



East Cambridgeshire  
District Council

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## **East Cambridgeshire Local Plan - Single Issue Review (of its 2015 Local Plan)**

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Consultation Statement  
(regulation 22(1) (c)  
Statement)

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July 2022

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# 1. Introduction

1.1 The East Cambridgeshire SIR Local Plan, as submitted in July 2022 for examination, has been prepared in accordance with the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended). This statement demonstrates how East Cambridgeshire District Council has involved the public and its key partners in the preparation of the SIR Local Plan, in accordance with the Regulations.

1.2 Of those Regulations, 22(1)(c) states that, at the point of submitting, a local planning authority must publish:

*a statement setting out—*

*(i) which bodies and persons the local planning authority invited to make representations under regulation 18,*

*(ii) how those bodies and persons were invited to make representations under regulation 18,*

*(iii) a summary of the main issues raised by the representations made pursuant to regulation 18,*

*(iv) how any representations made pursuant to regulation 18 have been taken into account;*

*(v) if representations were made pursuant to regulation 20, the number of representations made and a summary of the main issues raised in those representations; and*

*(vi) if no representations were made in regulation 20, that no such representations were made;*

1.3 This statement (when combined with the associated documents it refers to) satisfies the above requirement, and, in short, demonstrates how East Cambridgeshire District Council has involved the public and its key partners in the preparation of the Local Plan SIR, in accordance with the Regulations.

## East Cambridgeshire Local Plan

1.4 The East Cambridgeshire Local Plan (2015) forms part of the Local Development Plan.

1.5 The authority resolved to undertake a single issue review of the Local Plan (rather than a full update of the Local Plan) in 2020.

## Statement of Community Involvement (SCI)

1.6 In addition to national Acts and Regulations governing consultation arrangements on an emerging Local Plan, East Cambridgeshire District Council also adopted an SCI (document reference CD09). The commitments made in that SCI must be followed through (unless there are legal reasons to the contrary, such as a change in primary or secondary legislation).

## Summary of Community and stakeholder engagement on the East Cambridgeshire SIR Local Plan

1.7 East Cambridgeshire District Council agreed a three-stage consultation process to preparing the SIR Local Plan, together with a timetable for doing so. The 2020 Local Development Scheme (document reference CD10A) set the scheduled timetable, with a slight update in the 2022 version (document reference CD10B).

1.8 The consultation stages were:

- First Consultation (Reg 18) Stage SIR Local Plan
- Second Consultation (Reg 18) Stage SIR Local Plan
- Proposed Submission (Reg 19) SIR Local Plan –consultation took place between 3 May – 13 June 2022.

## **Duty to Co-operate**

- 1.9** Prescribed public bodies have a duty to cooperate on planning issues that cross administrative boundaries. A separate *Statement of Compliance with the Duty to Co-operate* (document reference CD11) has been submitted alongside the Local Plan SIR.

## **Structure of this Consultation Statement**

- 1.10** The rest of this report is structured so as to clearly demonstrate how the requirements set out at paragraph 1.2 have been complied with.

## **2. Which bodies and persons were invited to make representations under Regulation 18?**

### **Introduction**

- 2.1 As stated in section 1, the Council undertook two separate consultation stages under Regulation 18, first in March 2021 and again in December 2021.

### **First Consultation SIR Local Plan Consultation**

- 2.2 Appendix 1 contains the full list of the specific bodies and persons invited to make representations at this first consultation stage. The consultation period was from 26 March 2021 to 7 May 2021.

### **Second Consultation SIR Local Plan Consultation**

- 2.3 Appendix 2 contains the full list of the specific bodies and persons invited to make representations at this second consultation stage. The consultation period was from 14 December 2021 to 7 February 2022.

## **3. How were those bodies and persons invited to make such representations under Regulation 18?**

- 3.1 As stated above, the Council undertook two separate consultation stages under Regulation 18. Bodies and persons were invited to make representations as follows:

### **First Regulation 18 SIR Consultation**

- 3.2 Appendix 4 contains sample letters which were sent, by email or hard copy letter, to those bodies and persons identified in appendix 1. This sets out the formal arrangements for the consultation such as when and where copies of the plan could be viewed, and meets our statutory minimum requirements under the Regulations and SCI commitments.

