

# EAST CAMBRIDGESHIRE DISTRICT COUNCIL



## REPRESENTATION ON OUTSIDE BODIES 2018 – 2019

(including reports from representatives for 2017/18)

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## **ECDC GUIDANCE FOR ELECTED COUNCILLORS APPOINTED TO JOINT/ OUTSIDE BODIES**

### **1. Introduction**

This guidance is solely intended for the purpose of providing general advice on the duties, obligations and liabilities that a Councillor will have if they are appointed to an outside or joint body. Councillors are asked to bear this in mind when exercising their judgement / trying to balancing their respective responsibilities as a Councillor and a nominated representative. The guidance cannot provide a detailed answer for all circumstances and consequently, if in doubt, a Councillor should seek further advice from the Council's Monitoring Officer.

### **2. General**

In some cases, the Councillors appointed will be the Council representative and they will be expected to bring knowledge and expertise of the Council's Services (where appropriate), to represent the Council's views at meetings, or will be expected to look after those particular bodies' interests and to further their aims, not the District Councils.

In all cases Councillors should: -

- Operate within the rules, and/or constitution of the outside body;
- Report back, where appropriate, to the Council or relevant Committee;
- Behave ethically and follow, as far as applicable, the Members code of conduct;
- Take an active and informed role in the affairs of the outside body.

Councillors are not on an outside body to: -

- Represent their political party.

There are a number of types of outside bodies in which Councillors may become involved, either independently or, as a representative nominated by the Council to be appointed as:

- Directors;
- Trustee;
- Representative/Member of an unincorporated Association.

Some of the most common examples of outside bodies are:

- Charitable Trusts;
- Company limited by shares;
- Company limited by guarantee;
- Unincorporated association (like a Panel, or Board).

The structure of each type of organisation, the management and the rules that govern them will vary. However, there are a number of duties that will apply to the bodies concerned and these are listed below.

In carrying out their duties as a Director, Trustee or Representative/Member, Councillors must take decisions without being influenced by the fact that they are a Councillor. Their primary duty in acting as a representative making decisions for the outside body is to make these decisions in the interests of the organisation. However, Councillors should always ensure that their fellow Directors /Trustees are aware of the fact that they are Councillors.

### **3. The Members' Code of Conduct**

These guidelines should be read in conjunction with the East Cambridgeshire District Council Member Code of Conduct that was adopted on 26 July 2012. The Code and the ECDC Code of Conduct Guide<sup>1</sup> indicates that when a Member acts as a representative of

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<sup>1</sup>March 2013

the Authority on any other body, he must, when acting for that other body comply with the Authority's Code of Conduct. That body's Code of Conduct may also bind the Councillor.

A Councillor will have Personal Interest in matters relating to the outside body (if they are a member of that body or in a position of management/ control – eg if a Director) and when engaged on Council business/ meetings must declare this interest. If that applies, the Member can then (where relevant) still vote on an item, unless this relates to a financial or regulatory matter AND the reasonable person would, with knowledge of the relevant facts, regard this interest as so significant that it is likely to prejudice the Councillor's judgement (in which case the Councillor will have a Prejudicial Interest, which has to be declared and as a general rule the Councillor will have to leave the meeting for that item – unless they are exercising a Speaking Right under the Code of Conduct). In addition to considering these issues, the Members should ensure that, if they intend to vote (or take advantage of the Speaking Right) – they are not breaching any other duties that they owe to the outside/joint body/ nor be accused of being biased or having pre-determined a matter.

The Council's Code of Conduct requires Councillors to register their involvement in various organisations, and Members should ensure this is listed on their Register of interests form that Members send to the Monitoring Officer.

#### Registering Interests:

Under the Council's Code of Conduct, Councillors are required to register their financial interests and other interests in the Council's Register of Interests within 28 days of their election or appointment. They must also notify the Council's Monitoring Officer, in writing, of changes to these details within 28 days of any such change.

**NOTE: Some outside bodies may require the Councillor to treat the body's business as confidential. This may sometimes create a dilemma for the Councillor and may seem contrary to the idea of assisting public accountability. However, Councillors will have to bear this confidentiality requirement in mind and consider how that fits in with the duties detailed below.**

## **4. The Duties of a Director**

### Background

#### Compliance with the Companies Acts/ other legislation:

The Companies Act 2006 introduced a partial codification and framework for Directors' general duties. Most of the duties listed below, however, were applicable before this was enacted (with the exception of "duty to promote the success of the company"). These duties apply to both Executive and Non-Executive Directors. In the main if a Member is a Director, they will be a nominee Director, and must ensure compliance with companies legislation, and acting in the interests of the shareholder, as failure to do so could lead to personal liability (fines, disqualification as a Director or prosecution).

#### Independent judgement:

The Director is under a duty to exercise independent judgement i.e. they should not fetter their discretion by simply voting in accordance with a Council mandate. It is possible, nevertheless, to take into account the interests of a third party body – so long as this is disclosed and the company's Articles of Association allows the Councillor to do so.

#### Promote the success of the company:

When acting as a Director, the Councillor owes a "fiduciary" duty to the company (which means loyalty to the company and a duty of care to act in its best interests, having regard to the interests of the members, shareholders, employees and creditors). The Director must consider what would promote the success of the company and have regard to the likely consequences of any decision in the long term. This replaces and expands upon the previous duty of "acting in good faith".

#### Reasonable care, diligence and skill:

A general duty of care and skill and diligence is imposed. But, when acting in this capacity, a Councillor is expected to act within their own knowledge/skill and seek expert advice when necessary (i.e. due diligence).

#### Conflicts of Interest/ Declare interests in proposed transactions or arrangements:

There may be actual or potential conflicts between the interests of the Council and the interests of the company. In such circumstances it would be inappropriate for the Councillor to take part in discussions upon such topics both as a Councillor and as a Director. If the conflict is a serious one or repeatedly presents itself then it may be appropriate for the Councillor to resign as a Director of the company. Equally if the Member has an interest in the proposed transactions, a declaration must be made of the nature and extent of such an interest. This will cover both the Councillors own interests as well as those where there is a conflict with the Council.

Directors are not allowed to make a private profit from their position. They must not allow personal interests to conflict with those of the organisation. They must therefore disclose any interests they or their family have in relation to the company's contracts. Whether they are then allowed to vote will depend upon the Articles of Association of the company.

#### To act within their powers:

Directors are under a duty to see that they do not act beyond the powers of the organisation. They must ensure that they do not exceed the powers conferred on them by the Memorandum or Articles, if they do so, they will be acting illegally.

