be used in full. So as the application stands it is not practical to compile a set of suitable conditions, as additional information would be required. The absence of a Traffic Management Plan is a concern, as from previous knowledge, such a document is a key component to the successful running of large events, not only for attendees, but the local community, and in particular access and egress for emergency service vehicles.

Due to the insufficient information provided in the application and the above outlined concerns, which I believe would be detrimental to the licensing objectives, I respectfully request that the sub-licensing committee refuse this application.

The Delegation of responsibilities by the Chief Officer of Police is shown in Appendix 1.

Signed ..... Date: 16/06/2022

# APPENDICES

1. Delegation of Responsibilities.

## Appendix 1 - Delegation of Responsibilities.



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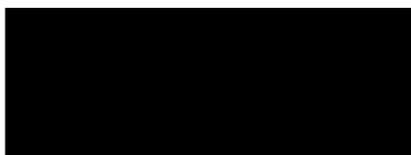
### Licensing Act 2003

#### **Delegation of responsibilities by the Chief Officer of Police**

In accordance with the provisions of the Licensing Act 2003 I hereby delegate authority to Cambridgeshire Constabulary Licensing Officers to develop policies and procedures and to exercise all powers vested in the Chief Constable of Cambridgeshire Constabulary. Such delegation to include the power to delegate specific tasks to licensing Constables and support staff.

This delegation shall remain in force unless otherwise notified.

Signed



Nick Dean  
Chief Constable  
Cambridgeshire Constabulary  
1 October 2018