



BUILDING REGULATIONS APPLICATION FORM

DOMESTIC BUILDINGS

Indicate Application Type:	A) Full Plans	B) Building Notice	C) Regularisation	D) Partnership
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Applicant Details

Name & Address	
Telephone Number	
Email Address	

Agent Details

Name & Address	
Telephone Number	
Email Address	

Site Address	
Description of Proposed Works	
Details of Main Contractor (If known)	

Application charges [Fee Guidance](#)

New dwellings/dwellings formed by material change of use:			
No. of dwellings:	Plan Charge: £	VAT: £	Total: £
Domestic extensions, garages/detached buildings - Total Internal Floor Area: m²			
Plan Charge: £ (full plans application only)	VAT: £	Total: £	
Building Notice Charge: £	VAT: £	Total: £	
Regularisation Charge: £	VAT NOT APPLICABLE	Total: £	

Conversions e.g. garage/loft - Total Internal Floor Area: m²

Plan Charge (full plans application only): £ VAT: £ Total: £

Building Notice Charge: £ VAT: £ Total: £

Other Works e.g. Internal alterations, window replacement, installation of wood burner etc.

Estimated Cost of work: £

Plan Charge (full plans application only): £ VAT: £ Total: £

Building Notice Charge: £ VAT: £ Total: £

Address to which the inspection invoice should be sent (full plans applications only)

DECLARATION

- This application is deposited in relation to the building work as described above. It is submitted in accordance with Regulations 12(2) and 18 where relevant and is accompanied by the appropriate charge.
- I understand that further applicable charges (such as inspection fees) may become payable by the building owner following the first inspection undertaken by the Local Authority.
- I / we apply for Full Plans Building Regulation Approval / Building Notice Acceptance / Regularisation/Partnership Application as described on this form and as detailed on any supplementary documents.

YES

NO

- I agree to the Council exercising the option to approve the application with conditions if considered appropriate – Section 16 of the Building Act 1984.
- I agree to an extension of time for the consideration of this application in order to allow negotiations to take place prior to a formal decision being issued, such extension to terminate two months from the date of the deposited plans.

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

Signature:

Date:

Insert applicant's name below where the declaration is made by an agent:

- 1 By completing this application, you are giving notice of your intention to carry out building work and deposit the attached drawings and other documents as required by the building regulations.
- 2 In the case of a Building Notice, in accordance with Building Regulation 12 (2) (a) it is your intention to carry out the domestic building work described in Section 3 and 5, of the Building Regulations 2010.
- 3 In the case of a Full Plans Application, this notice is being given in relation to the building work as described, and is being submitted in accordance with Regulation(2)(b) and is accompanied by the appropriate charge. Please understand that further charges (Inspection Charges) will normally be invoiced by the authority after the first site inspection. By completing and signing this form, the Council accepts that you have consented to the time period for consideration of the application being extended to two months and that, if appropriate you wish the application to be passed with conditions.
- 4 In the case of an application for Regularisation, this notice, given in relation to the work described, is submitted in accordance with Regulation 18 and is accompanied by the appropriate charge (and plans where applicable). Please understand that the Local Authority may require you to take such reasonable steps (e.g. opening up of unauthorised work for inspection, making tests and taking samples) as appropriate, to establish compliance or otherwise.

5. In all cases, the Local Authority may require the submission of further information to show compliance with the Building Regulations.

Electrical Works

If you intend to carry out notifiable electrical works, an additional building control charge may apply if you do not use an electrician who is registered with a Part P self-certifying Competent Persons Scheme

Sewerage Consultation

Applicant(s) should be aware that under the terms of The Building Regulations 2010, the Local Authority will as required consult with the Sewerage undertaker and pass on those details that you submit on your application form for the purposes of determining the Building Regulations application. Without this data collection, we could not process the application. Applicant details are only passed on to the statutory consultee(s). If you have any queries regarding this consultation process please telephone 01353 616311. Further details regarding information rights are available on the Information Commissioners website at www.ico.org.uk.

East Cambs Building Control, The Grange, Nutholt Lane, Ely, Cambs, CB7 4EE



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