
FORWARD

1.0 INTRODUCTION

1.1 This budget book details the Council's revenue and capital budgets and Council Tax level for 2017/18. It further references the robustness of the budgets, the adequacy of reserves and up-dates the Council's Medium Term Financial Strategy.

2.0 APPROVAL

2.1 At its Full Council meeting on the 23rd February 2017 the Council approved:

- The formal Council Tax Resolution which calculates the Council Tax requirement as set out in Appendix 1; this proposed a Council Tax freeze in 2017/18.
- The 2017/18 revenue budget as set out in Appendix 2.
- The Statement of Reserves as set out in Appendix 3.
- The 2017/18 Fees and Charges as set out in Appendix 4.
- The capital programme and financing as set out in Appendix 5.

3.0 BACKGROUND

3.1 At the Council meeting on 25th February 2016, members approved a 2016/17 net budget of £8,331,404 and a frozen Council Tax. The budget had a planned draw of £206,753 from the Surplus Savings Reserve. The Medium Term Financial Strategy (MTFS) at that time showed significant budget deficits in 2018/19 and 2019/20.

3.2 The outturn position for 2015/16 was reported to the Corporate Governance and Finance Committee on the 30th June 2016. This showed that due to the proactive actions taken by management to reduce the Council's cost base during 2015/16, and prudent estimates in the budget for government grants and business rates, that a net contribution of £589,953 was made into the Surplus Savings Reserve.

3.3 Management has continued to reduce the Council's cost base during the current financial year. This work has led to further on-going savings being made; which both contribute to the projected outturn underspend for this financial year and also provide savings throughout the term of the MTFS. The current yearend forecast underspend for 2016/17 is £437,500, this has been reflected in the figures in this report.

3.4 The strategy for responding to the budget challenges in the medium to long term are to focus on the Council's commercialisation agenda, rationalisation of support services, channel shift in the delivery of services, and the use of reserves to fund initiatives with revenue benefits.

4.0 GOVERNMENT GRANT SETTLEMENT

- 4.1 The Provisional Settlement was announced on Thursday 15th December 2016. The Government has assumed increases in Council Tax (at 2% per year); taxbase, business rates; and has projected these through to 2019/20. The intention is that councils will be able to accommodate reductions in Revenue Support Grant, through increases in these sources of funding. This approach does not however reflect cost pressures in either service demand or inflation.
- 4.2 The Provisional Settlement also confirmed the four year funding deal previously offered by Government, this allowing local government greater certainty on the level of grants it is to receive from Government over the length of the parliament. The Council resolved to be involved in the four year deal process and had submitted the necessary efficiency plan in line with the requirements. The Provisional Settlement confirmed that East Cambridgeshire's efficiency plan was accepted and therefore the level of grant we are to receive confirmed.
- 4.3 The provisional Revenue Support Grant figures are therefore the same as were used in preparing the MTFS this time last year.

	2017/18	2018/19	2019/20	2020/21
Provisional Settlement	£659,999	£353,703	£11,576	0

- 4.4 Following a consultation over the summer, the Provisional Settlement changes two of the criteria for awarding New Homes Bonus grant:
- Reducing the timeframe over which New Homes Bonus is payable from six years to five years in 2017/18 and then a further year to four years in 2018/19.
 - Introduces a baseline for housing growth set at an initial baseline of 0.4% of the Council Tax base for 2017/18. With housing growth below this level not receiving Bonus allocations.
- 4.5 These changes result in the provisional allocation for this Council of £1,330,730 for 2017/18. This compared to the assumption made in last year's MTFS of £1,269,581. However, commentators had been predicting higher payments and over the summer we had been built an expected grant value of 2,037,000 into our MTFS.
- 4.6 The Business Rate retention scheme continues as previously. The baseline has been uplifted by inflation. Growth in this Council's business rates has been ahead of assumptions made in the Council's revenue budget and MTFS. However, there is always a risk that appeals against business rates can be lodged and, if successful, can be backdated for some years. However, in future years, the full benefits of current business rate growth have been factored into the MTFS.
- 4.7 Cambridgeshire has a deal in place with Government which means that all business rate receipts relating to growth are retained locally, rather than 50% being returned to Government. This pilot deal was initially put in place for three years, 2017/18 being the final year, and will be reviewed at the end of this period, as the whole Country moves towards 100% business rate retention. The anticipated additional income from this in 2017/18 has been shown in the NNDR figure detailed within the

funding of the budget, but then transferred to reserve in year. The total income over the three years of the pilot is calculated to be in the region of £1,000,000.

