



## **East Cambridgeshire Community Safety Partnership – Anti Social Behaviour Working Agreement**

### **Purpose:**

The purpose of this document is to gain agreement on resourcing key statutory elements of the CSP's Anti Social Behaviour Working arrangements amongst four of the key statutory Partners and one non statutory partner. These are East Cambridgeshire District Council, Cambridgeshire County Council, Cambridgeshire Fire and Rescue and Cambridgeshire Constabulary. Sanctuary Housing are the non statutory Partner with a key interest in ASB Casework.

### **Business activity:**

From 2014/15 the Post of Anti Social Behaviour Coordinator ceases as there is no further grant funding to allocate to the role.

### **Aims:**

It is proposed that the CSP moves to a new model for managing ASB casework (as set out in the Flow Chart) and mainstream key tasks amongst the core statutory partner agencies.

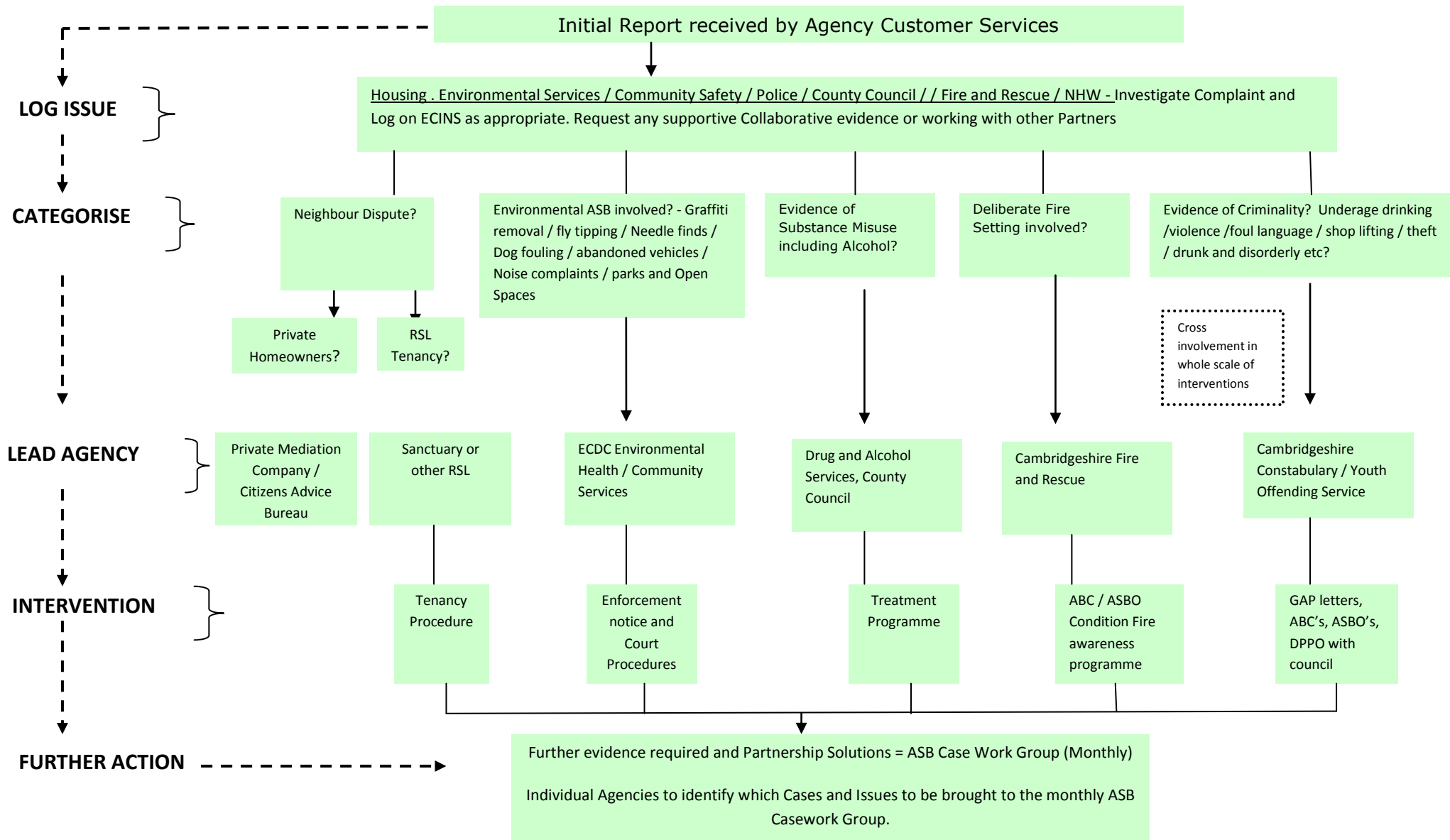
### **Objectives:**

For the statutory CSP Agencies to agree to take joint responsibility for the functions formerly delivered by the Anti Social Behaviour Coordinator

A Flow Charts setting out Broad Categories of ASB and Lead Agency / Intervention is included below.