#### Financial Responsibility:

Directors have a duty to ensure that the company operates within the limits of its financial resources, actual and expected. Even if a company has limited liability, Directors can incur personal liability for its debts and obligations in certain circumstances. Directors can also be held personally liable if they have allowed a company to operate, or continue to operate, where there was no reasonable prospect that it could pay its debts, and these are left unpaid after the liquidation of the company. It follows that Directors must pay scrupulous attention to their company's present and future liquidity, and ensure that their concerns and actions are minuted.

Guidance on the Companies Act 2006 and responsibilities can be found on the Companies House website (<http://www.companieshouse.gov.uk/companiesAct/publications.shtml> ).

## **5. Charitable Trustees/ Trustees**

Those who are responsible for the control and administration of a charity are referred to as Trustees, even where the organisation is a company limited by guarantee and they are not strictly Trustees. If the organisation is a company, then a Councillor will also be bound to act in accordance with the principles in 4 above.

In addition a Trustee must:

- act in accordance with the Trust deed and to protect the charity's assets. They are also responsible for compliance with the Charities Acts<sup>1</sup> and the Trustee Act 2000.
- not make a private profit from their position.
- perform their duty with the standard of care, which an ordinary, prudent business person would show. Higher standards are required of professionals and in relation to investment matters.
- ensure (if they are a Charitable Trustee) that the information relating to the Trust and Trustees is registered with the Charity Commissioners and that annual accounts and returns are completed and sent.
- ensure compliance with all relevant legislation for example in relation to tax and health and safety.

A number of useful publications are available on the Charity Commissioners website: [www.charitycommission.gov.uk](http://www.charitycommission.gov.uk).

## **6. Unincorporated Associations**

Groups, which are neither limited companies nor charitable trusts, may be “unincorporated associations” which have no separate identity from their members. The rules governing the Members duties and liabilities will (or should) be set out in the organisation’s constitution, which is simply an agreement between members as to how the organisation will operate.

Usually the organisation’s constitution will provide for a management committee to be responsible for the everyday running of the organisation. Management Committee members must act within the organisation’s constitution and must take reasonable care when exercising their powers.

## **7. Liability issues (Insurance and Indemnity):**

In cases where Councillors and Officers act in a decision-making capacity specifically in connection with the business of the outside body, as opposed to merely exercising their role as a representative of the Council, then they will be regarded as serving the particular body rather than the Council. In that case, Members should only actively participate in the business of that body, if insurance is provided.

The Council's insurance cover will extend to Councillors and Council officials assisting outside organisations as advisers or observers, either facilitating exchanges of views or information as an extension of their Council duties or otherwise representing the Council, but the Council's insurance cover does not extend to indemnify Councillors and officials who serve in an executive capacity on an outside body.

For further/ specific guidance, please contact the Council’s Monitoring Officer.

<sup>1</sup> Different sections of the Companies Act have come into force since 2006, most recently the duties detailed above, since 1.10.2007

<sup>11</sup> Guidance is available on the Charity Commission website: [http://www.charity-commission.gov.uk/Charity\\_requirements\\_guidance/ccpubs3.aspx#pub](http://www.charity-commission.gov.uk/Charity_requirements_guidance/ccpubs3.aspx#pub)

## TRAVELLING EXPENSES

It is the Council's policy that elected Member representatives on outside organisations may claim from East Cambridgeshire District Council travelling allowances, where such allowances are not payable by the organisation concerned. The entries for each organisation in this booklet indicate whether or not they will pay expenses.

It is important that, where allowances are payable by the organisations, representatives submit any claims to them accordingly.

Non-Member representatives may only claim expenses where they are payable by the organisation concerned.

## PRIORITY CATEGORY OF OFFICER SUPPORT

- (1) Nominated officers to provide Members with regular support on a proactive basis, and attend meetings where appropriate (including those outside bodies where officers attend at present).
- (2) Nominated officers to provide ad hoc support on specific agenda issues and act as a contact for feedback and implementation of action points. The onus will be on the Member to contact the nominated officer to facilitate these arrangements.
- (3) Current arrangements to continue where Members should liaise directly with Committee Services section.

ORGANISATION	REPRESENTATIVES	ECDC CONTACT OFFICER
Cambridgeshire County Council Health Committee	Carol Sennitt	Environmental Services Manager: Liz Knox
Cambridgeshire Police & Crime Panel	Alan Sharp (Lead Member) Julia Huffer (Substitute Member)	Director, Operations: Jo Brooks
Citizens Advice, Newmarket (Management Committee)	Julia Huffer	Communities & Partnerships Manager:  Lewis Bage
Community Safety Partnership	Lis Every (Lead Member) Mark Hugo Christine Ambrose Smith Neil Hitchin	Neighbourhood Support Officer: Shona McKenzie
East of England Local Government Association	Charles Roberts  (Leader of the Council)	Chief Executive: John Hill
Health & Wellbeing Board	Joshua Schumann	Environmental Services Manager: Liz Knox
Historic England – Heritage Champion	Lis Every	Planning Manager:  Rebecca Saunt
Local Government Association	Joshua Schumann	Chief Executive: John Hill
Local Government Association – District Councils’ Network	Charles Roberts  (Leader of the Council)	Chief Executive: John Hill
Paradise Centre Management Committee, Ely	Elaine Griffin Singh	Senior Leisure Services Officer:  Victor Le Grand
RECAP Board (formerly Waste & Environment Forum, Cambridgeshire Councils Association)	Julia Huffer	Environmental Services Manager: Liz Knox
Sanctuary Housing Services Ltd – East Cambridgeshire Management Committee	Elaine Griffin Singh Chris Morris	Housing & Community Safety Manager:  Angela Parmenter
Soham and District Sports Association	Joshua Schumann Mark Goldsack	Senior Leisure Services Officer:  Victor Le Grand

INTERNAL DRAINAGE BOARDS	REPRESENTATIVES	LEAD OFFICER
Burnt Fen	Derrick Beckett Julia Huffer	Finance Manager: Ian Smith
Cawdle Fen	Richard Hobbs Mike Rouse Ian Lindsay Alison Arnold Jeremy Friend-Smith Rupert Moss-Eccardt Vacancy	Finance Manager: Ian Smith
Haddenham Level	Steve Cheetham Stuart Smith	Finance Manager: Ian Smith
Littleport and Downham	Christine Ambrose Smith David Ambrose Smith Mike Bradley Paul Cox Mike Rouse Jo Webber	Finance Manager: Ian Smith
Middle Fen and Mere	Derrick Beckett Ian Bovingdon Mark Goldsack Chris Morris Carol Sennitt	Finance Manager: Ian Smith
Padnal and Waterden	David Ambrose Smith Paul Cox Lis Every Clive Webber Sue Kerridge Michael Rouse Richard Hobbs	Finance Manager: Ian Smith
Swaffham	Allen Alderson David Brown Lavinia Edwards Alan Sharp	Finance Manager: Ian Smith
Waterbeach Level	David Chaplin	Finance Manager: Ian Smith