- 4.8 The Provisional Settlement includes details of other specific grants, including the Rural Services Delivery grant, an allocation to the most rural authorities, which amounts to £129,684 in 2017/18 (a reduction of £30,924 compared to 2016/17); Housing Benefit administration grant of £206,609 (a reduction of £17,226 as fraud work is being transferred from local authorities to a national body); and Council Tax administration grant £74,357 (a reduction of £4,922 compared to 2016/17).
- 4.9 The Provisional Settlement makes provision for those authorities whose Council Tax levels are in the lowest quartile (which this Council currently is) to increase Council Tax by up to 2% or up to £5, whichever is greater, without the need for a referendum. To put a value to this, a year on year increase of £5 (so £15 by 2019/20) generates additional income of £878,936 over a three year period. The MTFS currently assumes that Council Tax remains frozen at £142.14 throughout the MTFS period.
- 4.10 Cambridgeshire Devolution has been confirmed, which will result in significant additional funding being awarded to the County area. The shadow Cambridgeshire and Peterborough Combined Authority met for the first time on the 14th December 2016, with the formal Combined Authority officially opening for business in February 2017 after being formally approved by the Secretary of State. The devolution deal includes significant benefits for the communities of Cambridgeshire and Peterborough including:
- A £600 million fund (£20 million annually for the next 30 years) to support economic growth, development of local infrastructure and jobs
 - A £100 million housing fund to be invested over the next five years to build more homes in Cambridgeshire and Peterborough including affordable, rent and shared ownership
 - A £70 million fund to be used to build more council rented homes for Cambridge over the next five years because house prices are so high in the city
- 4.11 The Final Grant Settlement was announced on the 20th February 2017, and made no changes to the figures previously announced for East Cambridgeshire District Council.
- 5.0 THE 2017/18 BUDGET
- 5.1 The key aspects influencing the budget – i.e. the proactive action taken by management to reduce costs and the Provisional Settlement - are set out above. The impact of these issues is that the revenue budget for 2017/18 and 2018/19 are funded; but with significant budget deficits remaining in subsequent years.
- 5.2 The draft budget for 2017/18 is set out in Appendix 2 to this report.
- 5.3 The following key assumptions have been made to prepare the draft budget:
- The employers have made an offer of a staff pay award of 1% effective from 1st April 2017. Budgetary provision has been made for this and indeed an expectation of 1% each year through the MTFS period;
 - No increase has been put in for Pension costs in 2017/18;

- Inflation on other expenditure has only been included where there is a contractual inflationary increase eg utilities, insurance, waste contract. Other budgets have not been increased by inflation;
- The Housing Benefit budget reflects the latest information from Anglia Revenues Partnership (ARP);
- The budget assumes the activities of East Cambs Trading Company have no impact on the Council's revenue budget, with no provision being made for any potential dividends being paid to the Council;
- The budgetary implications of the new Leisure Centre have been incorporated into the budget. However, as the funding strategy for the new Leisure Centre is that it should be revenue cost neutral then there is no impact on the funding requirement for Council Tax purposes. (See paragraph 9.4.)

5.4 The Regulatory and Support Services Committee at its meeting on the 6th February 2017 recommended to Council the Waste Service is delivered from April 2018 by ECTC.

6.0 COLLECTION FUND AND COUNCIL TAXBASE

6.1 The MTFS assumed that the Collection Fund for Council Tax would be in balance as at 31st March 2017. However, an increased number of houses give a forecast surplus as at 31st March 2017, of which £9,753 would come as income to this Council.

6.2 The taxbase for 2017/18 was previously estimated at an equivalent of 29,107.4 Band D properties. However, the real growth in housing between 2016/17 and 2017/18 means that the current forecast is for 28,946.0 Band D properties.

6.3 The MTFS assumed that the Collection Fund for Business Rates would be in balance as at 31st March 2017. However, an increased number of businesses in the District has resulted in a surplus now being expected in the account. This Council's share of this surplus is £250,671.

6.4 Business Rate forecasts have been further complicated in 2017/18, as all business properties have been revalued from 1st April 2017. Government has declared that while the gross rateable value in all districts will have changed, they will use the tariff and top-up process to ensure that all Council's continue to get the same income as they had been receiving prior to the revaluation. The exact working of this remains unclear at this point. Due to the uncertainty over this (especially linked to the Cambridgeshire Deal) and the new Business Rates retention scheme, prudent estimates of future growth in Business Rates have been made.

6.5 **Small business rate relief.** The threshold for small business rate relief increases from £6,000 to £12,000 (with taper relief between £12,000 and £15,000) in 2017/18; with the threshold for the standard business rate multiplier increasing from £18,000 to £51,000 nationwide. Section 31 grant will be is paid to reimburse Councils for the cost of providing this relief.

6.6 **Local Newspapers.** The Government has recently announced a two year rates discount of £1,500 for offices occupied by local newspapers, up to a maximum of one discount per newspaper title and per property, and up to state aid limits, this

from 1st April 2017. This discount will be fully reimbursed to Councils via Section 31 grant.

7.0 RESERVES

7.1 The Council holds reserves, at levels which remain prudent. It is important to review the reserves on a regular basis, in particular to ensure that potential liabilities not in the Council's base budget can be funded from earmarked reserves; and that unearmarked reserves are at a sufficient level to cover any unforeseen events.

7.2 As part of the process of preparing this budget, officers have reviewed each reserve to ensure its purpose and level is appropriate. A Statement of Reserves is attached at Appendix 3.

7.3 The sole unearmarked reserve is the General Fund Balance. This stands at £1,000,000. There is no statutory minimum level set for a local authority's reserves; it is a matter for each local authority's own judgement after taking into consideration the strategic, operational and financial risks it faces. Typically, local authorities tend to set the level of the unearmarked reserve at around 10% of their net operating budget, which for us is £9.431 million. This would give a minimum level of unearmarked reserve at £943,100. It is however recommended that to be prudent, this reserve be left at the £1 million level.