### **Second regulation 18 SIR Consultation**

- 3.3 Appendix 5 contains sample letters which were sent, by email or hard copy letter, to those bodies and persons identified in appendix 2. This sets out the formal arrangements for the consultation such as when and where copies of the plan could be viewed, and meets our statutory minimum requirements under the Regulations and SCI commitments.

### **Website**

- 3.4 The dedicated 'Local Plan review' page on the Council's website was updated throughout the SIR plan making stages, containing full details of the proposals and how to respond.

## **4. A summary of the main issues raised by those representations under Regulation 18**

- 4.1 As stated in section 1, two separate consultation stages were undertaken under Regulation 18. The following explains where to find a summary of the main issues raised.

### **First Regulation 18 SIR Consultation**

- 4.2 Following the consultation on the first SIR Local Plan, the Council published a 'Stage 1 Consultation Report' in October 2021 (document reference CD05A), which summarised all of the main issues

raised by those representations under the first Regulation 18 stage consultation, together with a summary response by the Council to those representations.

### **Second Regulation 18 SIR Consultation**

- 4.3 Likewise, a 'Stage 2 Consultation Report' was published in March 2022 (document reference CD05B), which summarised all of the main issues raised by those representations under the second Regulation 18 stage consultation, together with a summary response by the Council to those representations.

## **5. How have those main issues raised under Regulation 18 been addressed in the Local Plan?**

- 5.1 The main issues raised were carefully considered, and, where appropriate, have been addressed in the final Local Plan SIR consultation (Reg 19) document. Further details on those main issues, and which we have addressed through changes, are set out in the two aforementioned documents referred in section 4 (document references CD05A and CD05B).

## **6. Representations made pursuant to regulation 20: the number of representations made and a summary of the main issues raised in those representation?**

- 6.1 This information is set out in the submitted document '*Summary of Main Issues Raised in Representations in respect of the Proposed Submission Local Plan SIR: A regulation 22(1)(c)(v) statement*' (document reference CD05C).
- 6.2 Whilst not strictly required by Regulation 22(1)(c), Appendix 3 (list of those consulted) and Appendix 6 (sample letters) summarise who were consulted at the Regulation 19 stage.

# Appendix 1. First Draft Consultation: Organisations and Individuals Specifically Consulted (Regulation 18)

## Statutory Consultees

### Organisations

Natural England  
Cambridgeshire Constabulary  
Homes and Communities Agency (East and South Team)  
Highways England  
NHS England  
NHS Property Services Ltd  
Mobile Operators Association  
Inland Waterways Association

Network Rail  
Historic England  
Environment Agency  
Anglian Water  
Defence Estates  
Marine Management Organisation  
Virgin Media (Head Office)  
BT Openreach  
Ministry of Defence  
Cambridgeshire Fire And Rescue Service  
UK Power Networks  
Cambridgeshire PCT  
Cambridgeshire and Peterborough Combined Authority  
National Grid  
Home Builders Federation  
Sport England  
The Coal Authority  
The Wildlife Trust  
The Woodland Trust  
Theatre Trust  
The Planning Inspectorate

### Parish Councils Within East Cambs

Ashley Parish Council  
Bottisham Parish Council  
Brinkley Parish Council  
Burrough Green PC  
Burwell Parish Council  
Chippenham Parish Council  
Coveney Parish Council  
Ely Town Council  
Fordham Parish Council  
Haddenham Parish Council  
Isleham Parish Council  
Kennett Parish Council  
Kirtling Parish Council  
Little Downham Parish Council  
Littleport Parish Council

### Adjacent Authorities

Cambridgeshire County Council  
Huntingdonshire District Council

South Cambridgeshire District Council

Fenland District Council  
Cambridge City Council  
Norfolk County Council  
Suffolk County Council  
Forest Heath District and St Edmundsbury Borough Council

Kings Lynn & West Norfolk District Council  
Cambridge City Council

### Neighbouring Parish Councils

Newmarket Town Council  
Welney Parish Council  
Earith Parish Council  
Colne Parish Council  
Dalham Parish Council  
Exning Parish Council  
Freckenham Parish Council  
Herringswell Parish Council  
Red Lodge Parish Council  
Chatteris Town Council  
Cottenham Parish Council  
Feltwell Parish Council  
Fen Ditton Parish Council  
Gazely Parish Council  
Hilgay Parish Council

Little Thetford Parish Council  
Lode Parish Council  
Mepal Parish Council  
Reach Parish Council  
Snailwell Parish Council  
Soham Parish Council  
Stetchworth Parish Council  
Stretham Parish Council  
Sutton Parish Council

