

EAST CAMBRIDGESHIRE DISTRICT COUNCIL

FEES AND CHARGES SCHEDULE 2017-18

Description	VAT code	Discretionary or Statutory	2016-17 Charge	2017-18 Charge
<u>COMMUNITY SERVICES</u>				
BUSINESS PARKING PERMIT SCHEME				
First permit	SR	Discretionary	£50.00	£50.00
Second permit	SR	Discretionary	£55.00	£55.00
Third permit	SR	Discretionary	£60.00	£60.00
Fourth permit	SR	Discretionary	£70.00	£70.00
Market Traders	SR	Discretionary	£20.00	£20.00
CAR PARKING – ANGEL DROVE, ELY				
Cost per day (except Saturdays & Bank Holidays)	SR	Discretionary	£3.00	£3.00
Season Ticket – Weekly (6 days)	SR	Discretionary	£12.00	£12.00
Season Ticket – Quarterly	SR	Discretionary	£145.00	£145.00
Season Ticket – Annual	SR	Discretionary	£506.00	£506.00
CAR PARKING – LITTLEPORT STATION				
<u>On-peak</u>				
Daily	SR	Discretionary	£1.80	£1.80
Weekly	SR	Discretionary	£5.70	£5.70
Quarterly	SR	Discretionary	£57.00	£57.00
Annual	SR	Discretionary	£205.00	£205.00
<u>Off-peak</u>				
Daily	SR	Discretionary	£0.50	£0.50
FIXED PENALTY PARKING FINES				
Excess Charge if paid within 14 days	OS	Discretionary	£50.00	£50.00
Excess Charge if paid after 14 days	OS	Discretionary	£70.00	£70.00
ELY MARKETS				
Thursday Regular Traders & Charity Stalls				
Weekly pitch charge per square metre	EX	Discretionary	£1.85	£1.85
Minimum weekly charge for new traders	EX	Discretionary	£11.77	£11.77
Weekly pitch charge per square metre - casuals	EX	Discretionary	£2.49	£2.49
Saturday Craft & Collectable Market				
Weekly pitch charge (8ft pitch) 2.98sqmt	EX	Discretionary	£13.76	£13.76
Weekly pitch charge (12ft pitch) 4.44sqmt	EX	Discretionary	£20.63	£20.63
Minimum weekly charge	EX	Discretionary	£18.40	£18.40
Weekly pitch charge – casual (8ft pitch) 2.98sqmt	EX	Discretionary	£20.00	£20.00
Weekly pitch charge – casual (12ft pitch) 4.44sqmt	EX	Discretionary	£30.00	£30.00
Stall charge	EX	Discretionary	£10.00	£10.00
Saturday General Market				
Weekly pitch charge per square metre	EX	Discretionary	£1.85	£1.85
Minimum weekly charge	EX	Discretionary	£17.29	£17.29

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Saturday Farmers Market				
Stall charge	EX	Discretionary	£10.00	£10.00
Weekly pitch charge – (8ft pitch) 2.98sqmt	EX	Discretionary	£21.79	£21.79
Weekly pitch charge – (12ft pitch) 4.44sqmt	EX	Discretionary	£32.69	£32.69
Sunday Markets				
Weekly pitch charge (12ft) Regular	EX	Discretionary	£21.00	£21.00
Weekly pitch charge (12 ft) Causal	EX	Discretionary	£30.00	£30.00
TOURISM – OLIVER CROMWELL’S HOUSE				
Adult	SR	Discretionary	£4.90	£4.90
Concession (over 60’s and students with a valid student	SR	Discretionary	£4.40	£4.40
Child - between 6 and 16	SR	Discretionary	£3.40	£3.40
Child - under 6	SR	Discretionary	£0.00	£0.00
Family (2 adults and 3 children under 16)	SR	Discretionary	£14.20	£14.20
TOURISM - GROUP TOURS				
Costume Guided Tour of Oliver Cromwell's House	SR	Discretionary	Adults - £4.20 Seniors - £3.70 Students - £3.70 Child - £3.00	Adults - £4.20 Seniors - £3.70 Students - £3.70 Child - £3.00
Walking Tours	SR	Discretionary	Adults - £4.20 Concessions - £3.70 Child - £3.00	Adults - £4.20 Concessions -£3.70 Child - £3.00
Guided Evening Tours	SR	Discretionary	Price Range: Adults - £5.00 - £7.50 Concessions - £4.80 - £7.00 Child - £4.20 - £6.20	Price Range: Adults - £5.00 - £7.50 Concessions - £4.80 - £7.00 Child - £4.20 - £6.20
ELY RIVERSIDE				
Mooring Overstay Charge Notice - First 48 hours are free, with a charge applying after this period	SR	Discretionary	£100.00 (reduced to £70 if paid within 14 days)	£100.00 (reduced to £70 if paid within 14 days)
<u>DEVELOPMENT SERVICES</u>				
PLANNING PRE APPLICATION ADVICE				
Householder Schemes – Extension or works to a dwelling - General Advice on issues is FREE but comment on a particular scheme would attract a fee - Written advice only	SR	Discretionary	£36.00	£40.00
Householder Schemes – Extension or works to a dwelling - General Advice on issues is FREE but comment on a particular scheme would attract a fee - Meeting Only	SR	Discretionary	£36.00	£40.00
Householder Schemes - Extension or works to a dwelling - General Advice on issues is FREE but comment on a particular scheme would attract a fee - Meeting and written advice	SR	Discretionary	£72.00	£80.00

Description	VAT code	Discretionary or Statutory	2016-17 Charge	2017-18 Charge
Householder Schemes – Building Control Advice - Written advice only	SR	Discretionary	£22.00	£22.00
Householder Schemes – Building Control Advice - Meeting and written advice	SR	Discretionary	£43.00	£43.00
Householder Schemes – Heritage Advice – Written advice only	SR	Discretionary	£10.00	£10.00
Householder Schemes – Heritage Advice– Meeting only	SR	Discretionary	£10.00	£10.00
Householder Schemes – Heritage Advice– Meeting and written advice	SR	Discretionary	£20.00	£20.00
Householder Schemes – Follow Up Plan Checking	SR	Discretionary	FREE	FREE
Small Scale Minor Development – Residential schemes 1-2 dwellings. Other buildings up to 999sqm. Written Advice	SR	Discretionary	£120.00	£144.00
Small Scale Minor Development – Residential schemes 1-2 dwellings. Other buildings up to 999sqm. Meeting only	SR	Discretionary	£216.00	£240.00
Small Scale Minor Development – Residential schemes 1-2 dwellings. Other buildings up to 999sqm. Meeting and Written Advice	SR	Discretionary	£336.00	£384.00
Small Scale Minor Development – Subsequent Advice on Amended Schemes. Written Advice	SR	Discretionary	£60.00	£72.00
Small Scale Minor Development – Subsequent Advice on Amended Schemes. Meeting only	SR	Discretionary	£108.00	£120.00
Small Scale Minor Development – Subsequent Advice on Amended Schemes. Meeting and Written Advice	SR	Discretionary	£168.00	£192.00
Small Scale Minor Development – Building Control Advice. Written Advice	SR	Discretionary	£55.00	£55.00
Small Scale Minor Development – Building Control Advice. Meeting and Written Advice	SR	Discretionary	£115.00	£115.00
Small Scale Minor Development – Heritage Advice. Written Advice	SR	Discretionary	£30.00	£30.00
Small Scale Minor Development – Heritage Advice. Meeting only	SR	Discretionary	£30.00	£30.00
Small Scale Minor Development – Heritage Advice. Meeting and Written Advice	SR	Discretionary	£60.00	£60.00
Minor Residential Schemes 3-9 dwellings – Written Advice only	SR	Discretionary	£228.00	£240.00
Minor Residential Schemes 3-9 dwellings – Meeting only	SR	Discretionary	£324.00	£336.00
Minor Residential Schemes 3-9 dwellings – Meeting and Written Advice	SR	Discretionary	£552.00	£576.00
Minor Residential Schemes 3-9 dwellings – Subsequent Advice on Amended Schemes - Written Advice only	SR	Discretionary	£114.00	£120.00
Minor Residential Schemes 3-9 dwellings – Subsequent Advice on Amended Schemes - Meeting only	SR	Discretionary	£162.00	£168.00
Minor Residential Schemes 3-9 dwellings – Subsequent Advice on Amended Schemes - Meeting and Written Advice	SR	Discretionary	£276.00	£288.00
Minor Residential Schemes 3-9 dwellings – Building Control Advice - Written Advice only	SR	Discretionary	£100.00	£100.00
Minor Residential Schemes 3-9 dwellings – Building Control Advice - Meeting and Written Advice	SR	Discretionary	£170.00	£170.00
Minor Residential Schemes 3-9 dwellings – Heritage Advice - Written Advice only	SR	Discretionary	£60.00	£60.00
Minor Residential Schemes 3-9 dwellings – Heritage Advice - Meeting only	SR	Discretionary	£60.00	£60.00

