



**Food Standards Agency Food Hygiene Rating Scheme
Application for a re-rating inspection**

Notes for businesses:

- As the food business operator you have a right to request a re-visit for the purposes of re-rating if you have taken action to rectify the non-compliances identified at the time of inspection.
- You can make this request at any time after the inspection if you have made the required improvements. We charge for a re-rating inspection. The letter informing you of your rating will indicate the amount charged. There is no limit on the number of requests you may make.
- You must provide details of the improvements made with your request, including supporting evidence where appropriate.
- If we agree that you have provided sufficient evidence that the required improvements have been made, we will make an unannounced visit. This will take place within three months of the receipt of your request and payment of the fee.
- The local authority officer will give you a 'new' food hygiene rating based on the level of compliance that is found at the time of the re-visit - you should be aware that your rating could go up, down or remain the same.

To make a request for a revisit, please use the form below and return it to The Food Safety Team, East Cambridgeshire District Council, The Grange, Nutholt Lane Ely CB7 4EE or, if you have already paid, include the payment reference, and send it to foodandsafety@eastcambs.gov.uk

Name of food business	
Address of food business to which the application applies	
Name of food business operator	
Name of person making application <i>please note only a food business operator can make this application. If you are not the food business operator, you must provide written evidence that the food business operator agrees to this application</i>	
Email	
Telephone No.	
Mobile No.	
Date of inspection to which the application applies	
Food Hygiene Rating given at the inspection to which the application applies	

Please describe the actions you have now taken with reference to each of the issues identified in the inspection letter/report (complete **all three** sections below)

1. Compliance with food hygiene and safety procedures

2. Compliance with structural requirements

3. Confidence in management/control procedures

Please provide any other supplementary evidence (e.g., photographs, invoices, copies of relevant HACCP documentation etc.)

IMPORTANT

The following is to make sure that you understand the safeguards of the Hygiene Rating Scheme before continuing with your application and payment. If you do not understand what you need to do to improve my rating or make this application, contact the officers at foodandsafety@eastcambs.gov.uk or telephone 01353 665555 to speak with an officer.

	I confirm that I have read and understood the following
If I have not given enough information and supporting evidence about what I have done to improve hygiene standards at the business, my re-rating request will be refused, and my money refunded.	
As a result of the re-rating inspection, my business will be issued with another rating following the re-rating inspection which may go up, go down or stay the same.	
I cannot make an appointment for the re- rating inspection.	
The re- rating inspection will take place within 3 months of the receipt of the request or receipt of the payment (whichever is the later).	
Each application must be accompanied by the appropriate fee but there is no limit to the number of re-rating requests that I can make.	
I have the right of appeal against the rating I am given, and I must make any appeal within 21 days (including weekends and bank holidays) from the day I receive my rating.	
If I do not get the rating that I expect from the re-rating inspection, I cannot ask for my money back.	
I am inviting the food officer to my premises, but I understand that the officer has the powers of entry and the powers to take enforcement action where appropriate.	
I have provided details of the works undertaken, any photographs, or other supporting evidence.	
Payment	
<p>For the current fee please see our website https://www.eastcambs.gov.uk/food-safety/food-hygiene-rating-scheme-businesses or telephone 01353 665555</p> <p>For my application to be valid, I must pay the current fee. Payment methods:</p> <ul style="list-style-type: none"> • East Cambridgeshire District Council website • BACS credit to the Councils bank account: Sort Code: 52-41-19, Account number 43135897 • By telephone at 01353 665555 	
I have read and understood this application form and made payment	Signature
Date	Print name

Please return the form and payment to The Commercial Team, East Cambridgeshire District Council, The Grange, Nutholt Lane Ely CB7 4EE or, if you have already paid, include the payment reference and send it to foodandsafety@eastcambs.gov.uk