

## **Guidance Notes**

### **Introduction**

East Cambridgeshire District Council (ECDC) is obligated, under the CIL Regulations 2010 (as amended), to produce an Infrastructure Project List. This list sets out the infrastructure projects that could benefit from CIL funding. The distribution of CIL funding is a matter for the Council to decide; the Regulations prohibit expenditure of CIL funds on infrastructure projects that aren't included on the ECDC CIL Infrastructure List.

The ECDC CIL Infrastructure List comprises infrastructure projects necessary to deliver sustainable growth and improve quality of life for residents across the district. Rather than have a long list of projects that that Council may not have sufficient funds to support or that may never be delivered, ECDC is committed to having a meaningful list of projects that:

- Support growth across the district
- Fit with the Councils infrastructure priorities
- Are match funded

In order to be included on the list a project must be meet the criteria set and be approved by ECDC Full Council.

A project being included on the ECDC CIL Infrastructure List does not signify a guarantee of CIL funding. Whether a project receives CIL funding will depend on the Council's priorities at the time of the application for funding being made, and the amount of CIL funding available. The District Council will ensure timely release of funds when invoices are received for satisfactorily completed works.

If you require any guidance or assistance in applying for CIL funding, please contact [cil@eastcamb.gov.uk](mailto:cil@eastcamb.gov.uk) or telephone 01353 665555.

### **What CIL can and cannot fund**

CIL Regulations state that funds must be spent on 'infrastructure necessary to support growth'.

The Planning Act 2008 provides a wide definition of infrastructure which can be funded by the levy, including (but not exclusively) transport, flood defences, schools, hospitals, other health care, social care, play areas, parks and green spaces, cultural and sports facilities, district heating schemes, police stations and other community safety facilities.

CIL can only be spent on capital projects, although associated revenue spending to maintain those capital items is also permissible.

It can be used to increase the capacity of existing infrastructure or to repair failing infrastructure if that is necessary to support development

CIL cannot be used to fund solutions to existing problems i.e. traffic calming/management or on repairs to existing infrastructure in an area that hasn't experienced housing growth.

### **Application process**

A stakeholder can apply, at any time, for a project to be included on the ECDC CIL Infrastructure List. After establishing that a project meets all the pre-application criteria, the stakeholder should submit a completed CIL Infrastructure List Expression of Interest form to ECDC.

Once the Expression of Interest has been received, officers will convene the Infrastructure List review panel. The group will discuss and assess the application against the criteria. If the project meets the stated criteria and scores 50% or over, a recommendation will be made to Full Council that it is included on the ECDC CIL Infrastructure List. A decision will then be made at the next Full Council meeting, whether to approve the recommendation.

If an application is unsuccessful, the applicant will be advised why and, if appropriate, whether they should consider re-applying at a different time.

### **Scoring criteria**

A copy of the scoring criteria and details of sources of evidence and potential match funding can be found on the ECDC website. Applicants are advised to consider this information before completing the Expression of Interest form.

In order to be eligible for CIL funding a project must satisfy the criteria below:

- Be necessary to support local growth
- Match funding and a financial contribution from the organisation submitting application must have been secured
- The project must be deliverable within 3-5 years
- If the project is highways or education related, the application must be accompanied by a letter of support from the relevant CCC department.

Eligible projects will be scored on their ability to meet the criteria set out below; extra weighting will be given to the scores awarded for good fit with the Councils infrastructure priorities.

### **Proposed project fit with East Cambridgeshire Local Plan and ECDC Council Corporate Plan**

The above documents set out the Council's infrastructure priorities, based on proposed housing growth across the district and in consultation with local communities:

- Does the project contribute to the delivery of the District Council's Corporate Plan?
- Does the project deliver specific objectives and policies of the East Cambridgeshire Local Plan?
- Is this project identified as a priority in the relevant Village Vision within the Local Plan?
- Does the project deliver specific objectives and policies of the Cambridgeshire Local Transport Plan 2011 – 2031 (if applicable)?
- Does the project deliver specific priorities of the Cambridgeshire and Peterborough Joint Health and Wellbeing Strategy 2020-2024?

### **Deliverability and funding of proposed project**

Proposed projects will be considered with regard to the following criteria:

- The ability of the applicant to deliver the expected benefits on time and within budget.
- Level for financial commitment from the applicant organisation.
- The level of match funding that the project has been secured.

### **Prioritisation of proposed projects based on the level of local growth and evidence of need**

The money collected from CIL, can only be used to fund infrastructure projects in the area that are needed as a result of development:

- Is this project necessary to support local growth?
- Has the applicant provided evidence of need?
- Has the application provided evidence of stakeholder support (where applicable)?
- Does the project offer wider as well as local benefits?
- Does the project contribute towards the delivery of infrastructure by a provider (including the County Council) where it can be satisfactorily demonstrated that the infrastructure would not otherwise be delivered; i.e. that all other possible funding sources are insufficient?

Bids are unlikely to be successful unless it can be reasonably demonstrated that there are no other funding mechanisms or streams available that could deliver the project being proposed.