Description	VAT code	Discretionary or Statutory	2016-17 Charge	2017-18 Charge
Minor Residential Schemes 3-9 dwellings – Heritage Advice - Meeting and Written Advice	SR	Discretionary	£120.00	£120.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm floor-space. Unaccompanied site visit – Written advice only	SR	Discretionary	£342.00	£384.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm floor-space. Unaccompanied site visit – Meeting only	SR	Discretionary	£342.00	£432.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm plus floor-space. Unaccompanied site visit – Meeting and Written Advice	SR	Discretionary	£684.00	£816.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm floor-space. Unaccompanied site visit –Advice on Amended Schemes - Written advice only	SR	Discretionary	£150.00	£192.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm plus floor-space. Unaccompanied site visit – Advice on Amended Schemes -Meeting only	SR	Discretionary	£150.00	£216.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm floor-space. Unaccompanied site visit – Advice on Amended Schemes - Meeting and Written advice	SR	Discretionary	£300.00	£408.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm floor-space. Building Control Advice - Written advice only	SR	Discretionary	£170.00	£170.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm floor-space. Building Control Advice - Meeting and Written advice	SR	Discretionary	£280.00	£280.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm floor-space. Heritage Advice - Written advice only	SR	Discretionary	£75.00	£75.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm floor-space. Unaccompanied site visit – Heritage Advice -Meeting only	SR	Discretionary	£75.00	£75.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm floor-space. Heritage Advice - Meeting and Written advice	SR	Discretionary	£150.00	£150.00
Large Scale Major Development – 41-99 Dwellings - Site are over 0.5ha. 5000sqm plus floor spaces - Meeting Only.	SR	Discretionary	£470.00	£528.00
Large Scale Major Development – 41-99 Dwellings - Site are over 0.5ha. 5000sqm plus floor spaces - Meeting and Written Advice	SR	Discretionary	£960.00	£1,104.00
Large Scale Major Residential Development – 41-99 Dwellings Site are over 0.5ha. 5000sqm plus floor spaces - Advice on Amended Schemes - Meeting Only	SR	Discretionary	£150.00	£264.00
Large Scale Major Residential Development – 41-99 Dwellings Site are over 0.5ha. 5000sqm plus floor spaces - Advice on Amended Schemes - Meeting and Written Advice	SR	Discretionary	£150.00	£552.00

Description	VAT code	Discretionary or Statutory	2016-17 Charge	2017-18 Charge
Large Scale Major Residential Development – 41-99 Dwellings - Building Control Advice - Written Advice	SR	Discretionary	£280.00	£280.00
Large Scale Major Residential Development – 41-99 Dwellings - Building Control Advice - Meeting and Written Advice	SR	Discretionary	£395.00	£395.00
Large Scale Major Residential Development – 41-99 Dwellings - Heritage Advice - Meeting Only	SR	Discretionary	£150.00	£150.00
Large Scale Major Residential Development – 41-99 Dwellings - Heritage Advice - Meeting and Written Advice	SR	Discretionary	£150.00	£150.00
Strategic Development – 100 plus dwellings or mixed use development that includes 1000sqm of non-residential floor space. Accompanied site visit.	SR	Discretionary	£1,600.00	£1,728.00
Strategic Development – 100 plus dwellings or mixed use development that includes 1000sqm of non-residential floor space. Advice on Amended Schemes	SR	Discretionary	£330.00	£864.00
Strategic Development – 100 plus dwellings or mixed use development that includes 1000sqm of non-residential floor space. Building Control Advice - Meeting and Written Advice	SR	Discretionary	£344.00	£344.00
Strategic Development – 100 plus dwellings or mixed use development that includes 1000sqm of non-residential floor space. Heritage Advice - Meeting and Written Advice	SR	Discretionary	£150.00	£150.00
High Hedge Complaint	SR	Discretionary	£350.00	£450.00
Admin Charge if we return application because information requested for validation is not provided within timescale - Householder	SR	Discretionary	NA	£25.00
Admin Charge if we return application because information requested for validation is not provided within timescale - Minor & Other Applications	SR	Discretionary	NA	£50.00
Admin Charge if we return application because information requested for validation is not provided within timescale - Major Applications	SR	Discretionary	NA	£150.00
Listed Building Advice for alteration or extension to a listed building or development within the curtilage if a listed building - On site Meeting (1hr) plus written advice	SR	Discretionary	NA	£150.00
Listed Building Advice for alteration or extension to a listed building or development within the curtilage if a listed building - Site visit (No written advice)	SR	Discretionary	NA	£96.00
PLANNING APPLICATIONS				
See separate document for scale of fee for planning applications, determinations, certificates of lawful use or development and advertising consents				
click here for planning fees				
BUILDING REGULATION CHARGES				
See separate documents for Building Regulations Non-Domestic/Domestic Guidance Notes				
Click here for Building Control Fees				

Description	VAT code	Discretionary or Statutory	2016-17 Charge	2017-18 Charge
STREET NAMING & NUMBERING				
Property name additions/amendments/removals	OS	Discretionary	£50.00	£50.00
Naming of new streets	OS	Discretionary	£150.00	£150.00
Numbering of new properties				
1 property	OS	Discretionary	£50.00	£50.00
2 – 5 properties	OS	Discretionary	£75.00	£75.00
6 – 10 properties	OS	Discretionary	£100.00	£100.00
11 – 25 properties	OS	Discretionary	£150.00	£150.00
26 – 50 properties	OS	Discretionary	£250.00	£250.00
51 – 100 properties	OS	Discretionary	£400.00	£400.00
101 + properties	OS	Discretionary	£500.00	£500.00
			Plus £10 per property over 101	Plus £10 per property over 101
Division of properties – same as numbering of new properties (and based on number of properties created including the original)	OS	Discretionary	See numbering of new properties	See numbering of new properties
Confirmation of address to solicitors/ conveyancers/ occupiers or owners	OS	Discretionary	£25.00	£25.00
Renumbering of scheme following development replan (after notification of numbering scheme issued)	OS	Discretionary	£100.00 + £10 per property	£100.00 + £10 per property
Address issued/confirmed when replacement property built (as the original address will have been removed following the demolition as address may be different to original property) reactivation of address	OS	Discretionary	£50.00 per property	£50.00 per property
1 st set of nameplates erected for each new street if one nameplate required	OS	Discretionary	£225.00	£225.00
1 st set of nameplates erected for each new street if two nameplates required	OS	Discretionary	£325.00	£325.00
For each additional nameplate that is required to be erected at other junctions and entrances onto the new street	OS	Discretionary	£100.00	£100.00
Challenges/requests/revisions to existing street naming and numbering schemes	OS	Discretionary	Price on Application	Price on Application
E-SPACE BUSINESS CENTRES				
Ely – Annual rental charge per square foot (effective for new leases and on renewals)	SR	Discretionary	£29.30	£29.30
Littleport – Annual rental charge per square foot (effective on new leases and on renewals)	SR	Discretionary	£19.20	£19.20