**CAMBRIDGESHIRE COUNTY COUNCIL HEALTH COMMITTEE**

**Aims & Activities:**

- The County Council's public health duty including health improvement, individual and community wellbeing, and reduction of health inequalities;
- To respond as appropriate to central government consultation relating to policy or legislation falling within the remit of the Committee;
- The review and scrutiny of any matter relating to the planning, provision and operation of the health services in Cambridgeshire;
- To report to the Secretary of State for Health on any proposals for substantial change to any part of the NHS's services within Cambridgeshire,

Representation	Meetings per year	Expenses paid by Organisation
One Member( and substitute)	6	No

Status of Member	Insurance Provision
ECDC Representative	No

Category of Officer Support	Contact Officer	Representative for 2017/18
1	Environmental Services Manager: Liz Knox	Councillor Carol Sennitt

**Report from representative for 2017/18:**

**Cllr Sennitt:**

The Health Committee looks at all health matters for all residents of ECDC. It monitors any great changes in health and services provided by the NHS.

Continued representation is worthwhile.

Representative for 2018/19
Councillor Carol Sennitt

**CAMBRIDGESHIRE POLICE & CRIME PANEL**

**Aims & Activities**

- To hold the Police & Crime Commissioner (P&CC) to account on behalf of the public;
- To review the draft Police & Crime Plan;
- To publicly scrutinise the Commissioner's Annual Report;
- To review and scrutinise decisions and actions by the P&CC;
- To review and veto the Commissioner's proposed precept levels.

Representation	Meetings per year	Expenses paid by Organisation
1 Member (plus substitute)	4	£920 per annum (maximum) from a central fund administered by Peterborough City Council

Status of Member	Insurance Provision
ECDC Representative	No

Category of Officer Support	Contact Officer	Representative(s) for 2017/18
1	Director, Operations: Jo Brooks	Councillor Alan Sharp (Lead Member) Councillor Andy Pearson (Substitute)

Report from representative(s) for 2017/18

Cllr Sharp (Lead Member)

The role of the body is to hold the Police & Crime Commissioner (PCC) to account in meeting the objectives of the PCC to deliver effective policing within the county and within budget.

An efficient police service ensures that the residents of East Cambridgeshire have a safe and stable environment in which they live.

The Commissioner consulted on an increase in precept to deliver a net increase in front-line officers to give further reassurance to the public and to meet some of the increased workload of Cambridgeshire Police.

The Force has undertaken over the last year a detailed review of local policing and the Panel was given a presentation on the issues and there was an ability to question the senior officers who undertook this review. This has resulted in a new management structure of policing within the county that became effective on 1<sup>st</sup> April 2018.

The Panel will keep the new structure under review over the coming year to ensure that it delivers the desired outcomes.

Representative(s) for 2018/19
Councillor Alan Sharp (Lead Member)
Councillor Julia Huffer (Substitute)

**CITIZENS ADVICE, NEWMARKET & DISTRICT: MANAGEMENT COMMITTEE**

**Aims & Activities**

The CA aims to ensure that individuals do not suffer through ignorance of their rights and responsibilities or of the services available; or through an inability to express their needs effectively. Its main activity is the provision of a centre for advice and guidance, but the CA may also: publish reports, leaflets, etc; arrange exhibitions, meetings, lectures and classes; encourage or undertake research and disseminate results.

The Management Committee (Trustee Board ) is responsible for the resource management of the CA i.e. employment of staff, utilisation of funds and compliance with NACAB rules. It prepares the annual budget, grant applications, and formulates a rolling programme for the development of the CA.

Representation	Meetings per year	Expenses paid by Organisation
One Member	Approximately every 6 weeks.	No

Status of Member	Insurance Provision
Non Voting Observer	Yes

Category of Officer Support	Contact Officer	Representative for 2017/18
2	Communities & Partnerships Manager: Lewis Bage	Councillor Julia Huffer

Report from representative for 2017/18:

Cllr Huffer:

Citizens Advice, Newmarket, offers support to local residents in areas closer to Newmarket than Ely.

ECDC contributes funds to this organisation which is always mindful of reducing/minimising costs wherever possible. They continue to do useful work in this area and provide a lifeline to many low income families who struggle with debt.

This is a vital support for many people who live and work in our District. It is a well-run and efficient organisation which relies on donations to continue to function and it deserves our unqualified support.

The organisation is in great need of new premises, as their current accommodation is frankly appalling, with no running water or toilet facilities.

Representative for 2018/19
Councillor Julia Huffer

## COMMUNITY SAFETY PARTNERSHIP

### Aims & Activities

- To consider the implications of the Crime and Disorder Act 1998
- To work in partnership with other organisations and groups to implement the Crime and Disorder Strategy
- To monitor and evaluate the effectiveness of the strategy
- To act as an Independent Chair for any Domestic Homicide Review (DHR), as agreed with the Chair of the Community Safety Partnership \*\*

Representation	Meetings per year	Expenses paid by Organisation
2 Members (plus deputies)	2	No

Status of Member	Insurance Provision
Representative of ECDC	No

Category of Officer Support	Contact Officer	Representatives for 2017/18
1	Neighbourhood Support Officer:  Shona McKenzie	Councillor Lis Every Councillor Neil Hitchin Councillor Mark Hugo Councillor Andy Pearson

### Report from representatives for 2017/18:

#### Cllr Every (Lead Member):

The Community Safety Partnership (CSP) supports the Council's Corporate Plan under the Crime & Disorder Act provisions and is working to reduce threat, risk and harm to victims of crime and anti-social behaviour. It also supports the Vulnerable Persons Policy and is part of the Action Plan.

There are 3 strategic priorities:

1: Vulnerability and Risk – focus on adult safeguarding;

2: Diversion and Intervention – focus on young people at risk of offending;

3: Community Cohesion and Engagement – intelligence on current status of HMOs/gang master businesses/trafficking/illegal immigrants; to determine whether full scale operations are required based on intelligence and overall indicators of community engagement including feedback from minority communities and community leaders.