Swaffham Bulbeck Parish Council  
Swaffham Prior Parish Council  
Wentworth Parish Council  
Westly Waterless Parish Council  
Wicken Parish Council

### **Community Led Development Groups**

CLT East  
Cambridgeshire ACRE  
Cambridge Housing Group  
Co-Housing Network  
Ely Diocesan Board of Finance  
Foundation East  
Freebridge Community Housing  
Hastoe Housing Association

Swaffham Prior CLT  
Hundred Houses Society Ltd  
Luminus Group Ltd  
Sanctuary Group  
Soham CLT  
Stretham and Wilburton CLT

Hockwold Parish Council  
Horningsea Parish Council  
Lidgate Parish Council  
Manea Parish Council  
Moulton Parish Council  
Ousden Parish Council  
Southery Parish Council  
Stow-cum-Quy Parish Council  
Waterbeach Parish Council  
Willingham Parish Council  
Kentford Parish Council  
Wilburton Parish Council  
Witcham Parish Council  
Witchford Parish Council  
Woodditton Parish Council

### **Other General consultees**

Anglia Design LLP  
Barratt Northampton  
Beacon Planning Ltd  
BGG Associates Ltd  
Bird & Tyler Associates  
Bloor Homes  
Bovis Homes  
Brand Associates  
Camal Architects  
CAMRA  
Carter Jonas LLP  
Catesby Property  
CJ Murfitt Limited  
Claire's Chef Agency  
DPDS Consulting  
Dudley Developments  
Eagle Home Interiors Ltd  
EDWARD GITTINS &  
ASSOCIATES LTD  
EE  
Endurance Estates Strategic  
Land Ltd  
Flavia Estates  
Fletcher Barton  
Foundation East  
Freckenham Parish Council  
Freebridge Community  
Housing  
Galliford Try Plc  
Gladman Development Limited  
Graham Handley Architects  
Granta Architects  
Greater Cambridgeshire Local  
Nature Partnership  
Green & Sons Land & Cattle  
Hanson UK  
Linden Homes Midlands  
Lines Chartered Surveyors  
Lovell  
National Trust  
Newmarket Plant Hire Ltd  
Newmarket Town Council  
NKW Design  
Palace Green Homes  
Pegasus Planning Group  
Persimmon Homes East Midlands  
Peter Humphrey Associates  
Phase 2 Planning and Development  
Phillips Planning Services Ltd  
Pigeon Investment Management  
Places4People  
Plainview Planning Ltd  
Planning Potential Ltd  
Pocock and Shaw  
Ramblers Association (North)  
Rapleys  
Red Lodge Parish Council  
RES  
RG&P Ltd  
RLN (UK) Ltd  
Savills-Smith Gore  
Sentry Ltd  
Shaping Communities Ltd  
Straus Environmental  
Sustrans East of England  
Tetlow King  
The Ely Group of Drainage Boards  
Three

Hastoe Housing Association	UK Power Networks
Hastoe Housing Association	Unex Corporation Ltd
HE Group Ltd	Unex Group Holdings Limited
Hopkins Homes Ltd	Universal Garage
Hopkins Homes	West Suffolk Councils
Howes Percival LLP	Wicken Parish Council
HPB Management Ltd	Wildlife Trust BCN
Hundred Houses Society Ltd	Woods Hardwick Ltd
Hutchinson	WYG
Iceni Homes	
Isleham Cricket Club	

### **Agents and Developers**

Advance Land & Planning Ltd	Lacy, Scott & Knight
Amec Foster Wheeler E&I UK	Manor Investments Ltd
Andrew Fleet MCIAT	Martindales Architects Ltd
Armstrong Rigg Planning	Mattanna Ltd
Ashley Parish Council	MWS Architectural
Barton Willmore	Oxalis Planning Ltd
Beacon Planning Ltd	Pegasus Planning Group
BGG Associates Ltd	Percival and Company
Bidwells	Peter Brett Associates
Brown & Co	PlanSyrv Ltd
Carter Jonas LLP	Pocock & Shaw
Cheffins	PRP
Churchgate Property	Rapleys LLP
City of Ely Council	Redrow Homes Ltd
CODE Development Planners	Richborough Estates Ltd
Deloitte Real Estate	RPS Planning & Development
Denley Draughting Limited	Savills (UK) Ltd
Eclipse Planning Services	Simon Pott and Co
Edward Gittins & Associates	Strutt and Parker
EJW Planning Ltd	Strutt and Parker LLP
Framptons Town Planning Ltd	Swann Edwards Architecture
Freemantle Developments Limited	Sworders
Gladman Development Limited	Tetlow King Planning
Haddenham Parish Council	Third Party Delivery Ltd
Hollins Strategic Land	Town Planning Intelligence
Hopkins Homes Ltd	Troy Planning & Design
Howes Percival LLP	Turley Associates Ltd
Hutchinsons	Unex Corporation Ltd
Indigo Planning	William H Brown
Infinity Architects	Williams Griffiths Architects
JMS Planning & Development Ltd	Wood PLC
Juniper Real Estate	Woolley Project Management Limited
K Garnham Design	WYG Planning & Environment