7.4 The Council currently has an MTFs Reserve of £796,930. The purpose of this reserve is to smooth any shocks in Government funding. The significant loss of New Homes Bonus in 2017/18, announced late in our budgeting process, therefore matches the intended use of this Reserve. Part of the Reserve, £100,000, will be used in 2017/18 to fund costs associated with setting up the new Waste Service contract. With then the balance being moved into the Surplus Savings Reserve to fund the loss of New Homes Bonus in 2017/18.

7.5 The pilot scheme for business rates (ref paragraph 4.7) ends in March 2018. The income from the pilot is therefore not included in the Council's base budget, but transferred to an earmarked reserve. There has been (and continues to be) some uncertainty over the exact amount of income which is retained by the Council. The projected income is shown being received and allocated to a specific reserve. The income for 2015/16 is confirmed, so is available to support Council expenditure. The balance at 31st March 2016 has been transferred to the Council's Surplus Savings Reserve to support the MTFs. In effect, this offsets the loss of New Homes Bonus in 2017/18 and 2018/19, bringing the Council's MTFs back into line with previous projections.

7.6 Discussions with the Economic Development Manager are in progress to identify if additional resource (from the Cambridgeshire pilot deal income generated in 2016/17) could be used to increase growth (and therefore income) in Business Rates still further. [Figures for potential expenditure are not included in this paper.]

8 FEES AND CHARGES

8.1 Officers have reviewed the fees and charges, and details of the proposals are shown at Appendix 4. The proposed budgets include increases as a result of both volume and price.

- 8.2 As external funding from other sources is projected to reduce over the term of the MTFS, the Council's approach to fees and charges will become more prevalent.
- 8.3 The Commercial Team in Environmental Services offer a full range of compliance advice to support businesses. All food businesses are issued with a food hygiene rating following an inspection, the rating is made up of three compliance areas. One third of the rating is based on the implementation of a written, food safety management system and the training of staff by the food business. To help businesses comply with the requirement for the written system, the Food Standards Agency produced a work book for small businesses to complete: This workbook is called Safer Food Better Business (SFBB). Advice given to small businesses on the implementation of SFBB generally leads to long term business compliance, reduced officer time at future inspections; reduced litigation and reduced customer complaints. It is proposed that the Commercial Team will provide a Safer Food Better Business mentoring scheme from the 1st April 2017 for a fee of £50 per hour. This new fee has been added to the Fees and Charges schedule and reflected in the budget.
- 8.4 The change in Local Search Fees is mainly as a requirement to charge VAT on these fees. Government had hoped that all Councils would bring in the revised charges from the 1st January 2017, but many have been unable to do this due to the late notification of the change and the need to up-date computer software to reflect the new charges. This has been accepted by Government, but they are still insisting that the introduction of VAT comes into force as soon as possible and definitely prior to the 1st April 2017. It is therefore intended to start using the new fees (as detailed from page 16 of the Fees and Charges schedule) from 1st March 2017.

9 CAPITAL PROGRAMME

- 9.1 The capital programme has been reviewed, and is attached at Appendix 5. The programme is largely a continuation of the previous programme.
- 9.2 As part of the pre-construction works for the Leisure Centre additional costs have been identified by the contractor in relation to groundworks, these amounting to £505,000. However, other budgets have been reviewed as part of the Value Management work to drive out savings, resulting in the total net additional cost of the build being limited to £222,000. Additional CIL receipts have been identified which can be used to fund this additional spend.
- 9.3 The capital programme includes borrowing of £5 million to fund the ECTC loan and £9.699 million for the Leisure Centre. Spend profiles for these projects have been amended in the budget to reflect the latest cashflow forecasts. With regard to the ECTC loan, the Company Board has not yet finalised its business plan for 2017/18. The Business Plan will be brought to Council in April 2017.
- 9.4 As the Council holds cash balances which are invested in short term deposits, it is proposed (in the medium term at least) to use these cash balances, in preference to seeking an external loan to fund either the ECTC and Leisure Centre.

- 9.5 The debt costs associated with the Leisure Centre project are being met from a combination of New Homes Bonus (currently held in reserve) in the early years and the management fee to be paid to us by the operator in future years.
- 9.6 The loan arrangement with ECTC is that the loan must be repaid within five years. It has been agreed with our Auditors therefore that the Council does not need to make any annual revenue provision to repay this loan in the short-term, but simply use the Company's repayment to repay the Council's loan. Officers will continue to monitor this, to ensure that the Council is not required to set aside annual revenue provisions in future years.
- 9.7 Following the Council's decision with regard to the future provision of Waste Services, a capital budget of £1,046,000 has been included in these plans for the potential purchase of the fleet required to allow ECTC to run the service from the 1st April 2018; this fleet would need to be purchased towards the end of the 2017/18 financial year.
- 9.8 The capital programme reflects the decision of Commercial Services Committee on the 17th January 2017 to undertake further capital works at Ely Country Park.
- 10 COUNCIL TAX
- 10.1 The Council has decided to freeze its Council Tax for a Band D property at the current level of £142.14, based on the Council Tax Requirement of £4,114,384 divided by the taxbase of 28,946.0 properties.
- 10.2 The County Council, Fire, Police and parish budgets and precepts also form part of the formal Council Tax Resolution as detailed in Appendix 1.
- 11 RISK AND SENSITIVITY ANALYSIS
- 11.1 The Local Government Act 2003 places two specific requirements on an authority's Section 151 officer in determining the Council's budget and Council Tax. Under section 25, the Section 151 officer must advise on the robustness of the estimates included in the budget. The advice given to the Council on these issues is that the estimates have been produced on a prudent basis, with a strong emphasis on ensuring all cost pressures are included. Budget estimates have been developed with senior officers, with regular updates and discussions at Management Team.
- 11.2 The key risks are around funding of the Council. The provisional settlement provides clarity around grant funding in the earlier years, but there remains insufficient information to put forward a robust MTFS based on confident assumptions looking further ahead. The risks, particularly from 2020, are significant; there is no real information on likely sources of funding and indeed the value of any funding to be received. The government has announced that it intends for local authorities to retain all business rates generated - but there will continue to be the need to share resources across the country - and there will also be additional new burdens placed on local authorities - which are unknown at this time.
- 11.3 With the current pilot scheme for business rates ending in March 2018; and the establishment of the Cambridgeshire Combined Authority, the government may

