



# EAST CAMBRIDGESHIRE DISTRICT COUNCIL

THE GRANGE, NUTHOLT LANE,  
ELY, CAMBRIDGESHIRE CB7 4EE  
Telephone: 01353 665555

MEETING: **LICENSING COMMITTEE**

TIME: 09:30am

DATE: Wednesday 24<sup>th</sup> June 2020

VENUE: **PLEASE NOTE: Due to the introduction of restrictions on gatherings of people by the Government due to the Covid-19 outbreak, this meeting will be conducted remotely facilitated using the Zoom video conferencing system. There will be no access to the meeting at the Council Offices, but details of the public viewing arrangements for this meeting are detailed in the Notes box at the end of the Agenda.**

ENQUIRIES REGARDING THIS AGENDA: Adrian Scaites-Stokes

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## Membership:

### Conservative Members

Julia Huffer (Chairman)  
Alan Sharp (Vice  
Chairman)  
David Ambrose Smith  
Lavinia Edwards  
Jo Webber

### Liberal Democrat Members

Simon Harries  
Mark Inskip  
Alec Jones (Lead Member)  
Gareth Wilson

### Independent Group

Sue Austen (Lead  
Member)

### **Substitutes:**

Christine Ambrose Smith  
Ian Bovingdon  
Lisa Stubbs

### **Substitutes:**

Victoria Charlesworth  
Lorna Dupré  
John Trapp

### **Substitute:**

Paola Trimarco

### **Lead Officer:**

Liz Knox, Environmental Services Manager

**Quorum:** 5 Members

# A G E N D A

## 1. Apologies

**2. Declarations of Interest**

To receive declarations of interest from Members for any items on the Agenda in accordance with the Members Code of Conduct

**3. Minutes**

To receive and confirm as correct records the Minutes of the Licensing Committee Meetings held on 9<sup>th</sup> October 2019 and 21<sup>st</sup> May 2020

**4. Chairman's Announcements**

**5. Licensing Act 2003 Licensing Authority Statement of Licensing Policy – Five Year Revision**

**6. Licensing Officer Update – Verbal Report**

**7. Forward Agenda Plan**

**NOTES:**

1. Since the introduction of restrictions on gatherings of people by the Government in March 2020, it has not been possible to hold standard face to face public meetings at the Council Offices. This led to a temporary suspension of meetings. The Coronavirus Act 2020 now has been implemented, however, and in Regulations made under Section 78 it gives local authorities the power to hold meetings without it being necessary for any of the participants or audience to be present together in the same room. The meeting will be streamed via YouTube (please see relevant agenda webpage for link).

2. Fire instructions for meetings:

- If the fire alarm sounds please make your way out of the building by the nearest available exit - i.e. the back staircase or the fire escape in the chamber. Do not to use the lifts.
- The fire assembly point is in the front staff car park by the exit barrier.
- This building has an auto-call system to the fire services, so there is no need for anyone to call the fire services.

The Committee Officer will sweep the area to ensure that everyone is out of this area.

3. Reports are attached for each agenda item unless marked "oral".

4. If required all items on the agenda can be provided in different formats (e.g. large type, Braille or audio tape, or translated into other languages), on request, by calling Main Reception on (01353) 665555 or e-mail: [translate@eastcambs.gov.uk](mailto:translate@eastcambs.gov.uk)

5. If the Committee wishes to exclude the public and press from the meeting a resolution in the following terms will need to be passed:

"That the press and public be excluded during the consideration of the remaining items no. X because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item there would be disclosure to them of exempt information of Categories X Part I Schedule 12A to the Local Government Act 1972 (as Amended)."