

FINANCE & ASSETS COMMITTEE
ANNUAL AGENDA PLAN

AGENDA ITEM NO

LEAD OFFICER(S): Emma Grima, Director Commercial

DEMOCRATIC SERVICES OFFICER: Janis Murfet

Meeting on: Thursday 25 July 2019 4.30pm			Meeting on: Thursday 26 September 2019 4.30pm			Meeting on: Thursday 28 November 2019 4.30pm		
Agenda Planning meeting:			Agenda Planning meeting:			Agenda Planning meeting:		
Pre-meeting briefing:			Pre-meeting briefing:			Pre-meeting briefing:		
Deadline for reports/dispatch:	4pm Monday 15 July 2019	Wednesday 17 July 2019	Deadline for reports/dispatch:	4pm Monday 16 September 2019	Wednesday 18 September 2019	Deadline for reports/dispatch:	4pm Monday 18 November 2019	Wednesday 20 November 2019
<ul style="list-style-type: none"> Chairman's Announcements External Audit - Audit Progress Report Finance Report Gender Pay Data Annual Governance Statement Corporate Risk Management Internal Audit Progress Report External Audit Sector Update & Finance Manager's Response Statement of Accounts 2018/19 ARP Joint Committee Minutes <i>Write Off of Unrecoverable Debt [EXEMPT]</i> 	Chair External Audit Finance Manager & S151 Officer HR Manager Internal Audit Internal Audit Internal Audit External Audit/Finance Manager Finance Manager & S151 Officer Dir Commercial Finance Manager & S151 Officer	<ul style="list-style-type: none"> Chairman's Announcements External Audit - Audit Results Report Internal Audit Update <i>Action taken by the Ch Ex on the Grounds of Urgency</i> Forward Agenda Plan 	Chair External Audit Internal Audit DSO DSO	<ul style="list-style-type: none"> Chairman's Announcements External Audit Annual Audit Letter Internal Audit Update Six Month Performance Monitoring Service Delivery Plans & ICT Service Delivery Plan Treasury Operations Mid Year Report Finance Report ARP Joint Committee Minutes <i>Appointments, Transfers, Resignations [EXEMPT]</i> NNDR Write-Off <i>Action taken by the Chief Executive on the Grounds of Urgency (if any)</i> Forward Agenda Plan 	Chair External Audit Internal Audit Perf Mgmt Officer Finance Manager & S151 Officer Finance Manager & S151 Officer Dir Commercial HR Manager Finance Manager & S151 Officer DSO DSO			

[Notes: 1. Agenda items which are likely to be "urgent" and therefore not subject to call-in are marked *
2. Agenda items in italics are provisional items/possible items for future meetings]
[UPDATED: 01/07/19]

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Thursday 25 July 2019 4.30pm [continued]			Meeting on: Thursday 26 September 2019 [continued] 4.30pm			Meeting on: Thursday 28 November 2019 4.30pm [continued]		
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<ul style="list-style-type: none"> <i>Easement at Churchill Close/Ely Road, Sutton [EXEMPT]</i> <i>Action taken by the Chief Executive on the Grounds of Urgency</i> Forward Agenda Plan 		Legal Services Manager DSO DSO						

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<ul style="list-style-type: none"> Chairman's Announcements External Audit – Annual Certification Report External Audit Annual Audit and Inspection Plan Medium Term Financial Strategy, Revenue Budget and Capital Programme 2018/19 Annual Treasury Management Strategy/MRP/AIS Corporate Risk Register Update Budget Monitoring Report ARP Joint Committee Minutes 	Chair External Audit External Audit Finance Manager & S151 Officer Finance Manager & S151 Officer Internal Audit Fin Manager & S151 Officer Dir Commercial	<ul style="list-style-type: none"> Chairman's Announcements External Audit Progress Report External Audit Local Govt Sector Briefing & Finance Manager's Response End of Year Reports & Draft Service Delivery Plans Internal Audit Charter and Work Plan 2019/20 Internal Audit Progress Report Action taken by the Chief Executive on the Grounds of Urgency 	Chair External Audit External Audit /Fin Mnger & S151 Officer Perf Mgmt Officer Internal Audit Internal Audit DSO			

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<ul style="list-style-type: none"> • <i>Appointments, Transfers, Resignations [EXEMPT]</i> • <i>Action taken by the Chief Executive on the Grounds of Urgency (if any)</i> • Forward Agenda Plan 		HR Manager DSO DSO	•			•		

Future/Possible Agenda Items

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