



East Cambridgeshire District Council

Meeting: Finance & Assets Committee

Time: 4:30pm

Date: Thursday 28 March 2024

Venue: Council Chamber, The Grange, Nutholt Lane, Ely, CB7 4EE

Enquiries regarding this agenda: Tracy Couper

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Committee membership

Quorum: 5 members

Conservative members

Cllr Ian Bovingdon (Vice-Chairman)
Cllr Mark Goldsack
Cllr Bill Hunt
Cllr James Lay
Cllr David Miller
Cllr Alan Sharp (Chairman)

Conservative substitutes

Cllr Anna Bailey
Cllr Martin Goodearl
Cllr Julia Huffer

Liberal Democrat members

Cllr Lorna Dupré
Cllr Caroline Shepherd
Cllr John Trapp
Cllr Alison Whelan (Lead Member)

Liberal Democrat substitutes

Cllr Christine Colbert
Cllr Kathrin Holtzmann
Cllr Mark Inskip

Vacancy

Lead Officer: Sally Bonnett, Director Community

AGENDA

- 1. Public question time** [oral]
The meeting will commence with up to 15 minutes of public question time
- 2. Apologies and substitutions** [oral]

3. Declarations of Interests

[oral]

To receive declarations of interests from Members for any items on the agenda in accordance with the Members Code of Conduct.

4. Minutes

To confirm as a correct record the minutes of the meeting of the Finance & Assets Committee held on 25 January 2024

5. Chairman's announcements

6. ECTC Annual Business Plan 2024/25

7. End of year reports 2023/24 & Service Delivery Plans 2024/25

Due to the size of the documents, the end of year reports and Service Delivery Plans have been circulated separately to Councillors. Copies are available on the Council's website www.eastcambs.gov.uk or from Democratic Services

8. Local Plan Climate Change and Nature Recovery Chapter: update

9. Draft Hedgehog Recovery Design Guidance

10. Asset Management Plan 2024/25 & Assets update

11. Whistle Blowing Policy

12. Annual Review of RIPA policies

13. Community Land Trust - pre-development grant application

14. Bus, Cycle, Walk Working Party

To receive the Notes of the Working Party meeting held on 26 February 2024

15. Forward Agenda Plan

Exclusion of the Public including representatives of the Press

That the Press and Public be excluded during the consideration of the remaining items because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items there would be disclosure to them of Exempt information of categories 1, 2, 3 and 4 of Part I Schedule 12A to the Local Government Act 1972 (as amended)

16. ECTC Annual Business Plan 2024/25 – Exempt Appendix

17. ECTC Management Accounts

18. Outstanding CIL payment

19. Write-off of unrecoverable debts

20. ECTC Board Minutes

To receive the Minutes of the ECTC Board meetings held on 5 December 2023 and 8 February 2024

21. Exempt Minutes – 25 January 2024

Notes

1. Members of the public are welcome to attend this meeting. If you are visiting The Grange during normal working hours you should report to the main reception desk. If you come to an evening meeting please enter via the door in the glass atrium at the back of the building.

Admittance is on a “first come, first served” basis and public access will be from 30 minutes before the start time of the meeting. Due to room capacity restrictions, members of the public are asked, where possible, to notify Democratic Services (democratic.services@eastcambs.gov.uk or 01353 665555) of their intention to attend a meeting.

The livestream of this meeting will be available on [the committee meeting’s webpage \(https://www.eastcambs.gov.uk/meetings/finance-assets-committee-280324\)](https://www.eastcambs.gov.uk/meetings/finance-assets-committee-280324) Please be aware that all attendees, including those in the public gallery, will be visible on the livestream.

2. Public Questions/Statements are welcomed on any topic related to the Committee’s functions as long as there is no suspicion that it is improper (for example, offensive, slanderous or might lead to disclosures of Exempt or Confidential information). Up to 15 minutes is allocated for this at the start of the meeting.

[Further details about the Public Question Time scheme](http://www.eastcambs.gov.uk/committees/public-question-time-scheme)
(www.eastcambs.gov.uk/committees/public-question-time-scheme).

3. The Council has adopted a ‘Purge on Plastics’ strategy and is working towards the removal of all consumer single-use plastics in our workplace. Therefore, we do not provide disposable cups in our building or at our meetings and would ask members of the public to bring their own drink to the meeting if required.

4. Fire instructions for meetings:

- if the fire alarm sounds, please make your way out of the building by the nearest available exit, which is usually the back staircase or the fire escape in the Chamber and do not attempt to use the lifts
- the fire assembly point is in the front staff car park by the exit barrier
- the building has an auto-call system to the fire services so there is no need for anyone to call the fire services

The Committee Officer will sweep the area to ensure that everyone is out.

5. Reports are attached for each agenda item unless marked “oral”.
6. If required, all items on the agenda can be provided in different formats (such as large type, Braille or audio tape, or translated into other languages), on request, by calling main reception on (01353) 665555 or e-mail: translate@eastcambs.gov.uk
7. If the Committee wishes to exclude the public and press from the meeting, a resolution in the following terms will need to be passed:

“That the press and public be excluded during the consideration of the remaining item no(s). X because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category X of Part I Schedule 12A to the Local Government Act 1972 (as amended).”
