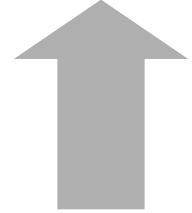











Commitments towards our Vision

Open Spaces- six month update report 18/19

Performance Measure	Link to Corporate Plan Priority	Target and reporting timescale (i.e. 6 monthly or annually)	Baseline from previous year/output from previous year	Owner and co-owners	Status (at 6 month stage)	Six month update
Maximise the Council's income by offering services to partners/agencies as part of the Councils' commercialism agenda.	Delivering a Financially Sound and Well Managed Council	To maintain contact with all parishes' and schools within Cambridgeshire, continuing to offer grounds maintenance services.	To increase of 5% on £412,316 income from last year equating to a total of £432,932	Open Spaces & Facilities Manager- Spencer Clark Open Spaces & Facilities support Officer- Carol Dunn Team Leader parks and Open Spaces- John Van Rheede Toas		We are on target to meet a 5% increase from last year.
		To develop website information page to promote services to Parish / Town Councils Working in partnership with our PR contractor to develop website. Numbers of hits on the site will be recorded for evidence at the end of the financial year to determine success.	Website wasn't developed in the last financial year due to capacity problems	Open Spaces & Facilities Manager- Spencer Clark Open Spaces & Facilities support Officer- Carol Dunn Team Leader parks and Open Spaces- John Van Rheede Toas		This element is still very much in the development stages
Retain Green Flag accreditation for the Country Park and Jubilee Garden	A fantastic place to live, work and visit	Ensure that Green flag standards are used across all parks and open spaces in the district Carry out monthly quality checks on public open spaces to ensure they meet the Green Flag standard. (Welcoming, clean, safe , free usable green space)	Retained - ongoing commitment to meeting the standards	Open Spaces & Facilities Manager – Spencer Clark Team Leader parks and Open Spaces- John Van Rheede Toas		Green Flags have been awarded again this year and the work continues to maintain the high standards not only in these parks but across the district.
		Annually produce a desk top assessment for both the Country Park and Jubilee gardens, to be inspected annually by Green Flag judges.	Completed	Open Spaces & Facilities Manager – Spencer Clark Communities & Partnerships Manager- Lewis Bage		The service is on target to meet this performance measure at the end of the year

Performance Measure	Link to Corporate Plan Priority	Target and reporting timescale (i.e. 6 monthly or annually)	Baseline from previous year/output from previous year	Owner and co-owners	Status (at 6 month stage)	Six month update
		Carry out monthly quality checks on the parks and maintenance service.	Completed	Open Spaces & Facilities Manager – Spencer Clark Team Leader parks and Open Spaces- John Van Rheede Toas		The service continues to carry out the monthly quality checks as part of the ongoing commitment that East Cambs offers welcoming, clean, safe and usable open spaces).
Maintain ECDC Assets to a safe, useable and legal standard for our customers' enjoyment	A fantastic place to live, work and visit	Ensure that ECDC buildings portfolio and assets are maintained to the correct legal standards through the Council's assets maintenance programme.	On-going-	Open Spaces & Facilities Manager- Spencer Clark Open Spaces & Facilities Support Officer – Carol Dunn		Ongoing- As and when the service is advised of changes in leasing agreements, the purchase of new land, land sold or licenses of ECDC assets, the required legal obligations are adhered to through the Council's assets maintenance programme.
Wherever possible protect our environment keeping Biodiversity at the forefront of our operations		Work with external partners, including The Wildlife Trust and Ely Wildlife Space, to support and protect the biodiversity of East Cambridgeshire. Activities will include ensuring rare plant species and animal habitats are protected.	On-going- Service supports external agencies when required	Open Spaces & Facilities Manager- Spencer Clark Team Leader parks and Open Spaces- John Van Rheede Toas		The service continues to ensure that our rare plant species and animal habitats are protected and we are regularly engaged with our partners to implement the required interventions to ensure this continues
Trained staff and Service Delivery Champions have a comprehensive understanding of the service		Delivering a financially sound and well managed Council	Using the annual appraisal process, identify individual for specialist training and ensure the broadest range of skills across the team. This will allow the service to run effectively and efficiently	Completed - Appraisals completed in accordance with ECDC requirements	Open Spaces & Facilities Manager – Spencer Clark Team Leader parks and Open Spaces- John Van Rheede Toas	
		Meet with Service Delivery Champions on a regular basis. At least 4 times per year.	Regular meetings have been held with our Service Delivery Champion. These have been at least 4 times a year	Open Spaces & Facilities Manager- Spencer Clark		Service champion is kept updated and informed

Performance Measure	Link to Corporate Plan Priority	Target and reporting timescale (i.e. 6 monthly or annually)	Baseline from previous year/output from previous year	Owner and co-owners	Status (at 6 month stage)	Six month update
Ensure that the Council's corporate risks are managed effectively and mitigations are put in place to reduce impact.	Delivering a financially sound and well managed Council	To regularly review risks associated with Open Spaces, including: <ul style="list-style-type: none"> • Emergency Planning- • Business Continuity • Health and safety 	Ongoing Completed health and safety documents during 2017/18 were: <p>Accident/Near Miss Reporting Code of Practice (COP) Asbestos Management COP COSHH COP Display Screen Equipment COP Control of Hand, Arm and Vibration at Work COP Noise at Work COP Security Threats COP Sharps COP Smoke Free Workplace COP</p> <p>Emergency planning document introduced: Revised Emergency Management Plan</p>	Spencer Clark- Open Spaces & Facilities Manager Health & Safety Officer – David Vincent		The Lone Working Code of practice and the Smoking Code of practice have been updated and approved. All new codes of practice have been initiated for ECSS. A training exercise for Service Leads has been carried out for preparedness for any Emergency situations that we may have to get involved with.

Name of Service Delivery Champion: Councillor Lisa Stubbs

Comments

A very impressive six month report from the Open Space team, representing once more an excellent performance and hard won achievements. The accomplished Open Spaces & Facilities Manager, Spencer Clark, continues to adroitly lead his excellent team of Open Spaces & Facilities support Officer- Carol Dunn, Health & Safety Officer – David Vincent, Communities & Partnerships Manager- Lewis Bage and all their supporting colleagues.

From the not insignificant revenue generated by the team, through to achieving the extremely prestigious Green Flag standard, adhering to H&S compliance standards across the District's Assets and the resounding success of the highly professionally managed Royal Visit to Ely, the team continue to exceed their performance objectives, deliver an incredible service and therefore contribute immensely to ECDC's Corporate Vision. Congratulations all!