Description	VAT code	Discretionary or Statutory	2016-17 Charge	2017-18 Charge
PHOTOCOPYING CHARGES				
Up to 10 A4 pages	SR	Discretionary	No charge	No charge
11 A4 pages and over	SR	Discretionary	£1.00 plus 10p per copy	£1.00 plus 10p per copy
A3 copies (2xA4)	SR	Discretionary	As above plus 20p per copy	As above plus 20p per copy
A2 copies (4xA4)	SR	Discretionary	As above plus 40p per copy	As above plus 40p per copy
A1 copies (8xA4)	SR	Discretionary	As above plus 80p per copy	As above plus 80p per copy
Copy of Building Control Completion Certificate			£10.00	£10.00
ENVIRONMENTAL SERVICES				
Safer Food Better Business Mentoring Scheme	SR	Discretionary		£50.00 per hour
ANIMAL BOARDING ESTABLISHMENT LICENCE				
New establishment (excl. VET fees)	OS	Discretionary	£235.00	£339.00
Renewal applications	OS	Discretionary	£235.00	£339.00
Theft, loss etc of a licence	OS	Discretionary	£10.50	£10.50
Change of name on licence	OS	Discretionary	£10.50	£10.50
Change of licence details	OS	Discretionary	£10.50	£10.50
ANIMAL HOME BOARDING LICENCE				
New establishment (excl. VET fees)	OS	Discretionary	£184.00	£237.00
Renewal applications	OS	Discretionary	£184.00	£237.00
Theft, loss etc of a licence	OS	Discretionary	£10.50	£10.50
Change of name on licence	OS	Discretionary	£10.50	£10.50
Change of licence details	OS	Discretionary	£10.50	£10.50
DOG BREEDING				
New establishment (excl. VET fees)	OS	Discretionary	£190.00	£225.00
Renewal applications	OS	Discretionary	£177.00	£225.00
Theft, loss etc of a licence	OS	Discretionary	£10.50	£10.50
Change of name on licence	OS	Discretionary	£10.50	£10.50
Change of licence details	OS	Discretionary	£10.50	£10.50
HYPNOTISM				
Daily permit to stage a show	OS	Discretionary	£85.00	£93.00
DANGEROUS WILD ANIMALS (2 YR LICENCE)				
New establishment (excl. VET fees)	OS	Discretionary	£448.00	£588.00
Renewal applications (excl. VET fees)	OS	Discretionary	£439.00	£588.00
Theft, loss etc of a licence	OS	Discretionary	£10.50	£10.50
Change of name on licence	OS	Discretionary	£10.50	£10.50
Change of licence details	OS	Discretionary	£10.50	£10.50

Description	VAT code	Discretionary or Statutory	2016-17 Charge	2017-18 Charge
GAMBLING ACT 2005				
Casino Premises Licence - Regional				
Maximum non conversion application fee in respect of	OS	Statutory	£8,000.00	£8,000.00
Maximum non conversion application fee in respect of	OS	Statutory	£15,000.00	£15,000.00
Annual fee	OS	Statutory	£15,000.00	£15,000.00
Fee for application to vary licence	OS	Statutory	£7,500.00	£7,500.00
Fee for application to transfer licence	OS	Statutory	£6,500.00	£6,500.00
Fee for application for reinstatement of a licence	OS	Statutory	£6,500.00	£6,500.00
Fee for application for provisional statement	OS	Statutory	£15,000.00	£15,000.00
Casino Premises Licence - Large				
Maximum non conversion application fee in respect of	OS	Statutory	£5,000.00	£5,000.00
Maximum non conversion application fee in respect of	OS	Statutory	£10,000.00	£10,000.00
Annual fee	OS	Statutory	£10,000.00	£10,000.00
Fee for application to vary licence	OS	Statutory	£5,000.00	£5,000.00
Fee for application to transfer licence	OS	Statutory	£2,150.00	£2,150.00
Fee for application for reinstatement of a licence	OS	Statutory	£2,150.00	£2,150.00
Fee for application for provisional statement	OS	Statutory	£10,000.00	£10,000.00
Casino Premises Licence - Small				
Maximum non conversion application fee in respect of	OS	Statutory	£3,000.00	£3,000.00
Maximum non conversion application fee in respect of	OS	Statutory	£8,000.00	£8,000.00
Annual fee	OS	Statutory	£5,000.00	£5,000.00
Fee for application to vary licence	OS	Statutory	£4,000.00	£4,000.00
Fee for application to transfer licence	OS	Statutory	£1,800.00	£1,800.00
Fee for application for reinstatement of a licence	OS	Statutory	£1,800.00	£1,800.00
Fee for application for provisional statement	OS	Statutory	£8,000.00	£8,000.00
Casino Premises Licence - Converted				
Maximum conversion application fee for non fast track	OS	Statutory	£2,000.00	£2,000.00
Annual fee	OS	Statutory	£3,000.00	£3,000.00
Fee for application to vary licence	OS	Statutory	£2,000.00	£2,000.00
Fee for application to transfer licence	OS	Statutory	£1,350.00	£1,350.00
Fee for application for reinstatement of a licence	OS	Statutory	£1,350.00	£1,350.00
Bingo Premises Licence				
Maximum conversion application fee for non fast track	OS	Statutory	£1,750.00	£1,750.00
Maximum non conversion application fee in respect of	OS	Statutory	£1,200.00	£1,200.00
Maximum non conversion application fee in respect of	OS	Statutory	£3,500.00	£3,500.00
Annual fee	OS	Statutory	£1,000.00	£1,000.00
Fee for application to vary licence	OS	Statutory	£1,750.00	£1,750.00
Fee for application to transfer licence	OS	Statutory	£1,200.00	£1,200.00
Fee for application for reinstatement of a licence	OS	Statutory	£1,200.00	£1,200.00
Fee for application for provisional statement	OS	Statutory	£3,500.00	£3,500.00