The Flow Chart itemise the key areas of responsibilities for Partner agencies and the types of interventions they will use to tackle the types of anti social behaviour for which they act as lead. More details of exactly what services each Agency will provide are itemised in the core section of this Agreement starting on page 5.

## Flow Chart of Categories of Anti Social Behaviour in East Cambridgeshire with Lead Agencies and Interventions (PROPOSED)



**Costs:**

There is a legal fee for taking a Civil ASBO through the Courts, which is in the region of £2000 - £3000. Consequently most ASBO's are sought as Post Conviction ASBO's. Legal fees are hardly ever incurred for ASBOs because cases are prepared for the CPS to pursue as Post-Conviction / Criminal ASBOs (aka CrASBOs) which are notionally free because CPS add it on to the Conviction case.

Court expenses will be borne by Cambridgeshire Constabulary and Police Officers will make a case to their Professional Standards Department to sanction legal expenditure as required.

No further set of costs is identified against each of the business activities as it the purpose of this Business Plan for the activities to be mainstreamed amongst 4 of the Statutory Partners. These Partners are East Cambridgeshire District Council, Cambridgeshire County Council, Cambridgeshire Fire and Rescue and Cambridgeshire Constabulary.

**Promotion:**

Meetings and other Governance arrangements would be advertised to all partner agency representatives prior to the given meeting cycle.

**Place:**

ASB Casework meetings are held and hosted by Sanctuary Housing at their AVRO House building on Witchford industrial estate.

**Equipment:**

No specific equipment or materials are necessary for the provision of CSP Governance arrangements. Most materials are sent through electronically so as to create paper free office environments and minimise printing and stationery costs.

## **ANTI SOCIAL BEHAVIOUR SERVICE WORKING AGREEMENT 2014/15:**

### **ECINS and case management**

As of the end of August 2013 ECINS went live in East Cambridgeshire, with Constabulary and District Council signed up as the first active users. Sanctuary Housing and Children's and Young People's Services (Cambridgeshire County Council Locality Team) will be trained and signed up next as follows;

- November 2013- Cambridgeshire County Council Locality Team
- November 2013 – Sanctuary Housing
- December 2013 –Cambridgeshire Fire and Rescue

The Empowering Communities database (ECINS) allows for early identification of the most troublesome individuals causing ASB in the community and to plan and deliver appropriate interventions.

For processing of anti social behaviour cases it is proposed that each individual agency handles the caseload that is reported to it through its customer services front office. There will be some natural cross over between agencies and need for collaborative working on some cases, but this means that the following parameters will apply.

### **Cambridgeshire Constabulary will deliver the following services**

- Provide a day-to-day response to ASB reports which will continue to be delivered by frontline Police Officers in the same way as present.
- Information-sharing and management of cases will now take place via the E-CINS IT system, which should make partnership-working and case management more effective.
- Provide a Chairing Function and administrative support for the CSP ASB Group, which meets on a monthly basis.
- Take Cases to Court to seek Post Conviction ASBO's and Civil ASBO's in extraordinary cases.
- Lead on complex case management, except where a case is a Registered Social Landlord Tenancy issue.

### **Sanctuary Housing will deliver the following ASB services to its tenants**

Sanctuary Housing have the facilities to effectively address ASB within it's area of responsibility. Sanctuary will effectively use all ASB tools available and work closely with partner agencies where required. Some of the more common tools Sanctuary will use are;

- ABC's
- ASB Injunctions
- Mediation
- Good neighbour charters
- Professional witness service
- Multi agency working
- Floating support

Sanctuary will continue to bear such legal costs as are necessary for implementation of Tenancy interventions to reduce Anti Social Behaviour and protect its Tenants.

### **East Cambridgeshire District Council will deliver the following services on ASB**

East Cambridgeshire District Council will provide the following services to check Neighbour related and Environmental ASB;

- Where the authority is the recipient of a general customer enquiry about Anti social behaviour, the initial investigation will be handled by ECDC Officers until it reaches a stage where it can be discharged or handed on to the lead agency of Cambridgeshire Constabulary.
- Monitoring of noise nuisance complaints between neighbours referred to environmental health services.
- Handling reports and interventions (including fixed penalty notices) to enforce against dog fouling, fly tipping, abandoned vehicles, littering.
- Handle complaints arising from anti social behaviour on council owned green open space and as reported to the district council customer services team.
- Designated Public Place Orders and their replacements – continue to work with Constabulary on the maintenance of existing orders and provision of any such new orders as may be deemed necessary to curb anti social behaviour in the district.
- Continue to support the monthly ASB casework group meeting to share responsibility for development and implementation of appropriate interventions to check the offending behaviour of designated individuals.
- Act as lead agency for signing up any new agencies to the East Cambridgeshire delivery of the ECINS case management database.

