

Privacy Notice

Developer Contributions (Community Infrastructure Levy (CIL) and section 106 (s106) obligations) are a service of East Cambridgeshire District Council. This privacy notice explains how we use any personal information we ask you for when we are processing documents and transactions relating to CIL and s106.

What information will we collect about you?

We will collect personal and financial information about you in order to process your s106 legal agreement and payment transactions and to assess and process transactions or exemptions relating to CIL.

Why we collect this personal and financial information and how we use it

Where development is chargeable under the Community Infrastructure Levy (CIL) Regulations 2010 (as amended) we require the information to assess how much you will have to pay or whether you are exempt from the levy before we can issue your CIL Statutory Notices. We also collect information to help prevent fraud in relation to entitlement to exemptions. The information you provide will only be used for these purposes and we will only contact you should we require further information about your development. All of your information will be processed and stored in accordance with the General Data Protection Regulations and may also be used by us to deliver and improve this service or to prevent fraud. We will not disclose any personal information to any other third parties unless required to do so by law. For more information on how this is done click [Data Protection Guidance](#)

<http://www.eastcambs.gov.uk/content/data-protection-policy-and-guidance>

General Data Protection Regulation

Any personal information we capture about you is processed under the terms of The General Data Protection Regulation and the Council's Data Protection Policy which can be found at [Privacy Notice](#)

Your right to access your information

You can request access to information that we hold about you. This is called a Data Subject Access Request; you will need to request this information in writing. To help you in this process we have prepared a form that you can download and complete: [Data Subject Request Form](#)

Contacting East Cambridgeshire District Council

Please contact us if you have any questions about this privacy notice or information we hold about you by email at: dataprotection@eastcambs.gov.uk or write to us at: Data Protection Officer East Cambridgeshire District Council, The Grange, Nutholt Lane, Ely, Cambs, CB7 4EE.