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Adult Gaming Premises Licence				
Maximum conversion application fee for non fast track	OS	Statutory	£1,000.00	£1,000.00
Maximum non conversion application fee in respect of	OS	Statutory	£1,200.00	£1,200.00
Maximum non conversion application fee in respect of	OS	Statutory	£2,000.00	£2,000.00
Annual fee	OS	Statutory	£1,000.00	£1,000.00
Fee for application to vary licence	OS	Statutory	£1,000.00	£1,000.00
Fee for application to transfer licence	OS	Statutory	£1,200.00	£1,200.00
Fee for application for reinstatement of a licence	OS	Statutory	£1,200.00	£1,200.00
Fee for application for provisional statement	OS	Statutory	£2,000.00	£2,000.00
Betting Premises (Track) Licence				
Maximum conversion application fee for non fast track	OS	Statutory	£1,250.00	£1,250.00
Maximum non conversion application fee in respect of	OS	Statutory	£950.00	£950.00
Maximum non conversion application fee in respect of	OS	Statutory	£2,500.00	£2,500.00
Annual fee	OS	Statutory	£1,000.00	£1,000.00
Fee for application to vary licence	OS	Statutory	£1,250.00	£1,250.00
Fee for application to transfer licence	OS	Statutory	£950.00	£950.00
Fee for application for reinstatement of a licence	OS	Statutory	£950.00	£950.00
Fee for application for provisional statement	OS	Statutory	£2,500.00	£2,500.00
Family Entertainment Centre Premises Licence				
Maximum conversion application fee for non fast track	OS	Statutory	£1,000.00	£1,000.00
Maximum non conversion application fee in respect of	OS	Statutory	£950.00	£950.00
Maximum non conversion application fee in respect of	OS	Statutory	£2,000.00	£2,000.00
Annual fee	OS	Statutory	£750.00	£750.00
Fee for application to vary licence	OS	Statutory	£1,000.00	£1,000.00
Fee for application to transfer licence	OS	Statutory	£950.00	£950.00
Fee for application for reinstatement of a licence	OS	Statutory	£950.00	£950.00
Fee for application for provisional statement	OS	Statutory	£2,000.00	£2,000.00
Betting Premises (Other) Licence				
Maximum conversion application fee for non fast track	OS	Statutory	£1,500.00	£1,500.00
Maximum non conversion application fee in respect of	OS	Statutory	£1,200.00	£1,200.00
Maximum non conversion application fee in respect of	OS	Statutory	£3,000.00	£3,000.00
Annual fee	OS	Statutory	£600.00	£600.00
Fee for application to vary licence	OS	Statutory	£1,500.00	£1,500.00
Fee for application to transfer licence	OS	Statutory	£1,200.00	£1,200.00
Fee for application for reinstatement of a licence	OS	Statutory	£1,200.00	£1,200.00
Fee for application for provisional statement	OS	Statutory	£3,000.00	£3,000.00
Temporary Use Notices				
Temporary Use Notice fee	OS	Statutory	£500.00	£500.00
Replacement of an endorsed copy	OS	Statutory	£25.00	£25.00
All premises licences				
Change of circumstances fee	OS	Statutory	£50.00	£50.00
Fee for a copy licence	OS	Statutory	£25.00	£25.00

Description	VAT code	Discretionary or Statutory	2016-17 Charge	2017-18 Charge
GAMBLING ACT 2005 PERMITS				
Family Entertainment Centre Gaming Machine Permit				
Application fee	OS	Statutory	£300.00	£300.00
Renewal	OS	Statutory	£300.00	£300.00
Change of name	OS	Statutory	£25.00	£25.00
Copy of permit	OS	Statutory	£15.00	£15.00
Club Gaming Permits				
Application fee - holder of club premises certificate or	OS	Statutory	£100.00	£100.00
Application fee – non club premises certificate holder	OS	Statutory	£200.00	£200.00
Renewal after 10 years	OS	Statutory	£200.00	£200.00
Copy of permit	OS	Statutory	£15.00	£15.00
Variation	OS	Statutory	£100.00	£100.00
Club Machine Permits				
Application fee - holder of club premises certificate or	OS	Statutory	£100.00	£100.00
Application fee – non club premises certificate holder	OS	Statutory	£200.00	£200.00
Renewal after 10 years	OS	Statutory	£200.00	£200.00
Copy of permit	OS	Statutory	£15.00	£15.00
Variation	OS	Statutory	£100.00	£100.00
Alcohol Licensed Premises – 2 or less machines				
Notification fee	OS	Statutory	£50.00	£50.00
Alcohol Licensed Premises – more than 2 machines				
Application fee	OS	Statutory	£150.00	£150.00
Annual fee	OS	Statutory	£50.00	£50.00
Change of name	OS	Statutory	£25.00	£25.00
Copy of permit	OS	Statutory	£15.00	£15.00
Variation	OS	Statutory	£100.00	£100.00
Transfer	OS	Statutory	£25.00	£25.00
Prize Gaming Permits (pubs)				
Application fee	OS	Statutory	£300.00	£300.00
Renewal	OS	Statutory	£300.00	£300.00
Change of name	OS	Statutory	£25.00	£25.00
Copy of permit	OS	Statutory	£15.00	£15.00
Registration Of Small Society Lotteries				
Lottery registration	OS	Statutory	£40.00	£40.00
Lottery renewals	OS	Statutory	£20.00	£20.00

Description	VAT code	Discretionary or Statutory	2016-17 Charge	2017-18 Charge
HACKNEY CARRIAGE AND PRIVATE HIRE FEES				
New Driver Licence Application for 12 months				
Joint Hackney Carriage <u>and</u> Private Hire (incl. 1st knowledge test)	OS	Discretionary	£133.00	£142.00
Knowledge Test Re-sit	OS	Discretionary	£20.00	£20.00
Renewal of Driver Licence Application for 12 months				
Joint Hackney Carriage <u>and</u> Private Hire	OS	Discretionary	£77.00	£100.00
New Driver Licence Application for 36 months				
Joint Hackney Carriage <u>and</u> Private Hire (incl. 1st	OS	Discretionary	£354.00	£408.00
Renewal of Driver Licence Application for 36 months				
Joint Hackney Carriage <u>and</u> Private Hire	OS	Discretionary	£298.00	£366.00
General driver fees				
Three yearly Criminal Records Bureau disclosure		Discretionary	£49.00	£49.00
DVLA check		Discretionary	£5.00	£5.00
New Vehicle (Plate) Licence Application				
Private Hire Vehicle Licence – 1 year	OS	Discretionary	£192.00	£234.00
Hackney Carriage Vehicle Licence – 1 year	OS	Discretionary	£192.00	£234.00
Renewal Vehicle (Plate) Licence Application				
Private Hire Vehicle Licence – 1 year	OS	Discretionary	£192.00	£234.00
Hackney Carriage Vehicle Licence – 1 year	OS	Discretionary	£192.00	£234.00
Transfer of Vehicle Plate/licence				
Private Hire	OS	Discretionary	£35.00	£35.00
Hackney Carriage	OS	Discretionary	£25.00	£25.00
Variation of Vehicle Plate/licence				
Private Hire	OS	Discretionary	£35.00	£35.00
Hackney Carriage	OS	Discretionary	£35.00	£35.00
Private Hire Operator's Licence				
Private Hire Operator's Licence				
New & Renewal - 1 year - Single vehicle	OS	Discretionary	£102.00	£114.00
New & Renewal - 1 year - 2 to 5 vehicles	OS	Discretionary	£112.00	£134.00
New & Renewal - 1 year - 6 to 10 vehicles	OS	Discretionary	£122.00	£154.00
New & Renewal - 1 year - 11 + vehicles	OS	Discretionary	£132.00	£174.00
New & Renewal - 5 year - Single vehicle	OS	Discretionary	£433.00	£570.00
New & Renewal - 5 year - 2 to 5 vehicles	OS	Discretionary	£482.00	£670.00
New & Renewal - 5 year - 6 to 10 vehicles	OS	Discretionary	£533.00	£770.00
New & Renewal - 5 year - 11 + vehicles	OS	Discretionary	£583.00	£870.00
Replacement Items (charge applicable per licence)				
Joint P/H & H/C Licence	OS	Discretionary	£10.50	£10.50
P/H or H/C Vehicle Licence	OS	Discretionary	£10.50	£10.50
Private Hire Operator Licence	OS	Discretionary	£10.50	£10.50
Joint P/H and H/C Driver Badge/ID	OS	Discretionary	£10.50	£10.50
P/H or H/C Vehicle Plate	OS	Discretionary	£20.00	£20.00
Joint P/H and H/C Driver change of address	OS	Discretionary	£10.50	£10.50
P/H and H/C Vehicle change of address	OS	Discretionary	£10.50	£10.50