decide to bring forward changes to the overall business rates scheme earlier for the county than 2020.

- 11.4 To mitigate the above risk, officers will continue to report on a frequent basis to Management Team and members. With the greater risk around funding, emphasis will be given to income being generated through Council Tax, Business Rates, and the broader commercial agenda.
- 11.5 The Section 151 officer is also required to report on the adequacy of reserves. The projected levels of reserves, and their use in 2017/18, are **prudent** and shows a minimal movement in year. The budget for 2019/20 assumes the remaining balance on the Surplus Savings Reserve is utilised, which will reduce the overall levels of reserves to **adequate**. The Council has a track record of delivering additional savings and generating extra income in advance of the budget requirement, so work done during 2017/18 will hopefully lead to a reduced draw from the Surplus Savings Reserve in that and later years through the MTFS period.
- 11.6 The key risk around reserves is the risk exposure the Council can afford to take in loan funding the ECTC. Should ECTC encounter any financial difficulties, then the Council, as sole shareholder and guarantor, will be liable. In such an event, the Council would need to draw on reserves to meet such a liability.

12 MEDIUM TERM FINANCIAL STRATEGY

- 12.1 The Council's Medium Term Financial Strategy is to set a robust financial framework for the Council's plans over the next four years which support the delivery of the Council's priorities within a context of an annual balanced budget. Specifically, the MTFS:
- Looks to the longer term to help plan sustainable services within an uncertain external economic and funding environment;
 - Maximises the Council's financial resilience and manage risk and volatility, including managing adequate reserves;
 - Helps ensure that the Council's financial resources are directed to support delivery of the Council's priorities over the medium term.
- 12.2 The Government is currently undertaking a considerable piece of work to develop a new Business Rate retention scheme to come into effect from (at the latest) 2020/21. A consultation process has taken place, but the final decision as to how the scheme is to work has not yet been released. This creates considerable uncertainty for local authority funding; and is an issue which will require monitoring; this so that the Council can adjust its MTFS as new information becomes available. Due to the uncertainties, the MTFS has only reflected reasonable and prudent growth assumptions around business rates in the MTFS period up to 2020.
- 12.3 The MTFS covers the period 2017/18 to 2020/21. 2019/20 is the final year of the current government core grant scheme and the final budget to be approved by the current administration. Any plans to develop a robust MTFS to cover the period 2020/21 and beyond would require information around the new Business Rate Retention Scheme and new burdens.
- 12.4 The assumptions used in the MTFS include:

- Government funding through Revenue Support Grant continues to fall and ends in 2019/20, as per the provisional settlement;
- New Homes Bonus reduces to levels projected in the Provisional Grant Settlement;
- The Council's Business Rate growth continues, projected to increase by 1.5% per annum throughout the term of the MTFS;
- No increase in the cost of the Waste contract when the current contract ends;
- The proposal to transfer the Waste Service to the Council's trading company will provide the opportunity to make savings on the client side of £100,000 per annum from 2018/19. Further efficiency savings and income have not been assumed at this point and will be subject to ECTC actions;
- Following the Pension Fund revaluation as at 31st March 2016 the fund manager has requested that the contribution rate be increased from 17% to 17.2%, in addition officers have agreed with the fund manager, that to ensure prudent budgeting, that the lump sum contribution be increased by £50,000 in both 2018/19 and 2019/20;
- The Council has a track record of delivering cost reductions; it is anticipated therefore that a significant contribution to the budget deficit forecast in future years will be achieved during the term through general efficiencies and income generating opportunities; however, to be prudent, no account of these are shown within the forecasts within this report.
- Further, the ECTC is anticipated to start making profits in the period of the MTFS, but no account of the dividend payments, linked to these profits, being paid to the Council is assumed at this stage.

12.5 The impact from the above assumptions is attached at Appendix 1. This shows the budgets for 2017/18 and 2018/19 are fully funded based on those assumptions. In 2019/20 the budgeted shortfall is £420,335 and officers are confident actions already in progress will deliver a balanced budget. However, there are significant budget shortfalls projected in the subsequent years. Clearly many things will change between now and then, so members should not focus on the precise numbers. What is more important is that members appreciate the direction of funding facing this and all local authorities, and the likely scale. It will be necessary to develop a plan to meet these shortfalls, although the Council does have time to put the necessary plans in place. The Council also has access to a good level of reserves, as described in section 7 of this report.