Please note: The above tables exclude a long list of other individuals who were sent notification of the consultation on the Local Plan. These individuals were primarily, or appeared to be primarily, members of the public rather than representing any particular organisation.



## **Appendix 2. Second Draft Consultation: Organisations and Individuals Specifically Consulted (Regulation 18)**

### **Statutory Consultees**

#### **Organisations**

Natural England  
Cambridgeshire Constabulary  
Homes and Communities Agency (East and South Team)  
Highways England  
NHS England  
NHS Property Services Ltd  
Mobile Operators Association  
Inland Waterways Association

Network Rail  
Historic England  
Environment Agency  
Anglian Water  
Defence Estates  
Marine Management Organisation  
Virgin Media (Head Office)  
BT Openreach  
Ministry of Defence  
Cambridgeshire Fire And Rescue Service  
UK Power Networks  
Cambridgeshire PCT  
Cambridgeshire and Peterborough Combined Authority  
National Grid  
Home Builders Federation  
Sport England  
The Coal Authority  
The Wildlife Trust  
The Woodland Trust  
Theatre Trust  
The Planning Inspectorate

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Haddenham Parish Council  
Isleham Parish Council  
Kennett Parish Council  
Kirtling Parish Council  
Little Downham Parish Council  
Littleport Parish Council  
Little Thetford Parish Council  
Lode Parish Council  
Mepal Parish Council

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South Cambridgeshire District Council

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Norfolk County Council  
Suffolk County Council  
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Freckenham Parish Council  
Herringswell Parish Council  
Red Lodge Parish Council  
Chatteris Town Council  
Cottenham Parish Council  
Feltwell Parish Council  
Fen Ditton Parish Council  
Gazely Parish Council  
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Hockwold Parish Council  
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Lines Chartered Surveyors  
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Persimmon Homes East Midlands  
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Shaping Communities Ltd  
Straus Environmental  
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Hutchinsons	Unex Corporation Ltd
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### **Appendix 3. Publication Draft Consultation: Organisations and Individuals Specifically Consulted (regulation 19)**

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Mobile Operators Association  
Inland Waterways Association

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Historic England  
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Horningsea Parish Council

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Wicken Parish Council

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Manea Parish Council  
Moulton Parish Council  
Ousden Parish Council  
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Stow-cum-Quy Parish Council  
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Bovis Homes  
Brand Associates  
Camal Architects  
CAMRA  
Carter Jonas LLP  
Catesby Property  
CJ Murfitt Limited  
Claire's Chef Agency  
DPDS Consulting  
Dudley Developments  
Eagle Home Interiors Ltd  
EDWARD GITTINS & ASSOCIATES  
LTD  
EE  
Endurance Estates Strategic Land Ltd  
Flavia Estates  
Fletcher Barton  
Foundation East  
Freckenham Parish Council  
Freebridge Community Housing  
Galliford Try Plc  
Gladman Development Limited  
Graham Handley Architects  
Granta Architects  
Greater Cambridgeshire Local Nature  
Partnership  
Green & Sons Land & Cattle  
Hanson UK  
Hastoe Housing Association  
Hastoe Housing Association

Linden Homes Midlands  
Lines Chartered Surveyors  
Lovell  
National Trust  
Newmarket Plant Hire Ltd  
Newmarket Town Council  
NKW Design  
Palace Green Homes  
Pegasus Planning Group  
Persimmon Homes East Midlands  
Peter Humphrey Associates  
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Sentry Ltd  
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Straus Environmental  
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The Ely Group of Drainage Boards  
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UK Power Networks  
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HE Group Ltd  
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Howes Percival LLP  
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Hundred Houses Society Ltd  
Hutchinson  
Iceni Homes  
Isleham Cricket Club