Description	VAT code	Discretionary or Statutory	2016-17 Charge	2017-18 Charge
Theft, loss etc of a licence	OS	Discretionary	£10.50	£10.50
Replacement door sticker	OS	Discretionary	£5.99	£6.00
DBS update service check	OS	Discretionary		£5.00
Knowledge test re-sit fee	OS	Discretionary		£20.00
DBS enhanced check (where no DBS update service option available)	OS	Discretionary		£49.00
DVLA licence check	OS	Discretionary		£5.00
PARK HOMES / CARAVAN SITES / MOBILE HOMES				
Costs of New Applications				
1-5 pitches	OS	Discretionary	£208.00	£208.00
6-10 pitches	OS	Discretionary	£227.00	£227.00
11-20 pitches	OS	Discretionary	£227.00	£227.00
21-50 pitches	OS	Discretionary	£246.00	£246.00
51-100 pitches	OS	Discretionary	£265.00	£265.00
Greater than 100 pitches	OS	Discretionary	£265.00	£265.00
Annual Inspection Fees				
1-5 pitches	OS	Discretionary	nil	nil
6-10 pitches	OS	Discretionary	£225.00	£225.00
11-20 pitches	OS	Discretionary	£225.00	£225.00
21-50 pitches	OS	Discretionary	£225.00	£225.00
51-100 pitches	OS	Discretionary	£263.00	£263.00
Greater than 100 pitches	OS	Discretionary	£263.00	£263.00
Cost of Laying Site Rules	OS	Discretionary	£27.00	£27.00
Cost of Variation / Transfer	OS	Discretionary	£100.00	£100.00
PET SHOP LICENCE				
New establishments (excl. VET fees)	OS	Discretionary	£203.00	£250.00
Renewal applications	OS	Discretionary	£170.00	£250.00
Theft, loss etc of a licence	OS	Discretionary	£10.50	£10.50
Change of name on licence	OS	Discretionary	£10.50	£10.50
Change of licence details	OS	Discretionary	£10.50	£10.50
RIDING ESTABLISHMENT LICENCE				
New establishment (excl. VET fees)	OS	Discretionary	£230.00	£260.00
Renewal applications (excl. VET fees)	OS	Discretionary	£208.00	£260.00
Theft, loss etc of a licence	OS	Discretionary	£10.50	£10.50
Change of name on licence	OS	Discretionary	£10.50	£10.50
Change of licence details	OS	Discretionary	£10.50	£10.50
ZOO LICENCE				
New establishment (excl. VET fees)	OS	Discretionary	£1,300.00	£2,100.00
Renewal (excl. VET fees)	OS	Discretionary	£850.00	£1,800.00
Theft, loss etc of a licence	OS	Discretionary	£10.50	£10.50
Change of name on licence	OS	Discretionary	£10.50	£10.50
Change of licence details	OS	Discretionary	£10.50	£10.50

Description	VAT code	Discretionary or Statutory	2016-17 Charge	2017-18 Charge
STRAY DOGS				
Stray Dog Collection - per dog	OS	Statutory	£25.00	£25.00
Kennelling Charge per night/or few hours	OS	Discretionary	£12.00	£12.00
Stray dog collection (anytime)	OS	Discretionary	£30.00	delete
Transfer to Woodgreen	OS	Discretionary	£25.00	delete
Admin Fee	OS	Discretionary	£10.00	£10.00
Total (minimum) (1 night kennelling and no transfer to	OS	Discretionary	£77.00	£77.00
Total (maximum) (7 night kennelling and transfer to	OS	Discretionary	£174.00	£174.00
PRIVATE WATER SUPPLY SAMPLING				
Risk Assessment (each assessment) - officer hourly rate x	OS	Discretionary	Max £500.00	Max £500.00
Sampling (each visit) - officer hourly rate x time taken up	OS	Discretionary	Max £100.00	Max £100.00
Investigation (each investigation) - officer hourly rate x	OS	Discretionary	Max £100.00	Max £100.00
Granting an authorisation (each authorisation) - officer	OS	Discretionary	Max £100.00	Max £100.00
Analysing a sample				
Taken under Regulation 10 - officer hourly rate x time	OS	Discretionary	Max £25.00	Max £25.00
Taken during check monitoring - officer hourly rate x time	OS	Discretionary	Max £100.00	Max £100.00
Taken during audit monitoring - officer hourly rate x time	OS	Discretionary	Max £500.00	Max £500.00
IMMIGRATION HOUSING INSPECTIONS				
Production of housing condition reports	OS	Discretionary	£100.00	£100.00
LICENSING OF HOUSES IN MULTIPLE OCCUPATION				
Mandatory licence for 5 years	OS	Discretionary	£300.00	£300.00
SKIN PIERCING (ACUPUNCTURE, TATTOOING, PERMANENT AND SEMI PERMANENT SKIN COLOURING)				
Premises	OS	Discretionary	£182.00	£182.00
Per Individual	OS	Discretionary	£182.00	£182.00
SEX ESTABLISHMENTS				
Application	OS	Discretionary	£3,761.00	£3,761.00
Renewal	OS	Discretionary	£1,880.50	£1,880.50
Variation	OS	Discretionary	£1,880.50	£1,880.50
Transfer	OS	Discretionary	£1,880.50	£1,880.50
Theft, loss etc of a licence	OS	Discretionary	£10.50	£10.50
TRAVELLER SITE RENTS				
Burwell – Site Rent per week	EX	Discretionary	£66.00	N/A
Burwell – Water & Waste Charge per week	EX	Discretionary	£10.00	N/A
Earith Bridge – Site Rent per week	EX	Discretionary	£75.00	£85.00
Earith Bridge – Water & Waste Charge per week	EX	Discretionary	£10.00	£10.00
Wentworth – Site Rent per week	EX	Discretionary	£66.00	£85.00
Wentworth – Water & Waste Charge per week	EX	Discretionary	£10.00	£10.00
STREET TRADING				
Street Trading - Consent - Annual	OS	Discretionary	£520.00 - £1040.00	£520.00 - £1040.00
Street Trading – Consent - Daily Permit	OS	Discretionary	£15.00 - £30.00	£15.00 - £30.00
Street Trading - Consent - Transfer	OS	Discretionary	£48.00	£48.00
Street Trading Consent - Event	OS	Discretionary	£20.00 - £500.00	£20.00 - £500.00

Description	VAT code	Discretionary or Statutory	2016-17 Charge	2017-18 Charge
THE POLLUTION PREVENTION & CONTROL ACT 1990 ENVIRONMENTAL PERMITTING REGULATIONS 2010 See link for nationally set figures http://www.defra.gov.uk/industrial-emissions/files/List-		Statutory		
LICENSING ACT 2003				
Personal Licence				
Application for a grant of a personal licence	OS	Statutory	£37.00	£37.00
Theft, loss etc of a personal licence	OS	Statutory	£10.50	£10.50
Temporary Event Notices				
Temporary & Late Temporary Event Notices	OS	Statutory	£21.00	£21.00
Theft, loss etc of Temporary Event Notice	OS	Statutory	£10.50	£10.50
Premises Licence				
Application for transfer of a premises licence	OS	Statutory	£23.00	£23.00
Theft, loss etc of premises licence	OS	Statutory	£10.50	£10.50
Loss of premises summary	OS	Statutory	£10.50	£10.50
Application to vary licence to specify individual as	OS	Statutory	£23.00	£23.00
Application to dis-apply designated premises supervisor	OS	Statutory	£23.00	£23.00
Club Premises				
Change of relevant registered address of club	OS	Statutory	£10.50	£10.50
Notification of change of name or alteration of club rules	OS	Statutory	£10.50	£10.50
Theft, loss etc of club certificate	OS	Statutory	£10.50	£10.50
General				
Minor variation to a premises licence or club premises	OS	Statutory	£89.00	£89.00
Notification of change of name or address	OS	Statutory	£10.50	£10.50
Duty to notify change of name or address	OS	Statutory	£10.50	£10.50
Application fee for a provisional statement where premises	OS	Statutory	£315.00	£315.00
Interim authority notice following death etc of licence	OS	Statutory	£23.00	£23.00
Right of freeholder etc to be notified of licensing matters	OS	Statutory	£21.00	£21.00
New Premises Licence Applications And Variations For Premises And Club Premises Licences				
Band A	OS	Statutory	£100.00	£100.00
Band B	OS	Statutory	£190.00	£190.00
Band C	OS	Statutory	£315.00	£315.00
Band D	OS	Statutory	£450.00	£450.00
Band D when primary business Alcohol Sales x 2	OS	Statutory	£900.00	£900.00
Band E	OS	Statutory	£635.00	£635.00
Band E when primary business Alcohol Sales x 3	OS	Statutory	£1,905.00	£1,905.00
Premises Annual Renewal				
Band A	OS	Statutory	£70.00	£70.00
Band B	OS	Statutory	£180.00	£180.00
Band C	OS	Statutory	£295.00	£295.00
Band D	OS	Statutory	£320.00	£320.00
Band D when primary business Alcohol Sales x 2	OS	Statutory	£640.00	£640.00
Band E	OS	Statutory	£350.00	£350.00
Band E when primary business Alcohol Sales x 3	OS	Statutory	£1,050.00	£1,050.00