The Partnership Board comprises the Prevent Project Board, Neighbouring CSPs, Adult Safeguarding Board, Office of the Police and Crime Commissioner and an ECDC Scrutiny Board. The Partnership Project Team comprises representatives of Soham Positive Youth, Ely Positive Youth, Community Cohesion and Vulnerable Adults. It works to a 3 year vision statement through an annual Iterative Action Plan. There is a 3 year resource commitment which supports the requirement to meet emerging challenges and we are now in the last year of this. Commitments are received from Cambridgeshire Constabulary, ECDC, Sanctuary Housing, Cambridgeshire Fire and Rescue, Cambridgeshire County Council (including the Research Group, the Drug and Alcohol Services, Youth Offending Services and locality teams

and works closely with Parish Councils via surveys and key Voluntary Sector contacts from VCAEC and Cambridgeshire Acre. The agreed actions are regularly monitored by the Board. However, in the last 6 months, there have been fewer representatives attending. This and the change in personnel has resulted in a review of the Partnership. This was undertaken in February and a new Board has been formed which met in March. The focus continues to be informed by the research information that is supplied by Cambridgeshire County Council. As this is the last year of a 3 year programme, evidence of activity from the previous grants is to be identified to ensure that the grants have had impact before future planning for the next 3 years takes place. A new, more transparent system of grant funding is being identified but the focus will always remain within the terms of reference.

This is an absolutely vital part of ECDC's work with the local community. It is a collaborative approach with all the outside agencies working in this important area, with a costed and audited plan of action based on local identified issues.

Cllr Hugo was unable to attend meetings due to a clash with work commitments.

Cllr Hitchin was unable to attend meetings due to a clash with other commitments.

Cllr Christine Ambrose Smith has replaced Cllr Pearson with effect from 2018/19.

Representatives for 2018/19
Councillor Lis Every (Lead Member)
Councillor Neil Hitchin
Councillor Christine Ambrose Smith
Councillor Andy Pearson

EAST OF ENGLAND LOCAL GOVERNMENT ASSOCIATION

Aims & Activities

- To represent the interests of local authorities in the region
- To formulate sound policies for the development of local government in the region
- To promote the policies of the East of England LGA and provide information/advice on local government issues to the public and partner organisations
- To enable Councillors to exercise their democratic accountability and leadership effectively
- To support innovation and excellence that enables local authorities and their partnerships to meet the needs of their communities and meet future challenges.

Representation	Meetings per year	Expenses paid by Organisation
Leader of the Council	Assembly of Council Leaders – twice yearly	No

Status of Member	Insurance Provision
Representative of ECDC	Yes

Category of Officer Support	Contact Officer	Representative for 2017/18
1	Chief Executive John Hill	Councillor Charles Roberts

Report from representative for 2017/18:

The East of England LGA is a politically-led, cross party organisation which works on behalf of the 52 local councils in the East of England. It provides expert advice and support to enable Authorities to work on topical challenges and issues.

The Association comprises the Leader (or equivalent, such as Mayor) of each Council and meetings are held on a quarterly basis to tackle the strategic issues facing councils across the East of England.

The EELGA organisation also provides expert technical advice available to member councils in relation to Human Resources, procurement and more specific consultancy services.

There will be a review of EELGA in 2018/19 to ensure its financial sustainability over the long term.

Representative for 2018/19
Councillor Charles Roberts

## HEALTH & WELLBEING BOARD

### Aims & Activities

The engagement of parties interested in health, including mental health, and related issues so that they jointly evolve solutions to protect and improve the health and wellbeing of residents in East Cambridgeshire.

Provide local information to the Cambridgeshire Health and Wellbeing board, related to health and wellbeing within East Cambridgeshire and the impact (actual or potential) of any relevant policy changes, service changes, proposals, and/or identified need.

Ensure the delivery and implementation of local health improvement and wellbeing priorities, in partnership, as identified in the Cambridgeshire Health and Wellbeing Strategy and in local action plans.

Representation	Meetings per year	Expenses paid by Organisation
One Member	4-6	No

Status of Member	Insurance Provision
Decision Maker	TBC

Category of Officer Support	Contact Officer	Representative for 2017/18
1	Environmental Services Manager: Liz Knox	Councillor Joshua Schumann

### Report from representative for 2017/18:

#### Cllr Schumann:

The Board continues to inform ECDC's Health & Wellbeing Partnership about the health priorities, actions and strategies which underpin the Board's work in ensuring we have healthy communities.

The main impact on ECDC is the submission of the Better Care Fund (BCF) and the funding which is included for the Disabled Facilities Grants (DFG). The Board is also the forum which brings together the lead members behind the Strategic Transformation Program (STP) which is looking at how we can change working practices in order to operate in a more efficient way. The STP may have direct effects on how services are delivered in East Cambs and it is important that this is monitored.

Although I see the benefit of our membership, the Board is not effectively run and the decisions and actions are not having a significant impact on changes in the health and wellbeing sector in East Cambs. Our continued membership is important in the event that this may change.

Representative for 2018/19
Councillor Joshua Schumann

**HISTORIC ENGLAND – HERITAGE CHAMPION**

**Aims & Activities**

The network of Heritage Champions across the country supports the protection of the historic environment at a local level. At a strategic level, Champions can make sure that local plans and strategies capture the contribution that the local historic environment can make to the success of an area. More specifically they can:

- Help local authorities manage the historic environment of their area;
- Promote heritage within the local community, generating enthusiasm for and awareness of the importance of the local historic environment;
- Help ensure that commitment to the proper care of the historic environment is embedded in all relevant activities and plans of the local authority;
- Support the Authority’s local historic environment services (both archaeological and historic buildings conservation officers);
- Influence and communicate with others to ensure benefits for the historic environment.

Representation	Meetings per year	Expenses paid by Organisation
One Member	No formal number of meetings	See ‘Insurance Provision’ below

Status of Member	Insurance Provision
Representative of ECDC	As Historic England acts as a coordinator and supports Champions within their own local authority, insurance and expenses for a councillor should be covered by the relevant authority.

Category of Officer Support	Contact Officer	Representative for 2017/18
1	Planning Manager: Rebecca Saunt	-

Report from Representative:

This organisation was added to the list of ECDC Outside Bodies on 21<sup>st</sup> November 2018.

Representative for 2018/19
Councillor Lis Every

LOCAL GOVERNMENT ASSOCIATION

**Aims & Activities**

To support, promote and improve local government in England and Wales.

To support Councillors in their role as democratically elected local representatives.

Representation	Meetings per year	Expenses paid by Organisation
One Member	3	Attendance - Yes Travelling - No

Status of Member	Insurance Provision
Representative of ECDC	No

Category of Officer Support	Contact Officer	Representative for 2017/18
1	Chief Executive: John Hill	Councillor Joshua Schumann

Report from representative for 2017/18:

Cllr Schumann:

Although not directly linked to any specific corporate objectives, the relationship with the LGA could contribute to all of our objectives.