12.6 Plans to resolve the budget shortfalls in future years come from:

- Reductions in service costs / levels
- Increased Council Tax
- Increased income, particularly from commercialisation

12.7 It is recommended that plans focus on the latter, with a quickening of the pace of commercialisation. However, if insufficient progress is made, discussions around service levels and increased Council tax will be necessary.

13.0 ARGUMENTS/CONCLUSIONS

13.1 The proactive actions taken have lead to a balanced budget for 2017/18 and 2018/19. This budget has minimal risks attached to it, although the Medium Term

Financial Strategy and the new funding regime post 2020/21 do contain significant uncertainty.

14.0 FINANCIAL IMPLICATIONS

14.1 The proposed net operating budget of £9,431,037 will be financed by Revenue Support Grant, retained Business Rates, Council Tax and the Surplus Savings Reserve.

15.0 APPENDICES

Appendix 1 - Formal Council Tax Resolution

Appendix 2 - Draft Budget 2017/18

Appendix 3 - Statement of Reserves

Appendix 4 - Schedule of Fees and Charges

Appendix 5 - Capital Programme

East Cambridgeshire District Council, hereinafter referred to as “the Council” in this resolution, RESOLVES for the financial year 2017/18 to:

1. Set the Council Tax Requirement for the Council at £6,051,891 calculated as follows:

£

a) Net expenditure on Council services	4,114,384
b) City, Parish and Town Council precepts	<u>1,937,507</u>
c) Council Tax Requirement	<u><u>6,051,891</u></u>

2. Calculate that the Council Tax requirement for the Council’s own purposes for 2017/18 (excluding Parish precepts) is £4,114,384.
3. Note that, arising from decisions taken by City, Parish and Town Councils by 16th February 2017, the amount of Special Expenses included in the budget requirement set out above is £1,937,507.
4. Note that in accordance with regulations made under section 31(B) of the Local Government Finance Act 1992 as amended by Section 74 of the Localism Act 2011, the Council’s Section 151 Officer has calculated the following amounts:
 - (a) 28,946.0 being the Council Tax Base (in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012.
 - (b) The sums shown in Schedule A column (2): being the amounts of Council Tax Base for dwellings in those parts of the area set out in column (1) of the schedule to which special expenses relate.
5. Note that Cambridgeshire County Council, the Cambridgeshire and Peterborough Fire Authority and the Police and Crime Commissioner for Cambridgeshire, in accordance with section 40 of the Local Government Finance Act 1992, have stated the following amounts of precepts issued to the Council.

Band	County Council £	Police Commissioner £	Fire Authority £
A	793.62	124.50	44.52
B	925.89	145.25	51.94
C	1,058.16	166.00	59.36
D	1,190.43	186.75	66.78
E	1,454.97	228.25	81.62
F	1,719.51	269.75	96.46
G	1,984.05	311.25	111.30
H	2,380.86	373.50	133.56

6. Set the following amounts in accordance with the Local Government Finance Act 1992, as amended by the Localism Act 2011 and The Local Government Finance Act 2012:

	Description	Amount	Notes
		£	
a)	Gross Expenditure	35,327,639	
b)	Gross Income	29,275,748	
c)	Council Tax Requirement	<u>6,051,891</u>	
d)	Basic Amount of Council Tax	209.08	Item (c) divided by tax base
e)	Total of Special Items	1,937,507	Parish Precepts
f)	Basic amount of Council Tax for dwellings in parts of the area to which no special items relate	142.14	Item (c) - (e) divided by tax base
g)	Basic Amount of Council Tax for dwellings in parts of the area to which one or more special items relate	Sums in column (6) of Schedule A	Item (f) plus column 4 of Schedule A (excludes Fire, Police and County Council)
h)	Basic Amount of Council Tax as in (g) for each Council Tax band	Sums shown in Schedule B	(excludes Fire, Police and County Council)

7. *The Referendums Relating to Council Tax Increases (Principles) (England) Report 2017/18* sets out the principles, which the Secretary of state has determined will apply to local authorities in England for 2017/18. The Council is required to determine whether its basic amount of Council Tax is excessive in accordance with the principles approved under Section 52ZB of the Local Government Finance Act 1992, as amended by section 5 of the Localism Act 2011.
8. This Council hereby determines that its relevant basic amount of council tax for 2017/18 is not excessive in accordance with the legislation set out in the preceding paragraph.
9. Set, as a result of items 5 and 6(h) above, the amounts of Council Tax shown in Schedule C, in accordance the Local Government Finance Act 1992, for each of the categories of dwellings shown in the schedule.