Description	VAT code	Discretionary or Statutory	2016-17 Charge	2017-18 Charge
Additional Fees For Large Venues And Events				
Number in attendance at any one time				
5,000 – 9,999	OS	Statutory	£1,000.00	£1,000.00
10,000 – 14,999	OS	Statutory	£2,000.00	£2,000.00
15,000 – 19,999	OS	Statutory	£4,000.00	£4,000.00
20,000 – 29,999	OS	Statutory	£8,000.00	£8,000.00
30,000 – 39,999	OS	Statutory	£16,000.00	£16,000.00
40,000 – 49,999	OS	Statutory	£24,000.00	£24,000.00
50,000 – 59,999	OS	Statutory	£32,000.00	£32,000.00
60,000 – 69,999	OS	Statutory	£40,000.00	£40,000.00
70,000 – 79,999	OS	Statutory	£48,000.00	£48,000.00
80,000 – 89,999	OS	Statutory	£56,000.00	£56,000.00
90,000 and over	OS	Statutory	£64,000.00	£64,000.00
SCRAP METAL DEALER LICENCE				
Initial Site Licence Fee	OS	Discretionary	£300.00	£492.00
Site Licence Renewal	OS	Discretionary	£175.00	£280.00
Initial Collectors Licence Fee	OS	Discretionary	£200.00	£320.00
Collectors Licence renewal.	OS	Discretionary	£140.00	£224.00
Variation for both licences.	OS	Discretionary	£60.00	£80.00
Theft, loss etc of a licence	OS	Discretionary	N/A	£10.50
BULKY WASTE				
Up to three household items	OS	Discretionary	£22.00	£25.00
Fridge or freezer	OS	Discretionary	£22.00	£25.00
Annual Garden Waste Wheeled Bin Licence - this is for an additional bin (no charge is made for the initial bin)	OS	Discretionary	£48.00	£48.00
ENVIRONMENTAL PROTECTION ACT PERMIT EXPORT CERTIFICATE OF HEALTH				
	OS	Statutory	Variable	Variable
	OS	Discretionary	£95.00	£95.00
<u>FINANCIAL SERVICES</u>				
ONLINE PAYMENTS BY CREDIT CARD				
Charge for use of credit cards	EX/OS /SR/Z R	Discretionary	2.50%	2.50%
<u>FACILITIES MANAGEMENT</u>				
GARAGE RENTS – ST JOHNS ROAD, ELY				
Monthly charge	SR	Discretionary	£26.52 + January 2016 RPI	£26.52 + January 2016 RPI

Description	VAT code	Discretionary or Statutory	2016-17 Charge	2017-18 Charge
LEGAL & DEMOCRATIC SERVICES				
LLC1 ONLY	OS	Discretionary	£17.90	£21.48
CON29(R) ONLY	SR	Discretionary	£106.65	£127.98
STANDARD SEARCH - LLC1 AND CON29(R)	SR/OS	Discretionary	£124.55	£149.46
CON29 OPTIONAL ENQUIRIES				
Q4 Road proposal by private bodies	SR	Discretionary	8.60	£10.32
Q5. Advertisements	SR	Discretionary	17.20	£20.64
Q6 Completion Notices	SR	Discretionary	11.20	£13.44
Q7 Parks and Countryside	SR	Discretionary	8.60	£10.32
Q8 Pipelines	SR	Discretionary	2.70	£3.24
Q9 Houses in Multiple Occupation	SR	Discretionary	2.70	£3.24
Q10 Noise Abatement	SR	Discretionary	2.40	£2.88
Q11 Urban Development Areas	SR	Discretionary	8.50	£10.20
Q12 Enterprise Zones, Local Development Orders and BIDs	SR	Discretionary	2.70	£3.24
Q13 Inner Urban Improvement Areas	SR	Discretionary	2.70	£3.24
Q14 Simplified Planning Zones	SR	Discretionary	8.60	£10.32
Q15 Land Maintenance Notices	SR	Discretionary	8.60	£10.32
Q16 Mineral Consultation and Safeguarding Areas	SR	Discretionary	4.00	£4.80
Q17 Hazardous Substance Consents	SR	Discretionary	8.60	£10.32
Q18 Environmental and Pollution Notices	SR	Discretionary	2.70	£3.24
Q19 Food Safety Notices	SR	Discretionary	6.40	£7.68
Q20 Hedgerow Notices	SR	Discretionary	2.70	£3.24
Q21 Flood Defence and Land Drainage Consents	SR	Discretionary	4.15	£4.98
Q22 Common Land and Town or Village Green	SR	Discretionary	8.30	£9.96
Planning and Building Decisions and Pending			Total £7.92	Total £9.50
Planning permission	SR	Discretionary	£0.88	
Listed building consent	SR	Discretionary	£0.88	
Conservation area consent	SR	Discretionary	£0.88	
Certificate of lawfulness of existing use or development	SR	Discretionary	£0.88	
Certificate of lawfulness of proposed use or development	SR	Discretionary	£0.88	
Certificate of lawfulness of proposed works for listed	SR	Discretionary	£0.88	
Heritage partnership agreement	SR	Discretionary	£0.88	
Listed building consent order	SR	Discretionary	£0.88	
Local listed building consent order	SR	Discretionary	£0.88	
Planning and Building Decisions and Pending			Total £3.21	Total £3.85
Building regulations approval	SR	Discretionary	£1.07	
Building regulation completion certificate	SR	Discretionary	£1.07	
Building regulations certificate or notice issued in respect	SR	Discretionary	£1.07	
Planning designations and proposals			Total £0.70	Total £0.84
What designations of land use for the property or the area,	SR	Discretionary	£0.70	
Roadways and footpaths			Total £29.00	HIGHWAYS
Highways maintainable at public expense	SR	Discretionary	£1.00	
Subject to adoption and supported by a bond or bond	SR	Discretionary	£1.00	
To be made up by a local authority who will reclaim the	SR	Discretionary	£1.00	
To be adopted by a local authority without reclaiming the cost from the frontagers	SR	Discretionary	£1.00	
Roadways and footpaths				
Is any public right of way which abuts on or crosses the property shown in a definitive map or revised definitive	SR	Discretionary	£4.15	
Roadways and footpaths				
Are there any pending applications to record a public right of way that abuts or crosses the property	SR	Discretionary	£4.15	