Last year's conference focused largely on infrastructure improvements and housing. The LGA Executive highlighted that the Government was undertaking work on a White Paper entitled 'Fixing the Broken Housing market' and were actively taking part in discussions regarding its contents. Lord Porter, Chairman of the LGA, explained that members should not spend time on discussing changing local council governance unless there was a consensus as this would not be resolved through Government.

Continued representation is worthwhile.

Representative for 2018/19
Councillor Joshua Schumann

LGA – DISTRICT COUNCILS’ NETWORK

Aims & Activities

- To lobby and negotiate directly with senior members of national political parties on district specific needs and issues – the “localism” agenda;
- To inform and influence national agencies, government departments and other local authority agencies on things that matter, such as resources and allocation;
- To get the Network’s unique message across to the audiences that matter – people, Government, partners, regulators;
- Help each other to remain effective and share learning/good practice.

Representation	Meetings per year	Expenses paid by Organisation
Leader of the Council	4	No

Status of Member	Insurance Provision
Representative of ECDC	No

Category of Officer Support	Contact Officer	Representative for 2017/18
1	Chief Executive: John Hill	Councillor Charles Roberts

Report from Representative for 2017/18:

The District Councils’ Network (DCN) is a cross-party member led network of 200 district councils. It is a Special interest Group of the Local Government Association (LGA) and provides a single voice for district councils within the LGA.

The DCN works to ensure the network is in a position to shape national policy, providing expert evidence and solutions for Government from a district council perspective. It issues regular newsletters, hosts member and multi-stakeholder events, responds to government consultations and undertakes research and produces publications on behalf of the sector.

Recent issues championed by DCN include New Homes Bonus, Local Government Grant Settlement, public sector reform, devolution, and homelessness legislation to name a few.

Representative for 2018/19
Councillor Charles Roberts

PARADISE CENTRE MANAGEMENT COMMITTEE, ELY

Aims & Activities

- The provision of facilities for playing sports;
- The provision of opportunities for recreation, social activities and refreshment, for the benefit of its members and the public;
- The provision and maintenance of a sports and leisure centre at Paradise Ground, Ely; including selection of the centre management.

Representation	Meetings per year	Expenses paid by Organisation
One Member	6	No

Status of Member	Insurance Provision
Non Voting Observer	Yes, for all staff & members

Category of Officer Support	Contact Officer	Representative for 2017/18
3	Senior Leisure Services Officer: Victor Le Grand	Councillor Elaine Griffin Singh

Report from representative for 2017/18:

Cllr Griffin Singh:

I have sat on the Paradise Centre Board for many years, first as a representative of the City of Ely Council and latterly for ECDC.

Historically, the Paradise Centre was the main service provider of sports and recreation on behalf of ECDC for Ely, and the immediate villages which did not have their own leisure centres. ECDC representation on the Board to date obviously maintained a link between the Council and its service provider.

As stated in my report last year, it was felt that ECDC's representation on the Board was necessary for the current time to ensure either a working relationship and/or to secure the future of the Paradise Centre when the new swimming pool and Leisure Centre came into existence. Going forward, dependent on the terms of the Paradise Centre Constitution and the other Board Members' opinions, it could be considered as to whether ECDC representation on this Board in the future is required or valid.

Representative for 2018/19
Councillor Elaine Griffin Singh

## RECAP BOARD

### Aims & Activities

- Advise on remedial measures (bi or multi lateral)
- Ensure that each Council is sufficiently informed about and consulted on potential measures.
- Advise on the best use of resources including recycling credits, and on the programme of action.
- Explore whether a more formal Joint Waste Management Committee is desirable (for example, as operates in Devon), since this would almost certainly be necessary for the production of a joint municipal waste strategy.

Representation	Meetings per year	Expenses paid by Organisation
One Member	Quarterly	

Status of Member	Insurance Provision
Representative of ECDC	No

Category of Officer Support	Contact Officer	Representative for 2017/18
1	Environmental Services Manager: Liz Knox	Councillor Julia Huffer

### Report from representative for 2017/18:

#### Cllr Huffer:

RECAP's work fits in with East Cambridgeshire District Council's Corporate Plan by making the disposal of waste as cost effective as possible and working with other districts to find more creative ways of increasing recycling rates and effective methods of dealing with fly tipping.

RECAP has recently employed a project manager who will help steer the Board forward and give it more focus.

Continued representation is worthwhile as all areas of cost saving must be explored and this Board may well be of benefit.

Representative(s) for 2018/19
Councillor Julia Huffer

**SANCTUARY HOUSING SERVICES LTD – EAST CAMBRIDGESHIRE MANAGEMENT COMMITTEE**

**Aims & Activities**

A non-profit-making organisation, to provide affordable homes for rent throughout East Cambridgeshire.

Representation	Meetings per year	Expenses paid by Organisation
Two Members	4	Travelling

Status of Member	Insurance Provision
Limited Decision Making Role	N/A

Category of Officer Support	Contact Officer	Representative(s) for 2017/18
1	Housing & Community Safety Manager: Angela Parmenter	Councillor Elaine Griffin Singh Councillor Chris Morris

Report from representatives for 2017/18:

Cllr Griffin Singh:

The Sanctuary Housing committee meetings are an essential liaison tool between the Council and our largest housing provider. It has been possible in the past for members to really influence issues or policy change via this forum, particularly, as an example, the turnaround decision to remove wardens completely from some elderly housing areas. It is also very useful to hear first-hand experiences from the few residents that sit on the Board.

The above said however, I feel ECDC representatives require more information, statistics, and insight, to be provided by the Council so that the Council's perspective can be better represented and any issues raised more directly. Sanctuary Housing provides very useful statistics and detailed information at each meeting against a variety of delivery targets but we have no knowledge base from which to respond.

In the past committee representatives have been made aware of issues being experienced by individual tenants and/or matters being handled by Council Members – this allowed for the issues to be directed to specific contacts at Sanctuary for speedy resolution and to develop a knowledge base. This system seems to have ceased of late and needs to be reinstated or, as an alternative, detailed statistics and information supplied.

Cllr Morris:

Everything is covered in an agenda every quarter. Topics considered/discussed have included By-Election results in September, the Local Plan being approved at the ECDC Council meeting in October, subject to final consultation for 6 weeks during November and December 2017. Cllr Griffin Singh mentioned people sitting and begging on the streets in Ely; we had been updated that there were no homeless people in Ely.

Continued representation is worthwhile; discussions include the operational overview, performance reports, community investment and any future developments.

As I am in the Chair, East Cambs DC, with the other District Councillor, is in total control of the running of the meetings.

Representative(s) for 2018/19
Councillor Elaine Griffin Singh Councillor Chris Morris

SOHAM AND DISTRICT SPORTS ASSOCIATION (ROSS PEERS SPORTS CENTRE)

Aims & Activities

- To establish, maintain, finance and manage an indoor sports hall;
- To act as a central body representing all sports interests in Soham and the surrounding district;
- To maintain and improve the provision of all sports learning and recreational facilities within Soham and the surrounding district.

