

COUNCIL
ANNUAL AGENDA PLAN

LEAD OFFICER(S): John Hill – Chief Executive
DEMOCRATIC SERVICES OFFICER: Tracy Couper/Adrian Scaites-Stokes

Meeting on: Thursday 12 July 2018 (6.00pm)		Meeting on: Thursday 18 October 2018 (6.00pm)		Meeting on: Thursday 10 January 2019 (6.00pm)	
Agenda Planning meeting:		Agenda Planning meeting:		Agenda Planning meeting:	
Pre-meeting briefing: 3.30pm – 12 July 2018		Pre-meeting briefing: 3.30pm – 18 October 2018		Pre-meeting briefing: 3.30pm – 10 January 2019	
Deadline for reports/dispatch: 4pm Monday 2 July 2018 Wednesday 4 July 2018		Deadline for reports/dispatch: 4pm Monday 8 October 2018 Wednesday 10 October 2018		Deadline for reports/dispatch: 4pm Thursday 27 December 2018 Wednesday 2 January 2019	
1. Public Question Time	DSM	1. Public Question Time	DSM	1. Public Question Time	DSM
2. Apologies for Absence	DSM	2. Apologies for Absence	DSM	2. Apologies for Absence	DSM
3. Declarations of Interest		3. Declarations of Interest		3. Declarations of Interest	
4. Minutes – 23/05/18	DSM	4. Minutes – 12/07/18	DSM	4. Minutes – 18/10/18	DSM
5. Chairman’s Announcements	DSM	5. Chairman’s Announcements	DSM	5. Chairman’s Announcements	DSM
6. Petitions	DSM	6. Petitions	DSM	6. Petitions	DSM
7. Motions	DSM	7. Motions	DSM	7. Motions	DSM
8. Questions Under Council Procedure Rules	DSM	8. Questions Under Council Procedure Rules	DSM	8. Questions Under Council Procedure Rules	DSM
9. Corporate Plan – End of Year Report	Ch Ex /Performance Mng Officer/Leader	9. Recommendations from Committees	DSM	9. Recommendations from Committees	DSM
10. Recommendations from Committees	DSM	➤		➤	
11. Statement of Community Involvement (SCI) – update for adoption	Richard Kay	10. New Council Corporate Plan	Ch Ex	10. Local Plan for Adoption	Richard Kay
12. Polling District, Polling Places and Polling Stations Review & Community Governance Review	ESTL/Ch Ex	11. Combined Authority Update Report	DSM	11. Combined Authority Update Report	DSM

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13. Combined Authority Update Report	DSM				

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Meeting on: Thursday 21 February 2019 (6.00pm)		Meeting on: Thursday 11 April 2019 (6.00pm)		Meeting on: Thursday 23 May 2019 (6.00pm)	
Agenda Planning meeting:		Agenda Planning meeting:		Agenda Planning meeting:	
Pre-meeting briefing: 3.30pm – 21 February 2019		Pre-meeting briefing: 3.30pm – 11 April 2019		Pre-meeting briefing: 3.30pm – 23 May 2019	
Deadline for reports/dispatch: 4pm Monday 11 Feb 2019	Wednesday 13 Feb 2019	Deadline for reports/dispatch: 4pm Monday 1 April 2019	Wednesday 3 April 2019	Deadline for reports/dispatch: 4pm Monday 13 May 2019	Wednesday 15 May 2019
1. Public Question Time	DSM	1. Public Question Time	DSM	Prayers	
2. Apologies for Absence	DSM	2. Apologies for Absence	DSM	1. Public Question Time	DSM
3. Declarations of Interest		3. Declarations of Interest		2. Election of Chairman 2019/20	DSM
4. Minutes – 10/01/19	DSM	4. Minutes – 21/02/19	DSM	3. Vote of Thanks to Outgoing Chairman and Presentation of Past Chairman's Medallion and Scroll	DSM
5. Chairman's Announcements	DSM	5. Chairman's Announcements	DSM	4. Apologies for Absence	DSM
6. Petitions	DSM	6. Petitions	DSM	5. Declarations of Interest	
7. Motions	DSM	7. Motions	DSM	6. Minutes – 11/04/19	DSM
8. Questions Under Council Procedure Rules	DSM	8. Questions Under Council Procedure Rules	DSM	7. Appointment of Vice-Chairman 2019/20	DSM
9. Recommendations from Committees:	DSM	9. Recommendations from Committees & Other Member Bodies	DSM	8. Election Results	DSM
➤ 2018/19 Annual Treasury Management Strategy, Minimum Revenue Provision (MRP) Policy Statement & Annual Investment Strategy (AIS)		10. Combined Authority Update Report	DSM	9. Chairman's Announcements	DSM
➤				10. Petitions	DSM
				11. Motions	DSM
				12. Questions Under Council Procedure Rules	
				13. Group Leaders/Deputy Group Leaders	DSM

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10. 2019/2020 Council Tax, Revenue and Capital Budgets	Fin Mnger & S151 Officer			14. Political Proportionality	DSM
11. Pay Policy Statement	HR Manager			15. Appointment of Committees & Sub Committees including Substitutes and other Member Bodies 2019/20	
12. Combined Authority Update Report	DSM			16. Combined Authority	DSM
				➤ Appointments to Combined Authority	
				➤ Combined Authority Update Report	
				17. Recommendations from Committees	

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