



# EAST CAMBRIDGESHIRE DISTRICT COUNCIL

THE GRANGE, NUTHOLT LANE,  
ELY, CAMBRIDGESHIRE CB7 4EE  
Telephone 01353 665555

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## MEETING: OPERATIONAL SERVICES COMMITTEE

TIME: 4:30pm

DATE: **Monday 27<sup>th</sup> March 2023**

VENUE: Council Chamber, The Grange, Nutholt Lane, Ely, CB7 4EE

ENQUIRIES REGARDING THIS AGENDA: Tracy Couper

TELEPHONE: (01353) 665555 EMAIL: [tracy.couper@eastcambs.gov.uk](mailto:tracy.couper@eastcambs.gov.uk)

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## MEMBERSHIP:

### Conservative Members

Cllr Julia Huffer  
(Chairman)  
Cllr David Ambrose Smith  
(Vice- Chairman)  
Cllr Christine Ambrose Smith  
Cllr Lis Every  
Cllr Joshua Schumann  
Cllr Jo Webber

### Substitutes:

Cllr Anna Bailey  
Cllr Daniel Schumann  
Cllr Lisa Stubbs

### Liberal Democrat Members

Cllr Mark Inskip  
(Lead Member)  
Cllr Alec Jones  
Cllr John Trapp  
Cllr Christine Whelan

### Substitutes:

Cllr Charlotte Cane  
Cllr Simon Harries  
Cllr Alison Whelan

### Independent Member

Cllr Paola Trimarco  
(Lead Member)

### Substitute:

Cllr Sue Austen

### Lead Officer

Isabel Edgar – Director Operations

Quorum: 5 Members

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## AGENDA

- 1. Public Question Time** [oral]  
The meeting will commence with up to 15 minutes public question time
- 2. Apologies and Substitutions** [oral]
- 3. Declarations of Interest** [oral]  
To receive declarations of interest from Members for any Items on the Agenda in accordance with the Members Code of Conduct.

- 4. Minutes**  
To confirm as a correct record the Minutes of the meeting of the Operational Services Committee held on 14 November 2022
  - 5. Chairman’s Announcements** **[oral]**
  - 6. Community Safety Partnership (CSP) Update** **[oral]**
  - 7. ECSS Business Plan**
  - 8. Replacement Refuse Collection Vehicles**
  - 9. Performance Monitoring Reports for Waste and Street Cleansing Services 2022/23:**  
**(a)Q3 Monitoring Report**  
**(b)Q4 Monitoring Report**
  - 10. Service Delivery Plans 2023/24 & End of Year Reports 2022/23**  
Due to their size and the need for colour copying, the Service Delivery Plans and end of year reports have been printed separately to the Agenda and a copy is available with the Agenda on the Council’s website [www.eastcambs.gov.uk](http://www.eastcambs.gov.uk)
  - 11. Local Enforcement Plan**
  - 12. Food Safety Enforcement Policy**
  - 13. Health and Safety Enforcement Policy**
  - 14. Environment Act 2021 Implementation**
  - 15. Budget Monitoring Report 2022-23**
  - 16. Anglia Revenues and Benefits Partnership Joint Committee Minutes**  
To receive the Minutes of the meetings held on 20 December 2022 and 7 March 2023
  - 17. Forward Agenda Plan**
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## NOTES:

1. Members of the public are welcome to attend this meeting. If you are visiting The Grange during normal working hours you should report to the main reception desk. If you come to an evening meeting please enter via the door in the glass atrium at the back of the building.

Admittance is on a “first come, first served” basis and public access will be from 30 minutes before the start time of the meeting. Due to room capacity restrictions, members of the public are asked, where possible, to notify Democratic Services ([democratic.services@eastcambs.gov.uk](mailto:democratic.services@eastcambs.gov.uk) or 01353 665555) of their intention to attend a meeting.

The meeting will be webcast and a livestream of the meeting will be available. Further details can be found at <https://www.eastcambs.gov.uk/meetings/operational-services-committee-27032023> Please be aware that all attendees, including those in the public gallery, will be visible on the livestream.

2. Public Questions/Statements are welcomed on any topic related to the Committee's functions as long as there is no suspicion that it is improper (e.g. offensive, slanderous or might lead to disclosures of Exempt or Confidential information). Up to 15 minutes is allocated for this at the start of the meeting. Further details about the Public Question Time scheme are available at: <https://www.eastcambs.gov.uk/committees/public-question-time-scheme>
3. The Council has adopted a 'Purge on Plastics' strategy and is working towards the removal of all consumer single-use plastics in our workplace. Therefore, we do not provide disposable cups in our building or at our meetings and would ask members of the public to bring their own drink to the meeting if required.
4. Fire instructions for meetings:
  - If the fire alarm sounds please make your way out of the building by the nearest available exit i.e. the back staircase or the fire escape in the Chamber. Do not attempt to use the lifts.
  - The fire assembly point is in the front staff car park by the exit barrier.
  - The building has an auto-call system to the fire services so there is no need for anyone to call the fire services.

The Committee Officer will sweep the area to ensure that everyone is out.

5. Reports are attached for each agenda item unless marked "oral".
6. If required, all items on the agenda can be provided in different formats (e.g. large type, Braille or audio tape, or translated into other languages), on request, by calling Main Reception on (01353) 665555 or e-mail: [translate@eastcambs.gov.uk](mailto:translate@eastcambs.gov.uk)
7. If the Committee wishes to exclude the public and press from the meeting, a resolution in the following terms will need to be passed:

"That the press and public be excluded during the consideration of the remaining item no(s). X because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category X of Part I Schedule 12A to the Local Government Act 1972 (as amended)."

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