Representation	Meetings per year	Expenses paid by Organisation
Two Members	6	No

Status of Member	Insurance Provision
Observer	No

Category of Officer Support	Contact Officer	Representative(s) for 2017/18
2	Senior Leisure Services Officer: Victor Le Grand	Councillor Joshua Schumann Vacancy

Report from representative for 2017/18:

Cllr Schumann:

The provision of sports and leisure facilities for the local population fits in with our key priority around making East Cambs a 'fantastic place to live' and also accords with 'improving infrastructure'.

The main issue that was raised during the past 12 months was concerns around not receiving Business Rate (BR) reductions based on hardship relief. It was felt that the Sports Centre should not rely on BR reductions year on year and that the association should look at ways of making the organisation sustainable.

Funding is always a concern for the sports centre and strategic management with and working with other Sports Centres is going to be important in the future.

A number of meetings during the last 12 months have been moved or cancelled and as a result has made attendance very difficult.

Representative(s) for 2018/19
Councillor Joshua Schumann Councillor Mark Goldsack

SECTION 2

INTERNAL DRAINAGE BOARDS

Burnt Fen  
Cawdle Fen  
Haddenham Level  
Littleport and Downham  
Middle Fen and Mere  
Padnal and Waterden  
Swaffham  
Waterbeach Level

BURNT FEN INTERNAL DRAINAGE BOARD

**Aims & Activities**

To maintain the drainage network.

Representation	Meetings per year	Expenses paid by Organisation
Two Members	3	By the Council

Status of Member	Insurance Provision
Board Member	Yes

Category of Officer Support	Contact Officer	Representative(s) for 2017/18
3	Finance Manager: Ian Smith	Councillor Derrick Beckett Councillor Julia Huffer

Report from representatives for 2017/18:

Cllr Huffer:

The work of this body fits in with ECDC's Corporate Plan by ensuring the continued management of the water supply to the farming industry in the District, supplying the many farms and related industries in our area.

The Internal Drainage Board continues to do excellent work in our District. It is extremely well run and managed and continued support is recommended.

Representative(s) for 2018/19
Councillor Derrick Beckett Councillor Julia Huffer

**CAWDLE FEN INTERNAL DRAINAGE BOARD**

**Aims & Activities**

To maintain the drainage network.

Representation	Meetings per year	Expenses paid by Organisation
Seven Members	3	By the Council

Status of Member	Insurance Provision
Board Member	Yes

Category of Officer Support	Contact Officer	Representative(s) for 2017/18
3	Finance Manager: Ian Smith	Councillor Coralie Green Councillor Elaine Griffin Singh Councillor Neil Hitchin Councillor Andy Pearson Councillor Charles Roberts Councillor Mike Rouse Vacancy

Reports from representatives for 2017/18:

Cllr Rouse:

The Internal Drainage Boards do vital work in our area in preventing flooding and enabling food production through water management.

In view of all the concerns, supported by the Full Council, about flood defence work by the Environment Agency and the need for more government investment in this essential infrastructure, I believe that attendance at IDB meetings is important. The meetings also give an opportunity to listen to the views of our farmers and have a better understanding of our most important local industry.

Cllr Griffin-Singh:

Whilst I consider that ECDC representation on the various Drainage Boards is necessary, due to the financial contributions from the Council and the important role they play in our area, I have reason to question the current structure.

As I understand it, Boards seem to have representation of about 4 or 5 ECDC Members on each Board. In my experience, I feel most of us have minimal understanding and little to offer at the Drainage Board meetings, whilst this representation often outweighs other attendees at some Boards. Consequently, I feel this level of representation is unnecessary and also burdensome on Members' time. A combination of the above factors, I consider, has led to Members not attending Drainage Board meetings regularly and as a consequence, I feel this reflects badly on the Council.

I would advocate that a smaller group of Councillors are chosen to represent ECDC on Drainage Boards, who can become dedicated and knowledgeable, and therefore make a more valuable contribution to the Board membership whilst streamlining Council resources.

Cllr Hitchin was unable to attend meetings due to a clash with other commitments.

Cllr Green was unable to attend any of the meetings due to prior commitments.

Representative(s) for 2018/19
Councillor Richard Hobbs
Councillor Mike Rouse
Parish Councillor Ian Lindsay
Parish Councillor Alison Arnold
Mr Jeremy Friend-Smith
Mr Rupert Moss-Eccardt
Vacancy

HADDENHAM LEVEL INTERNAL DRAINAGE BOARD

**Aims & Activities**

To maintain the drainage network.

Representation	Meetings per year	Expenses paid by Organisation
Two Members	3	By the Council

Status of Member	Insurance Provision
Board Member	To be confirmed

Category of Officer Support	Contact Officer	Representatives for 2017/18
3	Finance Manager: Ian Smith	Councillor Steve Cheetham Councillor Stuart Smith

Report from representatives for 2017/18:

Cllr Cheetham:

ECDC are committed to ensuring that East Cambridgeshire continues to be a district where people want to live, work and visit, and ensuring flood defences are maintained is a critical element of this commitment. Topics for discussion which had a potential impact on ECDC included non-consented ditch filling in Haddenham. Risk planning, management and processes were discussed and agreed. We also discussed a Cambridgeshire ACRE proposal for a new scheme 'New Life in the Old West', to enhance biodiversity. This is a precepting body with the duty of protecting the Haddenham & Aldreth area from flooding and providing irrigation for agriculture; the meetings give a real insight into issues affecting agriculture.

Cllr Smith:

Following the Environment Agency's 'Great Ouse Tidal River Baseline Report', it is more important than ever for district councillors to be appointed to Drainage Boards. In 1947 parts of Haddenham and Aldreth were badly flooded. Measures must be taken to avoid this happening again. At the Board meeting on 9<sup>th</sup> November 2017, the Clerk gave an update on The Cambridgeshire Flood Risk Management partnership. Issues discussed at these meetings include maintenance of Sustainable Drainage Systems (SUDS) and the provision of Community Flood Kits. The Supplementary Planning Document on flood risk has been endorsed by Cambridgeshire County Council.

Representatives for 2018/19
Councillor Steve Cheetham Councillor Stuart Smith

LITTLEPORT AND DOWNHAM INTERNAL DRAINAGE BOARD

**Aims & Activities**

To maintain the drainage network.