Description	VAT code	Discretionary or Statutory	2016-17 Charge	2017-18 Charge
Roadways and footpaths				
Are there any legal orders to stop up, divert, alter or create a public right of way which abuts, or crosses the property not yet been implemented or shown on the definitive map	SR	Discretionary	£4.15	
If so please attach a plan showing the approximate route	SR	Discretionary	£12.55	
Other Matters			Total £3.00	Total £3.60
Is the property included in land required for public purposes	SR	Discretionary	£3.00	
Other Matters			Total £2.25	
Is the property included in land required for road works	SR	Discretionary	£5.20	HIGHWAYS
Drainage Matters			Total £2.25	Total £2.70
Is the property served by a sustainable urban drainage	SR	Discretionary	£2.25	
Are there any SuDS features within the boundary of the	SR	Discretionary	Further detail	
If the property benefits from a SuDS for which there is a	SR	Discretionary	Further detail	
Nearby Road Schemes			Total £5.28	
The centre line of a new trunk road or special road in any order, draft order or scheme	SR	Discretionary	0.88	HIGHWAYS
The centre line of a proposed alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual	SR	Discretionary	£0.88	
The outer limits of construction work for a proposed				
(i) Construction of a roundabout (other	SR	Discretionary	£0.88	
(ii) Widening by construction of one or				
The outer limits of				
(i) Construction of a new road to be built	SR	Discretionary	£0.88	
(ii) An approved alteration or				
(iii) Construction of a roundabout (other				
The centre line of a proposed route of a new road under proposals published for public consultation	SR	Discretionary	£0.88	
The outer limits of				
(i) Construction of a proposed				
(ii) Construction of a roundabout (other	SR	Discretionary	£0.88	
(iii) Widening by construction of one or				
Nearby Railway Schemes			Total £5.20	
Is the property (or will it be) within 200 metres of the centre-line of a proposed railway, tramway, light railway or	SR	Discretionary	£2.60	HIGHWAYS
Are there any proposals for a railway, tramway, light railway or monorail within the Local Authority's boundary	SR	Discretionary	£2.60	

Description	VAT code	Discretionary or Statutory	2016-17 Charge	2017-18 Charge	
Traffic Schemes			Total £5.28		
Permanent stopping up or diversion	SR	Discretionary	£0.44	HIGHWAYS	
Loading or waiting restrictions	SR	Discretionary	£0.44		
One way driving	SR	Discretionary	£0.44		
Prohibition of driving	SR	Discretionary	£0.44		
Pedestrianisation	SR	Discretionary	£0.44		
Vehicle width or weight restriction	SR	Discretionary	£0.44		
Traffic calming works including road humps	SR	Discretionary	£0.44		
Residents parking controls	SR	Discretionary	£0.44		
Minor road widening or improvement	SR	Discretionary	£0.44		
Pedestrian crossings	SR	Discretionary	£0.44		
Cycle tracks	SR	Discretionary	£0.44		
Bridge building	SR	Discretionary	£0.44		
Outstanding Notices (a) (b) (c) (d) & (f) only			Total £14.47		Total £6.14
Building works	SR	Discretionary	£2.00	HIGHWAYS	
Environment	SR	Discretionary	£0.78		
Health and Safety	SR	Discretionary	£0.78		
Housing	SR	Discretionary	£0.78		
Highways	SR	Discretionary	£5.20		
Public health	SR	Discretionary	£0.78		
Flood and coastal erosion risk management	SR	Discretionary	£4.15		
Contravention of Building Regulations			Total £2.10		Total £2.52
Has a local authority authorised in relation to the property	SR	Discretionary			HIGHWAYS
any proceedings for the contravention of any provision	SR	Discretionary	£2.10		
Notices, Orders, Direction and Proceedings under			Total £3.82	Total £4.58	
Enforcement notice	SR	Discretionary	£0.24	HIGHWAYS	
Stop Notice	SR	Discretionary	£0.24		
Listed building enforcement notice	SR	Discretionary	£0.24		
Breach of condition notice	SR	Discretionary	£0.24		
Planning contravention notice	SR	Discretionary	£0.24		
Another notice relating to breach of planning control	SR	Discretionary	£0.24		
Listed building repairs notice	SR	Discretionary	£0.24		
In the case of a listed building deliberately allowed to fall	SR	Discretionary	£0.24		
Building preservation notice	SR	Discretionary	£0.24		
Direction restricting permitted development	SR	Discretionary	£0.24		
Order revoking or modifying planning permission	SR	Discretionary	£0.24		
Order requiring discontinuance of use or alteration or	SR	Discretionary	£0.24		
Tree preservation order	SR	Discretionary	£0.70		
Proceedings to enforce a planning agreement or planning	SR	Discretionary	£0.24		
Community Infrastructure Levy (CIL)			Total £6.30		Total £7.56
Is there a CIL charging schedule				HIGHWAYS	
If yes, do any of the following subsist in relation to the					
(i) Liability notice					
(ii) Notice of chargeable development	SR	Discretionary	£0.90		
(iii) Demand notice					
(iv) Default liability notice					
(v) Assumption of liability notice					
(vi) Commencement notice					
Has any demand notice been suspended	SR	Discretionary	£0.90		
Has the local authority received full or part payment of any	SR	Discretionary	£0.90		
Has the local authority received any appeal against any of	SR	Discretionary	£0.90		
Has a decision been taken to apply for a liability order	SR	Discretionary	£0.90		
Has a liability order been granted	SR	Discretionary	£0.90		
Have any other enforcement measures been taken	SR	Discretionary	£0.90		

Description	VAT code	Discretionary or Statutory	2016-17 Charge	2017-18 Charge
Conservation Area			Total £3.30	Total £3.96
The making of the area a Conservation Area before 31	SR	Discretionary	£1.65	
An unimplemented resolution to designate the area a	SR	Discretionary	£1.65	
Compulsory Purchase			Total £3.30	Total £3.96
Has any enforceable order or decision been made to compulsory purchase or acquire the property	SR	Discretionary	£3.30	
Contaminated Land			Total £0.72	Total £0.86
A contaminated land notice	SR	Discretionary	£0.24	
In relation to a register maintained under section 78R of				
(i) A decision to make an entry	SR	Discretionary	£0.24	
(ii) An entry				
Consultation with the owner or occupier of the property	SR	Discretionary	£0.24	
Radon Gas			Total £1.40	Total £1.68
Do records indicate that the property is in a "Radon Affected Area" as identified by Public Health England or	SR	Discretionary	£1.40	
Assets of Community Value			Total £4.20	Total £5.04
Has the property been nominated as an asset of				
(i) Is it listed as an asset of community				
(ii) Was it excluded and placed on the				
(iii) Has the listing expired	SR	Discretionary	£2.10	
(iv) Is the Local Authority reviewing or				
(v) Are there any subsisting appeals				
If the property is listed				
(i) Has the Local Authority decided to	SR	Discretionary	£2.10	
(ii) Has the Local Authority received a				
(iii) Has any community interest group				
ROAD PROPOSALS BY PRIVATE BODIES			Total £8.60	Total £10.32
What proposals by others have been approved, or are the				
The construction of a new road, or	SR	Discretionary	£4.30	£5.16
The alteration or improvement of an existing road,	SR	Discretionary	£4.30	£5.16
ADVERTISEMENTS			Total £8.60	Total £10.32
Entries in the Register				
Please list any entries in the Register of applications, directions and decisions relating to consent for the display	SR	Discretionary	£8.60	£8.60
If there are any entries, where can that Register be				
NOTICES, PROCEEDINGS AND ORDERS			Total £8.60	Total £10.32
Except as shown in the Official Certificate of Search				
Has any notice been given by the Secretary of State or	SR	Discretionary	£1.72	£2.06
Has the local authority resolved to serve a notice requiring	SR	Discretionary	£1.72	£2.06
If a discontinuance notice has been served, has it been	SR	Discretionary	£1.72	£2.06
Has the local authority resolved to serve any other notice	SR	Discretionary	£1.72	£2.06
Has the local authority resolved to make an order for the	SR	Discretionary	£1.72	£2.06
COMPLETION NOTICES			Total £11.20	Total £13.44
Which of the planning permissions in force has the local	SR	Discretionary	£11.20	£13.44
PARKS AND COUNTRYSIDE			Total £8.60	Total £10.32
Areas of Outstanding Natural Beauty				
Has any order under s.82 of the countryside and Rights of	SR	Discretionary	£4.30	£5.16
Is the property within a National Park designated under s.7	SR	Discretionary	£4.30	£5.16
PIPELINES			Total £2.70	Total £3.24
Has a map been deposited under s.35 of the Pipelines Act	SR	Discretionary	£2.70	£3.24
HOUSES IN MULTIPLE OCCUPATION			Total £2.70	Total £3.24
Is the property a house in multiple occupation, or is it	SR	Discretionary	£2.70	£3.24

