

Doing business with the Council

East Cambridgeshire District Council purchases a wide range of goods and services. The aim of this guide is to assist potential suppliers by outlining the Council's approach to purchasing and how the buying process works.

A list of "What the Council Buys" is published on the Council's website – www.eastcambs.gov.uk along with the Council's Procurement Strategy and a range of other procurement documents.

How can suppliers engage with the Council?

The Council does not operate a preferred supplier list. So that you can ensure you are regularly updated on opportunities we would recommend that you:



- Visit the East Cambridgeshire website at www.eastcambs.gov.uk
- Register as a supplier with Source Cambridgeshire on www.sourcecambridgeshire.co.uk – this will give your company visibility to buyers within Cambridgeshire



Sign up to the East Cambridgeshire's Business Development Twitter feed on @360ec



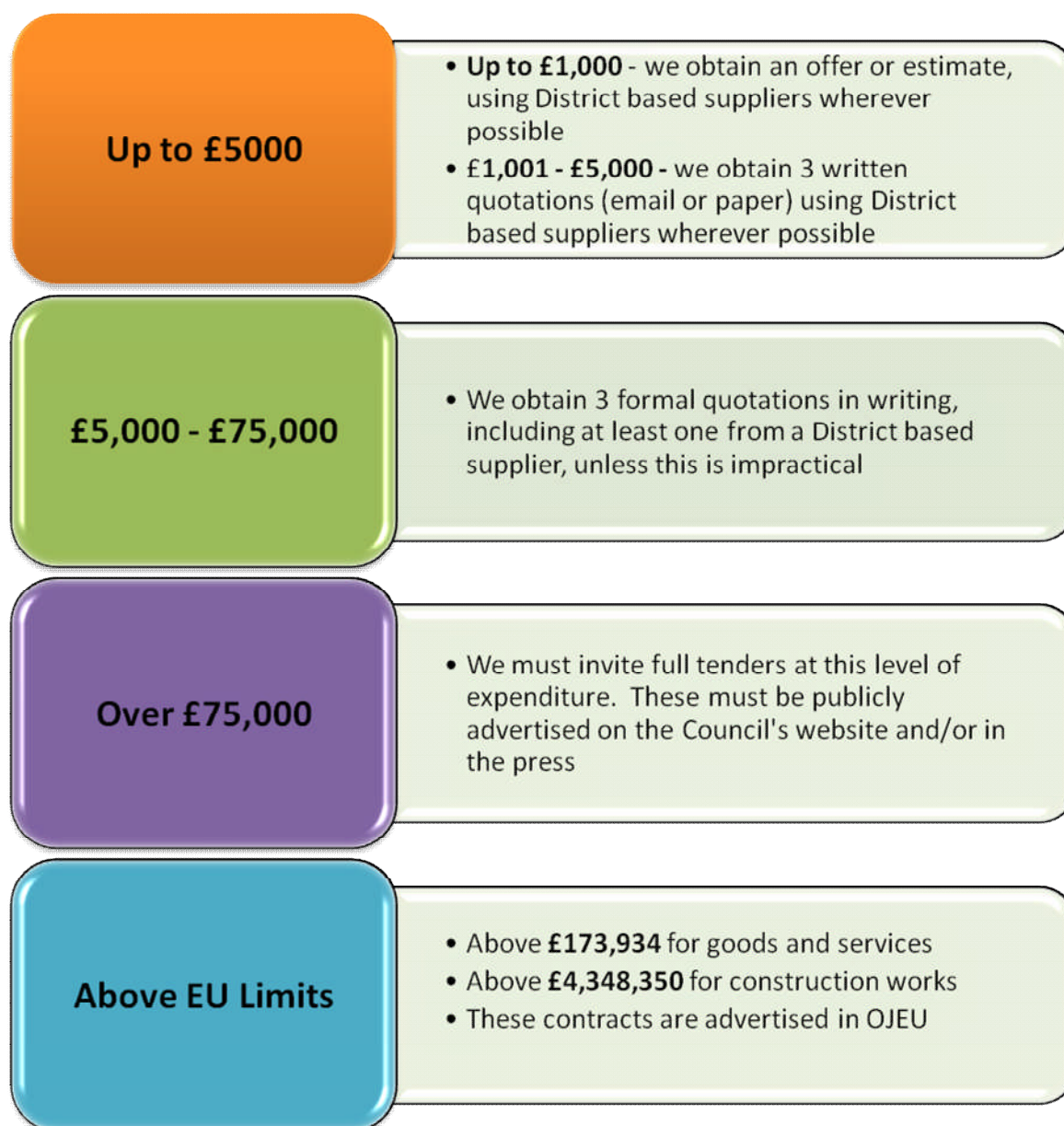
Register your company on the East Cambridgeshire Business Development mailing list via "Contact us" on the website or by telephoning 01353 665555 and speaking with the Business Development Team. This will enable you to receive regular updates and newsletters

East Cambridgeshire's approach to purchasing

The Council will:

- ◆ encourage a diverse and competitive supply market
- ◆ actively encourage local small businesses to engage with the Council
- ◆ encourage fair and open competition
- ◆ operate fair, impartial and transparent selection and contract award processes
- ◆ ensure the achievement of optimum value

East Cambridgeshire's purchasing process



These figures relate to the “whole life” cost of a contract, e.g. a 3 year contract for £30k pa would fall into the over £75k category (3 x £30k = £90k)

Tender alert websites (free to suppliers)

We would recommend that suppliers register for regular alerts on one or all of these “free to use” sites.

- Contracts Finder - www.gov.uk/contracts-finder
- Mytenders - www.mytenders.org/
- Official Journal of the European Communities (OJEC) www.ectenders.com
- Tender Alerts (private and public sector tenders) - www.tenderalerts.co.uk