Unex Group Holdings Limited  
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Wildlife Trust BCN  
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Andrew Fleet MCIAT  
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Ashley Parish Council  
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BGG Associates Ltd  
Bidwells  
Brown & Co  
Carter Jonas LLP  
Cheffins  
Churchgate Property  
City of Ely Council  
CODE Development Planners  
Deloitte Real Estate  
Denley Draughting Limited  
Eclipse Planning Services  
Edward Gittins & Associates  
EJW Planning Ltd  
Framptons Town Planning Ltd  
Freemantle Developments Limited  
Gladman Development Limited  
Haddenham Parish Council  
Hollins Strategic Land  
Hopkins Homes Ltd  
Howes Percival LLP  
Hutchinsons  
Indigo Planning  
Infinity Architects  
JMS Planning & Development Ltd  
Juniper Real Estate  
K Garnham Design

Lacy, Scott & Knight  
Manor Investments Ltd  
Martindales Architects Ltd  
Mattanna Ltd  
MWS Architectural  
Oxalis Planning Ltd  
Pegasus Planning Group  
Percival and Company  
Peter Brett Associates  
PlanSyrv Ltd  
Pocock & Shaw  
PRP  
Rapleys LLP  
Redrow Homes Ltd  
Richborough Estates Ltd  
RPS Planning & Development  
Savills (UK) Ltd  
Simon Pott and Co  
Strutt and Parker  
Strutt and Parker LLP  
Swann Edwards Architecture  
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Please note: The above tables exclude a long list of other individuals who were sent notification of the consultation on the Local Plan. These individuals were primarily, or appeared to be primarily, members of the public rather than representing any particular organisation.

## Appendix 4. First Draft Consultation: Sample letters and email text

### Notification Letter

	<b>EAST·CAMBRIDGESHIRE</b> <b>DISTRICT·COUNCIL</b> THE·GRANGE,·NUTHOLT·LANE, ELY,·CAMBRIDGESHIRE·CB7·4EE Telephone: Ely (01353) 665555 DX41001·ELY Fax: (01353) 665240 www.eastcambs.gov.uk
By email	<i>This matter is being dealt with by: Richard Kay, Strategic Planning Manager</i>
	Telephone: 01353 616263      * * * * * E-mail: richard.kay@eastcambs.gov.uk      * * * * * My Ref: LP/stage1/Mar21      * * * * * Your Ref:      * * * * *
	Date: 26 March 2021 * * * * *
Dear Sir/Madam	
	<b>RE: East Cambridgeshire Local Plan - Single Issue Review - Housing Requirements</b>
I am writing to inform you that East Cambridgeshire District Council is consulting on a very limited partial update of its 2015 East Cambridgeshire Local Plan. As the consultation document explains in more detail, this is not a full update of the Local Plan. When only a small update is proposed in this way, it is often referred to as a 'Single Issue Review'.	
The update focusses only on updating the overall housing 'target' for the area (sometimes referred to as the 'housing requirement' for the area). There is no expectation that any new land allocations will be made, for example. Please read the document carefully to understand the scope of the consultation and the proposed changes to the Local Plan.	
We are currently at the first stage in the process and we would welcome any views you may have.	
Consultation will take place between 26th March and 23:59 on 7th May 2021. Full details are available on our website at: <a href="http://www.eastcambs.gov.uk/local-development-framework/local-plan-review">http://www.eastcambs.gov.uk/local-development-framework/local-plan-review</a> where you can read the consultation document.	
<b>How to Make Comments</b>	
You can make comments:	
<ul style="list-style-type: none"><li>• By emailing the council at <a href="mailto:planningpolicy@eastcambs.gov.uk">planningpolicy@eastcambs.gov.uk</a></li><li>• Or in writing, to the above address.</li></ul>	
May I advise you that comments will not be kept confidential and will be made available to the public (including, potentially, online). However, your personal details will be kept confidential in line with the Data Protection Act.	
All comments received will be taken into consideration and will help inform the next consultation stage later in 2021.	

If you would like to keep up to date with the progress of the Local Plan update, please regularly check our website at <http://www.eastcambs.gov.uk/local-development-framework/local-plan-review> . We may, as appropriate, contact you again when the next stages are reached for this Plan.