Representation	Meetings per year	Expenses paid by Organisation
Six Members	3	By the Council

Status of Member	Insurance Provision
Board Member	Yes

Category of Officer Support	Contact Officer	Representatives for 2017/18
3	Finance Manager: Ian Smith	Councillor Christine Ambrose Smith Councillor David Ambrose Smith Councillor Mike Bradley Councillor Paul Cox Councillor Mike Rouse Councillor Jo Webber

Report from representatives for 2017/18:

Cllr Rouse:

The Internal Drainage Boards do vital work in our area in preventing flooding and enabling food production through water management.

In view of all the concerns, supported by the Full Council, about flood defence work by the Environment Agency and the need for more government investment in this essential infrastructure, I believe that attendance at IDB meetings is important. The meetings also give an opportunity to listen to the views of our farmers and have a better understanding of our most important local industry.

Cllr Cox:

I have found the meetings frequently enlightening, and knowing many of the farmers personally, I feel quite at home. The history of the draining of the Fens has long been an interest, as I'm one of the few Members who witnessed the floods in 1947. A presentation by the Environment Agency at a recent meeting, on the Ouse Washes (as a reservoir) demonstrated a need for substantial funding to maintain the banks. There is no plan to strengthen the South Level Barrier Bank; this should give Littleport and Ely cause for concern.

It's surprising that the Boards do not communicate with Members by email and maybe they should be encouraged in this matter.

Submitted with my report were the following papers: Ouse Washes Barrier Banks Improvements; Ouse Washes Middle Level Barrier Bank Repair; Cut-Off Channel Synopsis and The John Martin Sluice at Welmore Lake.

Cllr Webber:

I represent East Cambs DC on the Littleport & Downham Internal Drainage Board. The drainage boards play a vital role in the management and maintenance of our drainage and flood protection systems, and I feel that it is important that locally elected members are involved in this process.

The meetings are quarterly and there are often interesting and informative presentations by the Environment Agency. Although I feel my contribution to the meetings is small, I find them very useful and am happy to continue to take part.

Cllr David Ambrose Smith:

Invaluable, with the planned growth for the area, land drainage is an important consideration never to be overlooked.

Topics for consideration/discussion have included planned maintenance of the drainage systems, planning applications, and charges to the Rate Payers.

Continued representation is worthwhile because ECDC should always be aware of the important work the IDB's do on behalf of the area. Possibly fewer Councillors covering all the IDB's, carrying out a similar role as ECDC's current Service Champions.

Cllr Bradley:

Each Internal Drainage Board is a local public authority established in areas of special drainage need in England and Wales. They have permissive powers to manage water levels within their respective drainage districts. IDB's undertake works to reduce flood risk to people and property and manage water levels to meet local needs

The District is bordered to the east by the River Great Ouse and to the west by the tidal New Bedford (Hundred Foot) River. The southern boundary of the District follows the highland contour at an approximate level of 104.0 metres O.D.

The District comprises mainly high grade agricultural land, much of which lies 2 metres below mean sea level, (6.0 metres below highest tide levels) and has relied totally upon pumped drainage since the area was first enclosed by Act of Parliament in 1756.

The following parishes (or parts of) are included within the Board's District:- Welney, Southery, Hilgay, Littleport, Little Downham, Coveney, Witcham, Witchford, Wilburton, Mepal, Stretham and Little Thetford.

With regard to specific items considered/discussed, the key issue is deciding the annual increase in the Levy. A 2p increase was agreed, the ECDC element being £184,314 for 2018/19.

Continued representation is worthwhile. Ensure that the drains in my area are cleared and working together with the Environmental Agency to monitor the Hundred Foot and Mepal outflow. Monitor how ECDC contribution is spent and vote on the rate increase.

IDB's need to be taken very seriously, given the challenges of upgrading the infrastructure.

Cllr Christine Ambrose Smith:

By controlling the drainage in this area of East Cambs, the Board protects the homes, workplaces, land and infrastructure from flooding.

Items for consideration/discussion that are of relevance to ECDC have included maintaining the drainage infrastructure in good repair, monitoring and managing water levels; collecting drainage rates from landowners, farmers and other relevant users; consulting on planning and development, which have an impact on drainage matters.

Continued representation is worthwhile because the District Council relies on the Drainage Boards to keep residents safe.

The Board acts in a timely and responsible manner, with a knowledgeable and experienced engineer. I would prefer to receive notification of meetings, agenda items and supporting paperwork by email with hard copies available if required. I would also prefer to be able to contact the office by email, to request information and give apologies when required.

Representatives for 2018/19
Councillor Christine Ambrose Smith
Councillor David Ambrose Smith
Councillor Mike Bradley
Councillor Paul Cox
Councillor Mike Rouse
Councillor Jo Webber

**MIDDLE FEN AND MERE INTERNAL DRAINAGE BOARD**

**Aims & Activities**

To maintain the drainage network.

Representation	Meetings per year	Expenses paid by Organisation
Five Members	3	By the Council

Status of Member	Insurance Provision
Board Member	Yes

Category of Officer Support	Contact Officer	Representatives for 2017/18
3	Finance Manager: Ian Smith	Councillor Derrick Beckett Councillor Ian Bovingdon Councillor James Palmer Councillor Hamish Ross Councillor Dan Schumann

Report from representatives for 2017/18:

Cllr Ross:

The plan to bring together other IDB's under one roof directly emulates the ECDC Corporate Plan. Topics for discussion have included planning applications received, the Engineer's Report (pumping hours & rainfall, pumping plant and stations, drains, abstraction & irrigation, retained water levels, water transfer licences) and Group plant/labour rates.

Continued representation on this Outside Body is worthwhile because ECDC is an area that has agriculture as a primary employer and contributor. The work of the IDB is fundamental to our local agriculture and therefore representation of ECDC on this body is essential.

Cllr Bovingdon:

As part of ECDC's commitment to ensuring that the District continues to be an area where people want to live, businesses want to base themselves and grow and people want to visit, it is essential that the work of the IDB's are maintained and supported in order to ensure flood defences are correctly planned, managed and robust.

Many issues were discussed which had a potential impact on developments within the area which affects the East Cambs 5 Year Housing Supply and general flood risk planning. Management, costs and processes were discussed and agreed. The Sustainable Drainage Systems (SuDs) and support of the Supplementary Planning Document on flood risk has been endorsed by Cambridgeshire County Council.

This is a very important IDB for the area, affected by many different issues, and I consider their work essential. Continued representation is worthwhile because this is a very important body protecting the local area from the risk of flooding together with managed irrigation for

agriculture. The IDB has a real understanding of the complex issues surrounding development and infrastructure impact on flooding and need to be supported in their management efforts.

Cllr Dan Schumann:

As ECDC is an area that has agriculture as a primary employer and contributor this is an important organisation. I have found the Board to be well run and it is certainly a vital cog in the daily lives of the people of our District.

