

Type of Application	Supplier Name	Software Name & version / release	Contract Expiry Date	Contract extensions available, if any?	Contract Value	Annual Fees (Software Support and Maintenance, or SaaS)	Hosting (customer (on premise or cloud) or supplier)
Finance (Ledgers)							
Financial Budgeting & Forecasting							
Financial Document Management							
Supplier Invoice Processing							
Secure Cheque Printing							
Income Management (Cash Receipting)							
Procurement (POs & Reqs)							
Sourcing, Tenders, Contracts,							
Catalogues / Marketplace							
Payroll / Payroll Service							
HR							
Performance Management (HR / appraisals)							
Employee Expenses							
Reporting / Analytics / Business Intelligence / Data Warehouse/ Data Pool							

CRM (Client Relationship Management)							
BACS payments							
Field Services (Works Order Management)							
Access Control Systems							
Artificial Intelligence / Machine Learning / Robotics							
Legal and Legal Forms							
Social Care (Adults and Children)							
Schools Information Management System							
Ticketing Solution (if any)							
IT Outsource Provider (if any)							

In addition, please provide your organisation's

1. Contract Register
2. Overall non-staff spend and
3. Software spend
4. Number of staff / employees (FTEs)?