



EAST CAMBRIDGESHIRE DISTRICT COUNCIL

THE GRANGE, NUTHOLT LANE,
ELY, CAMBRIDGESHIRE CB7 4EE
Telephone 01353 66555

MEETING: FINANCE & ASSETS COMMITTEE

TIME: 4:30pm

DATE: **Monday 7th June 2021**

VENUE: **Council Chamber, The Grange, Nutholt Lane, Ely, CB7 4EE**

PLEASE NOTE: Due to the introduction of restrictions on gatherings of people by the Government due to the COVID-19 outbreak, details of the public question time and public viewing arrangements for this meeting are detailed in the Notes section at the end of the Agenda.

ENQUIRIES REGARDING THIS AGENDA: Caroline Evans

TELEPHONE: (01353) 665555 EMAIL: caroline.evans@eastcambs.gov.uk

MEMBERSHIP:

Conservative Members

Cllr David Brown (Chairman)
Cllr David Ambrose Smith
Cllr Anna Bailey
Cllr Ian Bovingdon (Vice-Chairman)
Cllr Julia Huffer
Cllr Bill Hunt

Liberal Democrat Members

Cllr Alison Whelan (Lead Member)
Cllr Charlotte Cane
Cllr Simon Harries
Cllr John Trapp

Independent Member

Cllr Sue Austen (Lead Member)

Substitutes:

Cllr Christine Ambrose Smith
Cllr Josh Schumann
Cllr Jo Webber

Substitutes:

Cllr Lorna Dupré
Cllr Christine Whelan
Cllr Gareth Wilson

Substitute:

Cllr Paola Trimarco

Lead Officer

Emma Grima, Director Commercial

Quorum: 5 Members

AGENDA

1. Public Question Time

The meeting will commence with up to 15 minutes public question time

[oral]

- 2. Apologies and Substitutions** **[oral]**
- 3. Declarations of Interest** **[oral]**
To receive declarations of interest from Members for any Items on the Agenda in accordance with the Members Code of Conduct.
- 4. Minutes**
To confirm as a correct record the Minutes of the meeting of the Finance & Assets Committee held on:
 - a) 4th March 2021
 - b) 25th March 2021
 - c) following the end of the Full Council meeting on 29th April 2021
- 5. Chairman's Announcements** **[oral]**

ITEMS FOR DECISION

- 6. Finance & Assets Hearings Sub-Committee – Review of Terms of Reference & Procedure**
- 7. Soham High Street Renewal – Capital Grant Fund Scheme**
- 8. Palace Green Homes (ECTC) Office Accommodation Final Report**

ITEMS FOR NOTING

- 9. Assets Update**
- 10. Annual Reports of Representatives on Outside Bodies**
- 11. Forward Agenda Plan**

EXCLUSION OF THE PUBLIC INCLUDING REPRESENTATIVES OF THE PRESS

That the press and public be excluded during the consideration of the remaining items because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items there would be disclosure to them of exempt information of Categories 1, 2 & 3 of Part I Schedule 12A to the Local Government Act 1972 (as amended).

- 12. Appointments, Transfers and Resignations**
- 13. ECTC Management Accounts (12 months to March 2021)**
- 14. Asset Disposal Matter in the Parish of Ely**
- 15. Asset Management Matter 1 in the Parish of Ely**

16. Asset Management Matter 2 in the Parish of Ely

17. Exempt Minutes

To confirm as a correct record the Exempt Minutes of the meeting of the Finance & Assets Committee held on 4th March 2021.

NOTES:

1. In order to comply with current COVID-19 regulations and guidance, sufficient social distancing of all attendees must be maintained and therefore total numbers will necessarily be limited. The maximum capacity for meetings in the Council Chamber while COVID-19 restrictions are in place has been set at 23 by the Health & Safety Officer. Allowing for Member/Officer/Press attendance, this will normally give a capacity for public attendance of 5 socially-distanced seated people.

Members of the public who wish to attend the meeting are therefore asked, where possible, to notify the Democratic Services Officer (caroline.evans@eastcambs.gov.uk) of their intention to attend in order that we can endeavour to accommodate everyone and the necessary health and safety precautions can be shared. Face coverings must be worn at all times except when seated and no one should move around the room unnecessarily. Members of the public should enter via the door in the glass atrium at the back of the building.

2. Public Questions/Statements are welcomed on any topic related to the Committee's functions as long as there is no suspicion that it is improper (e.g. offensive, slanderous or might lead to disclosures of Exempt or Confidential information). Up to 15 minutes is allocated for this at the start of the meeting. Please send your question or statement to the Democratic Services Officer (caroline.evans@eastcambs.gov.uk) at least 2 working days before the meeting. Further details about the Public Question Time scheme are available at:

<https://www.eastcambs.gov.uk/committees/public-question-time-scheme>

3. The Council has adopted a 'Purge on Plastics' strategy and is working towards the removal of all consumer single-use plastics in our workplace. Therefore, we do not provide disposable cups in our building or at our meetings and would ask members of the public to bring their own drink to the meeting if required.
4. Fire instructions for meetings:
 - If the fire alarm sounds please make your way out of the building by the nearest available exit i.e. the back staircase or the fire escape in the Chamber. Do not attempt to use the lifts.
 - The fire assembly point is in the front staff car park by the exit barrier.
 - The building has an auto-call system to the fire services so there is no need for anyone to call the fire services.

The Committee Officer will sweep the area to ensure that everyone is out.

5. Reports are attached for each agenda item unless marked "oral".
6. If required, all items on the agenda can be provided in different formats (e.g. large type, Braille or audio tape, or translated into other languages), on request, by calling Main Reception on (01353) 665555 or e-mail: translate@eastcambs.gov.uk

7. If the Committee wishes to exclude the public and press from the meeting, a resolution in the following terms will need to be passed:

“That the press and public be excluded during the consideration of the remaining item no(s). X because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category X of Part I Schedule 12A to the Local Government Act 1972 (as amended).”