Topics for discussion this year have again included efficient finance, management of land drainage and flood drainage, planning applications received, the Engineer's report, and Group plant/labour rates.

The work of the IDB provides essential flood protection for the District and is fundamental to our local agriculture, therefore representation of ECDC on this Body remains essential. However, rationalisation could be needed.

Cllr Morris:

The work of the Board fits in well with the Council's Corporate Plan because it enables one to find out what is happening within the ECDC area.

Topics considered/discussed have included the schedule of all the planning applications received and dealt with, and the consents that had been granted to people's properties and sites.

Continued representation is worthwhile because one gains an understanding of the drainage problems and an overview of sites within the ECDC area.

Representatives for 2018/19
Councillor Derrick Beckett
Councillor Ian Bovingdon
Councillor Mark Goldsack
Councillor Chris Morris
Councillor Carol Sennitt

**PADNAL & WATERDEN INTERNAL DRAINAGE BOARD**

**Aims & Activities**

To maintain the drainage network.

Representation	Meetings per year	Expenses paid by Organisation
Seven Members	3	By the Council

Status of Member	Insurance Provision
Board Member	Yes

Category of Officer Support	Contact Officer	Representatives for 2017/18
3	Finance Manager: Ian Smith	Councillor David Ambrose Smith Councillor Paul Cox Councillor Lis Every Councillor Carol Sennitt Councillor Lisa Stubbs Vacancy Vacancy

Report from representatives for 2017/18:

Cllr Cox:

I have found the meetings frequently enlightening, and knowing many of the farmers personally, I feel quite at home. The history of the draining of the Fens has long been an interest, as I'm one of the few Members who witnessed the floods in 1947.

It's surprising that the Boards do not communicate with Members by email and maybe they should be encouraged in this matter.

Submitted with my report were the following papers: Ouse Washes Barrier Banks Improvements; Ouse Washes Middle Level Barrier Bank Repair; Cut-Off Channel Synopsis and The John Martin Sluice at Welmore Lake.

Cllr David Ambrose Smith:

Invaluable, with the planned growth for the area, land drainage is an important consideration never to be overlooked.

Topics for consideration/discussion have included planned maintenance of the drainage systems, planning applications, and charges to the Rate Payers.

Continued representation is worthwhile because ECDC should always be aware of the import work the IDB's do on behalf of the area. Possibly fewer Councillors covering all the IDB's, carrying out a similar role as ECDC's current Service Champions.

Cllr Every:

The Internal Drainage Board (IDB) is the operating authority which is established in areas of special drainage need in England and Wales, eg the Fens, with permissive powers to undertake work to secure clean water drainage and water level management within drainage districts. It also has the authority to add a levy to the Council Tax. Internal Drainage Boards are a statutory consultee for all planning applications. In this area, which seeks growth, the work of the IDB is a very important organisation which has representatives from local farmers and councillor representatives from ECDC.

The work undertaken by the IDB is vital for the area, ensuring that there is no flood activity, that the relevant maintenance is undertaken, the right levels of water for irrigation are maintained and the protection of species, ie eels, is undertaken. It is a statutory consultee for all planning applications.

Continued representation is vital, ie as a consultee for planning applications and an influence on the ultimate Council Tax Levy.

Cllr Sennitt:

It is important to liaise with the Water Board to keep residents up to date. The Environment Agency do a lot of hard work to protect us from flooding, which is a very high risk in the fenland ECDC.

Cllr Stubbs was unable to attend meetings due to other commitments

Representatives for 2018/19
Councillor David Ambrose Smith
Councillor Paul Cox
Councillor Lis Every
Parish Councillor Clive Webber
Parish Councillor Sue Kerridge
Parish Councillor Michael Rouse
Parish Councillor Richard Hobbs

SWAFFHAM INTERNAL DRAINAGE BOARD

Aims & Activities

To maintain the drainage network.

Representation	Meetings per year	Expenses paid by Organisation
*Four Members	3	By Council

\*Four Councillors, plus one nominee jointly with South Cambridgeshire District Council (SCDC) makes the joint appointment by reciprocal agreement of June 1990, whereby East Cambridgeshire District Council makes the joint appointment to Waterbeach Level IDB). Appointments are for three years.

Status of Member	Insurance Provision
Board Member	Yes

Category of Officer Support	Contact Officer	Representatives for 2017/18
3	Finance Manager: Ian Smith	Councillor Allen Alderson Councillor Michael Allan Councillor Lavinia Edwards Councillor Mathew Shuter

Report from representatives for 2017/18:

Cllr Edwards:

ECDC has a large agricultural area and Internal Drainage Boards fit in well with the Corporate Objectives. They provide essential flood protection and are of vital importance to the agriculture industry.

The Drainage Board's AGM is relevant to ECDC due to the budget being set for the next financial year. Continued representation is worthwhile from the viewpoint of both flood protection and planning growth in our area.

Cllr Shuter:

Cllr Shuter was unable to attend any meetings as they always clashed with County Council business.

Representatives for 2018/19
Councillor Allen Alderson Councillor David Brown Councillor Lavinia Edwards Councillor Alan Sharp

WATERBEACH LEVEL INTERNAL DRAINAGE BOARD

Aims & Activities

To maintain the drainage network.

Representation	Meetings per year	Expenses paid by Organisation
*One Member	3	By the Council

\*One Councillor, jointly with South Cambridgeshire District Council (East Cambridgeshire makes the appointment by reciprocal agreement of June 1990, whereby South Cambridgeshire District Council makes the joint appointment to Swaffham IDB). IDB appointments are for three years.

Status of Member	Insurance Provision
Board Member	Yes

Category of Officer Support	Contact Officer	Representative for 2017/18
3	Finance Manager: Ian Smith	Councillor David Chaplin

Report from representative for 2017/18:

Cllr Chaplin:

The Board seeks to manage the drainage of excess water from the Waterbeach Level within the context of the wider fen water course system, much of which runs through the East Cambridgeshire District. The maintenance and functioning of the watercourses and pumping facilities is essential to the control of flooding and productivity of agricultural industries within the District.

Continued representation on Waterbeach Internal Drainage Board is warranted because its water courses discharge into those that flow through East Cambridgeshire and therefore an appreciable uncontrolled flow from the Waterbeach Level would increase the risk of downstream flooding in East Cambridgeshire.

Representative for 2018/19
Councillor David Chaplin

<sup>1</sup> The Charity Commission provide guidance under the following link:  
[http://www.charity-commission.gov.uk/Charity\\_requirements\\_guidance/ccpubs3.aspx#pub](http://www.charity-commission.gov.uk/Charity_requirements_guidance/ccpubs3.aspx#pub)