### **Cambridgeshire Fire and Rescue will deliver the following services**

- Monitoring reports of deliberate fire setting and associated offenders and sharing data on such with other Partners to this agreement.
- Actively working with other Partners to this agreement to develop wording on interventions where an individual has been involved in deliberate fire setting as one amongst a range of anti social behaviours.
- Populate ECINS with such data on individuals and locations as is deemed necessary to check and prevent any future cases of deliberate fire setting.

### **Cambridgeshire County Council will deliver the following services**

#### **Drug and Alcohol Services**

- Preventing Harm to children, young people and families affected by Drug and Alcohol misuse
- Delivering effective approaches to Drug and Alcohol Treatment and Social Reintegration in partnership
- Protecting communities through robust enforcement to tackle drug supply, drug and alcohol related crime and anti-social behaviour

#### **Youth Offending Services (YOS)**

- Act as lead agency for Youth Offending Services, including attendance at the monthly ASB casework group
- The Courts issue Referral Orders and YOS support the Panels and run the Orders.
- Provide Intensive Supervision and Surveillance (ISS) - ISS Is usually requested by YOS at Pre Sentencing Report stage or as part of a Bail support package or Detention Training Order licence. There are also strict criteria to qualify for ISS and it requires Young Person and Parental agreement and an ISS suitability assessment.

#### **Locality Teams**

- Act as lead agency for the East Cambridgeshire Locality teams including ensuring a locality representative attends each ASB group meeting and to share information and provide updates about young people.
- Work in partnership with other key agencies to support young people identified as vulnerable/high risk.
- Allocate cases to Young People Workers or other roles within the locality team if felt appropriate.

## Risk Assessment

COMMUNITY SAFETY PARTNERSHIP ASB - RISK ASSESSMENT					
WHAT IS THE RISK?	WHAT MIGHT BE AFFECTED AND HOW?	WHAT ARE THE EXISTING RISK CONTROL MEASURES?	RISK LEVEL LOW /MED / HIGH *	WHAT FURTHER ACTION IS REQUIRED? BY WHOM / WHEN?	DONE
STEP 1	STEP 2	STEP 3		STEP 4	DONE
Lack of buy in to ECINS by users leads to lack of shared information leading to reduction of effective intervention to support victims.	Victims of ASB in the community	<ul style="list-style-type: none"> <li>Monthly ASB Group meeting</li> <li>Information sharing and single point of contact (SPOC) in ASB Coordinator.</li> </ul>	Medium	<i>ECINS Organisational USERS to ensure team member buy in to usage of the system</i>	
Lack of identifiable budget leads to non renewal of ECINS license in financial year 15/16.	Victims of ASB. Perpetrators of ASB	<ul style="list-style-type: none"> <li>Monthly ASB Group meeting</li> <li>Information sharing and single point of contact (SPOC) in ASB Coordinator.</li> </ul>	Medium	<i>Partner buy in to be brokered over financial year 2014/15 at Corporate level to ensure continuity of deployment of ECINS</i>	
Management of complex cases by an East Cambridgeshire Police Officer	Victims of ASB	<ul style="list-style-type: none"> <li>Monthly ASB Group meeting</li> <li>Information sharing and single point of contact (SPOC) in ASB Coordinator</li> </ul>	Medium	<i>Greater deployment of case management tools such as ECINS by all Partner Agencies contributing to the monthly ASB Group meeting</i>	

## AGREEMENT

### Key signatories to this agreement:

The following key agency representatives duly authorise appropriate allocation of resources to support the proposals made in this Working Agreement.

### Review Date:

The agreement will be subject to a review period, commencing January 2015, with a view towards renewal for financial year 2015/16.

Name	CSP Partner Agency	Signature to this Agreement	Dated
Russell Waterston	Chief Inspector for East Cambridgeshire, Cambridgeshire Constabulary		
Darren Dixon	Head of Community and Leisure Services, East Cambridgeshire District Council		
Lorraine Lofting	Cambridgeshire County Council, Area Manager for Children's and Young Peoples Services Locality teams		
Gary Mitchley	Cambridgeshire Fire and Rescue		
Simon Rudkin	Area Manager (Housing), Sanctuary Housing		