SCHEDULE A TO APPENDIX 1

EAST CAMBRIDGESHIRE DISTRICT COUNCIL									
FOR BAND D PROPERTIES 2017/18									
PARISH	COUNCIL	PRECEPT	D D COUNCIL TAX						
	TAX BASE		Parish	ECDC	Sub-Total	CCC	CFA	PCCforC	Total
	Band D Eq	£	£	£	£	£	(8)	£	£
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
Ashley	211.7	17,544.00	82.89	142.14	225.03	1,190.43	66.78	186.75	1,668.99
Bottisham	834.1	35,000.00	41.94	142.14	184.08	1,190.43	66.78	186.75	1,628.04
Brinkley	154.0	8,804.00	57.15	142.14	199.29	1,190.43	66.78	186.75	1,643.25
Burrough Green	147.6	8,618.94	58.41	142.14	200.55	1,190.43	66.78	186.75	1,644.51
Burwell	2,296.0	120,000.00	52.29	142.14	194.43	1,190.43	66.78	186.75	1,638.39
Cheveley	872.8	80,000.00	91.62	142.14	233.76	1,190.43	66.78	186.75	1,677.72
Chippenham	216.9	7,260.00	33.48	142.14	175.62	1,190.43	66.78	186.75	1,619.58
Coveney	149.3	9,975.00	66.78	142.14	208.92	1,190.43	66.78	186.75	1,652.88
Dullingham	319.9	17,354.58	54.27	142.14	196.41	1,190.43	66.78	186.75	1,640.37
Ely, City of	6,811.9	432,230.00	63.45	142.14	205.59	1,190.43	66.78	186.75	1,649.55
Fordham	921.4	41,000.00	44.46	142.14	186.60	1,190.43	66.78	186.75	1,630.56
Haddenham	1,207.6	89,586.00	74.16	142.14	216.30	1,190.43	66.78	186.75	1,660.26
Isleham	773.2	95,760.00	123.84	142.14	265.98	1,190.43	66.78	186.75	1,709.94
Kennett	135.6	9,095.00	67.05	142.14	209.19	1,190.43	66.78	186.75	1,653.15
Kirtling and Upend	156.7	6,500.00	41.49	142.14	183.63	1,190.43	66.78	186.75	1,627.59
Little Downham	877.7	78,724.00	89.73	142.14	231.87	1,190.43	66.78	186.75	1,675.83
Little Thetford	243.7	17,250.00	70.74	142.14	212.88	1,190.43	66.78	186.75	1,656.84
Littleport	2,697.4	142,701.90	52.92	142.14	195.06	1,190.43	66.78	186.75	1,639.02
Lode	358.7	14,280.00	39.78	142.14	181.92	1,190.43	66.78	186.75	1,625.88
Mepal	337.8	32,425.00	96.03	142.14	238.17	1,190.43	66.78	186.75	1,682.13
Reach	137.0	8,150.00	59.49	142.14	201.63	1,190.43	66.78	186.75	1,645.59
Snailwell	77.8	4,800.00	61.74	142.14	203.88	1,190.43	66.78	186.75	1,647.84
Soham	3,515.7	280,000.00	79.65	142.14	221.79	1,190.43	66.78	186.75	1,665.75
Stetchworth	269.0	14,600.00	54.27	142.14	196.41	1,190.43	66.78	186.75	1,640.37
Stretham	613.2	64,000.00	104.40	142.14	246.54	1,190.43	66.78	186.75	1,690.50
Sutton	1,325.0	128,376.00	96.93	142.14	239.07	1,190.43	66.78	186.75	1,683.03
Swaffham Bulbeck	324.3	18,900.00	58.32	142.14	200.46	1,190.43	66.78	186.75	1,644.42
Swaffham Prior	347.5	14,500.00	41.76	142.14	183.90	1,190.43	66.78	186.75	1,627.86
Wentworth	72.7	5,000.00	68.76	142.14	210.90	1,190.43	66.78	186.75	1,654.86
Westley Waterless	62.9	200.00	3.15	142.14	145.29	1,190.43	66.78	186.75	1,589.25
Wicken	312.7	18,000.00	57.60	142.14	199.74	1,190.43	66.78	186.75	1,643.70
Wilburton	463.7	50,700.00	109.35	142.14	251.49	1,190.43	66.78	186.75	1,695.45
Witcham	162.1	13,100.00	80.82	142.14	222.96	1,190.43	66.78	186.75	1,666.92
Witchford	799.0	36,173.00	45.27	142.14	187.41	1,190.43	66.78	186.75	1,631.37
Woodditton	739.4	16,900.00	22.86	142.14	165.00	1,190.43	66.78	186.75	1,608.96
Tax Charge	28,946.0	1,937,507.42	66.94	142.14	209.08	1,190.43	66.78	186.75	1,653.04