Description	VAT code	Discretionary or Statutory	2016-17 Charge	2017-18 Charge
NOISE ABATEMENT			Total £2.40	Total £2.88
Has the local authority made, or resolved to make, any	SR	Discretionary	£1.20	£1.44
Has any entry been recorded in the Noise Level Register	SR	Discretionary	£1.20	£1.44
If there is any entry, how can copies be obtained and where can that Register be inspected				
URBAN DEVELOPMENT AREAS			Total £8.50	Total £10.20
Is the area an urban development area designated under	SR	Discretionary	£4.25	£5.10
If so, please state the name of urban development	SR	Discretionary	£4.25	£5.10
ENTERPRISE ZONES, LOCAL DEVELOPMENT			Total £2.70	Total £3.24
Is the area designated as an enterprise zone	SR	Discretionary	£0.90	£1.08
Is the area subject to a local development order	SR	Discretionary	£0.90	£1.08
Is the area a business improvement district (BID)	SR	Discretionary	£0.90	£1.08
INNER URBAN IMPROVEMENT AREAS			Total £2.70	Total £3.24
Has the local authority resolved to define the area as an	SR	Discretionary	£2.70	£3.24
SIMPLIFIED PLANNING ZONES			Total £8.60	Total £10.32
Is the area a simplified planning zone adopted or approved	SR	Discretionary	£4.30	£5.16
Has the local authority approved any proposal for	SR	Discretionary	£4.30	£5.16
LAND MAINTENANCE NOTICES			Total £8.60	Total £10.32
Has the local authority authorised the service of a	SR	Discretionary	£8.60	£10.32
MINERAL CONSULTATION AND SAFEGUARDING			Total £4.00	Total £4.80
Is the area a mineral consultation area or mineral	SR	Discretionary	£4.00	£4.80
HAZARDOUS SUBSTANCE CONSENTS			Total £8.60	Total £8.60
Please list any entries in the Register kept pursuant to	SR	Discretionary	£8.60	£10.32
If there are any entries:-				
How can copies of the entries be obtained				
Where can the Register be inspected				
ENVIRONMENTAL AND POLLUTION NOTICES			Total £2.70	Total £3.24
What outstanding statutory or informal notices have been	SR	Discretionary	£2.70	£3.24
FOOD SAFETY NOTICES			Total £6.40	Total £7.68
What outstanding statutory notices or informal notices	SR	Discretionary	£6.40	£7.68
HEDGEROW NOTICES			Total £2.70	Total £3.24
Please list any entries in the record maintained under	SR	Discretionary	£2.70	£3.24
If there are any entries:-				
How can copies of the matters entered be obtained				
Where can the record be inspected				
FLOOD DEFENCE AND LAND DRAINAGE CONSENTS			Total £4.15	Total £4.98
Has any flood defence or land drainage consent relating to the property been given or refused, or (if applicable) is the	SR	Discretionary	£4.15	£4.98
COMMON LAND AND TOWN OR VILLAGE GREEN			Total £8.30	Total £9.96
Is the property, or any land which abuts the property, registered common land or town or village green under the	SR	Discretionary	£4.15	£4.98
Commons Registration Act 1965 or the Commons Act	SR	Discretionary	£4.15	£4.98
Is there any prescribed information about maps and	SR	Discretionary	£4.15	£4.98
If there any entries, how can copies of the matters registered be obtained and where can the register be				
REGISTER OF ELECTORS				
Sale of Copies of Register of Electors				
Data Form per 1000 electors or part of	OS	Statutory	£20.00, plus £1.50	£20.00, plus £1.50
Printed Form per 1000 electors or part of	OS	Statutory	£10.00, plus £5.00	£10.00, plus £5.00

Description	VAT code	Discretionary or Statutory	2016-17 Charge	2017-18 Charge
List of Overseas Electors				
Data Form per 1000 electors or part of	OS	Statutory	£20.00 plus £1.50	£20.00 plus £1.50
Printed Form per 1000 electors or part of	OS	Statutory	£10.00 plus £5.00	£10.00 plus £5.00
Other Fees				
Residents Confirmation Letter:	OS	Discretionary		
1 Year			£20.00	£20.00
2 Years			£25.00	£25.00
LEGAL WORK				
Section 106 Agreements & Variations				
Hourly rates ***				
Legal Services Manager	OS	Discretionary	£160.00	£150.00
Principal	OS	Discretionary	£150.00	Delete
Senior Assistant	OS	Discretionary	£140.00	Delete
Trainee Solicitor year 1	OS	Discretionary	£120.00	£120.00
Trainee Solicitor year 2	OS	Discretionary	£130.00	£130.00
Landcharges & Legal Assistant	OS	Discretionary	£50.00	£50.00
Legal Support Officer	OS	Discretionary	£55.00	£55.00
Simple S106 - Standard Charge	OS	Discretionary	£737.50	£737.50
Easements (e.g. Car parking verges etc)				
Simple	OS	Discretionary	£590.00	£590.00
Complex	OS	Discretionary	See hourly rates above***	See hourly rates above***
Conveyancing (e.g. POS, small parcels of land, small leases & Licences, etc)				
Simple	OS	Discretionary	£590.00	£590.00
Complex	OS	Discretionary	See hourly rates above***	See hourly rates above***
Release of restrictive covenant				
Simple	OS	Discretionary	£590.00	£590.00
Complex	OS	Discretionary	See hourly rates above***	See hourly rates above***
Miscellaneous Deeds				
Simple	OS	Discretionary	£590.00	£590.00
Complex	OS	Discretionary	See hourly rates above***	See hourly rates above***
Prosecutions				
Car Parking	OS	Discretionary	£90 plus Legal Officer presentation time at court and disbursements – i.e. if have to travel to Court	£90 plus Legal Officer presentation time at court and disbursements – i.e. if have to travel to Court
Licence - Garage at St John's Road	OS	Discretionary	£75.00	£110.50
All prosecutions			See hourly rates above***	See hourly rates above***
Miscellaneous removal of charge from property	OS	Discretionary	£110.50	£110.50

Description	VAT code	Discretionary or Statutory	2016-17 Charge	2017-18 Charge
Mortgages Redemptions	OS	Discretionary	£220.00	£220.00
Civil Cases	OS	Discretionary	See hourly rates above***	See hourly rates above***
HOUSING				
Bed and Breakfast Charges	OS	Discretionary	See hourly rates above***	See hourly rates above***
Removals and Storage Charges	SR	Discretionary	See hourly rates above***	See hourly rates above***