**If you no longer wish to be kept informed, please let us know** using the contact details in this letter - we do not want to contact you unnecessarily.

Yours faithfully

Richard Kay  
Strategic Planning Manager  
East Cambridgeshire District Council

## Consultation Email sent with the above letter.

To...	PlanningPolicy
Cc...	
Bcc...	
Subject	Single Issue Review of East Cambridgeshire Local Plan 2015 Stage 1 consultation
Attached	 LP update stage 1 - March 2021 - letter by email.pdf .pdf File

Good morning

**Re: East Cambridgeshire Single Issue Review Consultation - Regulation 18 (The Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended))**

East Cambridgeshire District Council is currently consulting on a very limited, partial update of its 2015 East Cambridgeshire Local Plan. Please see the attached letter which provides details of this consultation, including where you can view and download the Single Issue Review Stage 1 consultation document, and how you can comment on its proposals.

The closing date for all comments is **23:59 on Friday 7th May 2021**. Any comments received after this date will not be considered.

If you no longer wish to be kept informed, please contact [planningpolicy@eastcambs.gov.uk](mailto:planningpolicy@eastcambs.gov.uk) - we do not want to contact you unnecessarily.

Edward Dade MSc MRTPI  
Strategic Planning Officer  
[edward.dade@eastcambs.gov.uk](mailto:edward.dade@eastcambs.gov.uk)

Mob: 07920 160 203

Office: 01353 616 458

Strategic Planning, East Cambridgeshire District Council, The Grange, Nutholt Lane, Ely, Cambs, CB7 4EE



# Appendix 5. Second Draft Consultation: Sample letters and email text

## Consultation Notification Letter



**EAST CAMBRIDGESHIRE  
DISTRICT COUNCIL**  
THE GRANGE, NUTHOLT LANE,  
ELY, CAMBRIDGESHIRE CB7 4EE  
Telephone: Ely (01353) 665555  
DX41001 ELY Fax: (01353) 665240  
www.eastcambs.gov.uk



By email



*This matter is being dealt with by: Richard Kay, Strategic Planning Manager*

Telephone: 01353 616263

.....



E-mail: richard.kay@eastcambs.gov.uk

.....



My Ref: LP/stage1/Mar21

.....



Your Ref:

.....



Date: 14 December 2021



Dear Sir/Madam



### **RE: East Cambridgeshire Local Plan – Single Issue Review – Housing Requirements**



I am writing to inform you that East Cambridgeshire District Council is consulting on a very limited partial update of its 2015 East Cambridgeshire Local Plan. As the consultation document explains in more detail, this is not a full update of the Local Plan. When only a small update is proposed in this way, it is often referred to as a 'Single Issue Review'.



The update focusses only on updating the overall housing 'target' for the area (sometimes referred to as the 'housing requirement' for the area). There is no expectation that any new land allocations will be made, for example. Please read the document carefully to understand the scope of the consultation and the proposed changes to the Local Plan.



We are currently at an early stage in the process. This is a second consultation stage. We would welcome any views you may have.



Consultation will take place between 14th December 2021 and 23:59 on 7th February 2022. Full details are available on our website at: <http://www.eastcambs.gov.uk/local-development-framework/local-plan-review> where you can also read all supporting documents.



#### **How to Make Comments**



You can make comments:



• By emailing the council at — [planningpolicy@eastcambs.gov.uk](mailto:planningpolicy@eastcambs.gov.uk)

• Or in writing, to the above address.

Please be aware that your comments will not be kept confidential and will be made available to the public (including, potentially, online). However, your personal details will be kept confidential in line with the Data Protection Act.



All comments received will be taken into consideration and will help inform the next consultation stage later in 2022.



If you would like to keep up to date with the progress of the Local Plan update, please regularly check our website at <http://www.eastcambs.gov.uk/local-development-framework/local-plan-review>. We may, as appropriate, contact you again when the next stages are reached for this Plan.

¶

If you no longer wish to be kept informed, please let us know using the contact details in this letter - we do not want to contact you unnecessarily.