SCHEDULE B TO APPENDIX 1

EAST CAMBRIDGESHIRE DISTRICT COUNCIL								
DISTRICT AND PARISH COUNCIL TAX 2017/18								
(Note: excluding County, Fire and Police)								
PARISH	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
	£	£	£	£	£	£	£	£
Ashley	150.02	175.02	200.03	225.03	275.04	325.04	375.05	450.06
Bottisham	122.72	143.17	163.63	184.08	224.99	265.89	306.80	368.16
Brinkley	132.86	155.00	177.15	199.29	243.58	287.86	332.15	398.58
Burrough Green	133.70	155.98	178.27	200.55	245.12	289.68	334.25	401.10
Burwell	129.62	151.22	172.83	194.43	237.64	280.84	324.05	388.86
Cheveley	155.84	181.81	207.79	233.76	285.71	337.65	389.60	467.52
Chippenham	117.08	136.59	156.11	175.62	214.65	253.67	292.70	351.24
Coveney	139.28	162.49	185.71	208.92	255.35	301.77	348.20	417.84
Dullingham	130.94	152.76	174.59	196.41	240.06	283.70	327.35	392.82
Ely, City of	137.06	159.90	182.75	205.59	251.28	296.96	342.65	411.18
Fordham	124.40	145.13	165.87	186.60	228.07	269.53	311.00	373.20
Haddenham	144.20	168.23	192.27	216.30	264.37	312.43	360.50	432.60
Isleham	177.32	206.87	236.43	265.98	325.09	384.19	443.30	531.96
Kennett	139.46	162.70	185.95	209.19	255.68	302.16	348.65	418.38
Kirtling and Upend	122.42	142.82	163.23	183.63	224.44	265.24	306.05	367.26
Little Downham	154.58	180.34	206.11	231.87	283.40	334.92	386.45	463.74
Little Thetford	141.92	165.57	189.23	212.88	260.19	307.49	354.80	425.76
Littleport	130.04	151.71	173.39	195.06	238.41	281.75	325.10	390.12
Lode	121.28	141.49	161.71	181.92	222.35	262.77	303.20	363.84
Mepal	158.78	185.24	211.71	238.17	291.10	344.02	396.95	476.34
Reach	134.42	156.82	179.23	201.63	246.44	291.24	336.05	403.26
Snailwell	135.92	158.57	181.23	203.88	249.19	294.49	339.80	407.76
Soham	147.86	172.50	197.15	221.79	271.08	320.36	369.65	443.58
Stetchworth	130.94	152.76	174.59	196.41	240.06	283.70	327.35	392.82
Stretham	164.36	191.75	219.15	246.54	301.33	356.11	410.90	493.08
Sutton	159.38	185.94	212.51	239.07	292.20	345.32	398.45	478.14
Swaffham Bulbeck	133.64	155.91	178.19	200.46	245.01	289.55	334.10	400.92
Swaffham Prior	122.60	143.03	163.47	183.90	224.77	265.63	306.50	367.80
Wentworth	140.60	164.03	187.47	210.90	257.77	304.63	351.50	421.80
Westley Waterless	96.86	113.00	129.15	145.29	177.58	209.86	242.15	290.58
Wicken	133.16	155.35	177.55	199.74	244.13	288.51	332.90	399.48
Wilburton	167.66	195.60	223.55	251.49	307.38	363.26	419.15	502.98
Witcham	148.64	173.41	198.19	222.96	272.51	322.05	371.60	445.92
Witchford	124.94	145.76	166.59	187.41	229.06	270.70	312.35	374.82
Wooditton	110.00	128.33	146.67	165.00	201.67	238.33	275.00	330.00
Average Tax Charge	139.39	162.62	185.85	209.08	255.54	302.00	348.47	418.16
Proportion to Band D (Ninths)	6	7	8	9	11	13	15	18