¶

Yours faithfully

¶

¶

Richard Kay

Strategic Planning Manager

East Cambridgeshire District Council

¶

## Consultation Email sent with the above letter.



Single Issue Review of East Cambridgeshire Local Plan 2015 Stage 2 consultation



LP update stage 1 - December 2021 - letter by email.pdf  
133 KB

Dear Sir/Madam

**Re: East Cambridgeshire Single Issue Review Consultation - Regulation 18 (The Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended))**

East Cambridgeshire District Council is currently consulting on a very limited, partial update of its 2015 East Cambridgeshire Local Plan. Please see the attached letter which provides details of this consultation, including where you can view and download the Single Issue Review Stage 1 (Regulation 18 ) consultation document (including supporting documents), and how you can comment on its proposals.

The closing date for all comments is **23:59 on Monday 7th February 2022**. Any comments received after this date will not be considered.

If you no longer wish to be kept informed, please contact [planningpolicy@eastcambs.gov.uk](mailto:planningpolicy@eastcambs.gov.uk) - we do not want to contact you unnecessarily.

Kind Regards

Strategic Planning Team

## Appendix 6. Publication Draft Consultation: Sample letters and email text

### Consultation Notification Letter

*This matter is being dealt with by: Richard Kay*

Telephone: 01353 616245  
E-mail: [planningpolicy@eastcambs.gov.uk](mailto:planningpolicy@eastcambs.gov.uk)  
My Ref: SIR Reg.19  
Your ref

Date: 3<sup>rd</sup> May 2022

Dear Sir / Madam

#### **RE: East Cambridgeshire Local Plan Single Issue Review (SIR) - Proposed Submission Consultation, 3<sup>rd</sup> May to 13 June 2022**

I am writing to inform you that East Cambridgeshire District Council (ECDC) is consulting on the latest version of the East Cambridgeshire Local Plan Single Issue Review (SIR), known as the Proposec Submission stage. This consultation is undertaken under Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012. Separately, but linked, ECDC is also consulting on a Sustainability Appraisal of the Proposed Submission SIR Local Plan.

You have received this notification because you:

- made comments on earlier drafts of the Local Plan; or
- are a person or body which has requested to be informed; or
- are a body whom we are obliged to inform.

Full details of the consultation are set out on our website at: <https://www.eastcambs.gov.uk/local-development-framework/local-plan-review>.

Please note that this consultation stage is different to earlier consultation stages. This is a statutory consultation and, if you are to make any comments, you must submit your comments on or before the deadline. Late comments will not be considered. Where possible, we prefer you to use proposed submission stage response form (available from our website) when submitting your comments. This allows you to write your comments next to the policy or paragraph that you want to comment on. If you need any help in completing this form, please read the guidance note available on our website which explains how to make comments and how any comments will be dealt with.

Once the consultation period ends, all representations (comments) received during the **3<sup>rd</sup> May to 11:59pm on 13 June 2022 consultation period** will be sent by the Council to the Secretary of State for Levelling Up, Housing & Communities, who will subsequently appoint an Inspector to hold an 'Examination' into the soundness of the Single Issue Review of the Plan. If you do make comments, they will be considered by the Inspector (not by the Council) and you may be asked by the Inspector whether you wish to also appear at a Public Examination. You will not be obliged to attend.

May I advise you that representations will not be kept confidential and will be made available to the public (including online).

If you no longer wish to be kept informed on the Local Plan and other planning policy matters for East Cambridgeshire, please let us know - we do not want to contact you unnecessarily.

Yours faithfully,  
Richard Kay

**Consultation Email sent with the above letter (next page).**

Tue 03/05/2022 11:22

HK Harj Kumar

East Cambridgeshire Local Plan Single Issue Review (SIR) for public consultation - 3 May 2022 to 13 June 2022

To PlanningPolicy

Statement of Representations Procedure- Final.pdf 117 KB

Gen Letter Headed -Final.pdf 87 KB

Dear Sir/Madam

East Cambridgeshire District Council has today published the Proposed Submission Single Issue Review Local Plan for public consultation. Further details are provided in the attached letter and Statement of Representations Procedure.

You are invited to read and comment on the Proposed Submission Local Plan, please visit: <https://www.eastcambsgov.uk/local-development-framework/local-plan-review>

Please ensure your comments reach us by **11.59pm on 13 June 2022**.

Kind Regards

**Strategic Planning Team**

Email address: [planningpolicy@eastcambsgov.uk](mailto:planningpolicy@eastcambsgov.uk)

Telephone: 01353 665555

Postal Address: Strategic Planning,  
East Cambridgeshire District Council,  
The Grange,  
Nutholt Lane,  
Ely,  
Cambridgeshire,  
CB7 4EE