SCHEDULE C TO APPENDIX 1

EAST CAMBRIDGESHIRE DISTRICT COUNCIL								
TOTAL COUNCIL TAX 2017/18								
PARISH	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
	£	£	£	£	£	£	£	£
Ashley	1,112.66	1,298.10	1,483.55	1,668.99	2,039.88	2,410.76	2,781.65	3,337.98
Bottisham	1,085.36	1,266.25	1,447.15	1,628.04	1,989.83	2,351.61	2,713.40	3,256.08
Brinkley	1,095.50	1,278.08	1,460.67	1,643.25	2,008.42	2,373.58	2,738.75	3,286.50
Burrough Green	1,096.34	1,279.06	1,461.79	1,644.51	2,009.96	2,375.40	2,740.85	3,289.02
Burwell	1,092.26	1,274.30	1,456.35	1,638.39	2,002.48	2,366.56	2,730.65	3,276.78
Cheveley	1,118.48	1,304.89	1,491.31	1,677.72	2,050.55	2,423.37	2,796.20	3,355.44
Chippenham	1,079.72	1,259.67	1,439.63	1,619.58	1,979.49	2,339.39	2,699.30	3,239.16
Coveney	1,101.92	1,285.57	1,469.23	1,652.88	2,020.19	2,387.49	2,754.80	3,305.76
Dullingham	1,093.58	1,275.84	1,458.11	1,640.37	2,004.90	2,369.42	2,733.95	3,280.74
Ely, City of	1,099.70	1,282.98	1,466.27	1,649.55	2,016.12	2,382.68	2,749.25	3,299.10
Fordham	1,087.04	1,268.21	1,449.39	1,630.56	1,992.91	2,355.25	2,717.60	3,261.12
Haddenham	1,106.84	1,291.31	1,475.79	1,660.26	2,029.21	2,398.15	2,767.10	3,320.52
Isleham	1,139.96	1,329.95	1,519.95	1,709.94	2,089.93	2,469.91	2,849.90	3,419.88
Kennett	1,102.10	1,285.78	1,469.47	1,653.15	2,020.52	2,387.88	2,755.25	3,306.30
Kirtling and Upend	1,085.06	1,265.90	1,446.75	1,627.59	1,989.28	2,350.96	2,712.65	3,255.18
Little Downham	1,117.22	1,303.42	1,489.63	1,675.83	2,048.24	2,420.64	2,793.05	3,351.66
Little Thetford	1,104.56	1,288.65	1,472.75	1,656.84	2,025.03	2,393.21	2,761.40	3,313.68
Littleport	1,092.68	1,274.79	1,456.91	1,639.02	2,003.25	2,367.47	2,731.70	3,278.04
Lode	1,083.92	1,264.57	1,445.23	1,625.88	1,987.19	2,348.49	2,709.80	3,251.76
Mepal	1,121.42	1,308.32	1,495.23	1,682.13	2,055.94	2,429.74	2,803.55	3,364.26
Reach	1,097.06	1,279.90	1,462.75	1,645.59	2,011.28	2,376.96	2,742.65	3,291.18
Snailwell	1,098.56	1,281.65	1,464.75	1,647.84	2,014.03	2,380.21	2,746.40	3,295.68
Soham	1,110.50	1,295.58	1,480.67	1,665.75	2,035.92	2,406.08	2,776.25	3,331.50
Stetchworth	1,093.58	1,275.84	1,458.11	1,640.37	2,004.90	2,369.42	2,733.95	3,280.74
Stretham	1,127.00	1,314.83	1,502.67	1,690.50	2,066.17	2,441.83	2,817.50	3,381.00
Sutton	1,122.02	1,309.02	1,496.03	1,683.03	2,057.04	2,431.04	2,805.05	3,366.06
Swaffham Bulbeck	1,096.28	1,278.99	1,461.71	1,644.42	2,009.85	2,375.27	2,740.70	3,288.84
Swaffham Prior	1,085.24	1,266.11	1,446.99	1,627.86	1,989.61	2,351.35	2,713.10	3,255.72
Wentworth	1,103.24	1,287.11	1,470.99	1,654.86	2,022.61	2,390.35	2,758.10	3,309.72
Westley Waterless	1,059.50	1,236.08	1,412.67	1,589.25	1,942.42	2,295.58	2,648.75	3,178.50
Wicken	1,095.80	1,278.43	1,461.07	1,643.70	2,008.97	2,374.23	2,739.50	3,287.40
Wilburton	1,130.30	1,318.68	1,507.07	1,695.45	2,072.22	2,448.98	2,825.75	3,390.90
Witcham	1,111.28	1,296.49	1,481.71	1,666.92	2,037.35	2,407.77	2,778.20	3,333.84
Witchford	1,087.58	1,268.84	1,450.11	1,631.37	1,993.90	2,356.42	2,718.95	3,262.74
Wooditton	1,072.64	1,251.41	1,430.19	1,608.96	1,966.51	2,324.05	2,681.60	3,217.92
Average Tax Charge	1,102.03	1,285.70	1,469.37	1,653.04	2,020.38	2,387.72	2,755.07	3,306.08
Proportion to Band D (Ninths)	6	7	8	9	11	13	15	18

BUDGET 2017/18

	Budget 2016-2017 £	Estimate 2017-2018 £	Estimate 2018-2019 £	Estimate 2019-2020 £	Estimate 2020-2021 £
Directorates:					
Regulatory	3,741,162	3,843,461	3,913,815	4,207,868	4,277,402
Commercial Services	1,483,839	1,464,735	1,191,652	917,097	935,637
Support Services	1,345,333	1,467,763	1,419,898	1,432,452	1,445,131
Corporate Governance & Finance	3,732,688	3,677,940	3,915,376	3,991,542	4,020,039
Net District Spending	10,303,022	10,453,899	10,440,741	10,548,958	10,678,208
New Homes Bonus Grant	-2,020,718	-1,330,730	-1,017,358	-976,143	-976,143
Rural Services Grant	-160,608	-129,684	-99,757	-129,684	-129,684
Internal Drainage Board Levies	465,512	474,822	494,318	504,204	514,288
Contributions to / from Corporate Reserves	152,241	-37,270	-141,073	60,847	60,847
Net Operating Expenditure	8,739,449	9,431,037	9,676,871	10,008,182	10,147,516
Contribution from Surplus Savings Reserve	-195,118	-772,222	-1,766,781	-1,971,509	0
Savings to be identified	0	0	0	-420,335	-2,505,243
ECDC Budget Requirement	8,544,331	8,658,815	7,910,090	7,616,338	7,642,273
Parish Council Precepts	1,892,512	1,937,507	1,955,171	1,972,835	1,990,499
DISTRICT BUDGET REQUIREMENT	10,436,843	10,596,322	9,865,261	9,589,173	9,632,772
Financed by:					
Council's share of Collection Funds surplus	-408,541	-260,424	0	0	0
Revenue Support Grant	-1,148,916	-659,999	-353,703	-11,576	0
Locally retained Non-Domestic Rates	-2,660,000	-3,275,432	-3,055,916	-3,066,780	-3,066,780
Plus: NNDR from Renewable Energy	-250,000	-348,576	-348,576	-348,576	-348,576
COUNCIL TAX REQUIREMENT	5,969,386	6,051,891	6,107,066	6,162,241	6,217,416

	Estimate 2016-2017 £	Estimate 2017-2018 £	Estimate 2018-2019 £	Estimate 2019-2020 £	Estimate 2020-2021 £
Unallocated Surplus Savings Reserve					
In hand at 1st April	3,065,207	3,813,582	3,738,290	1,971,509	0
Movement in year	748,375	-75,292	-1,766,781	-1,971,509	0
In hand at 31st March	3,813,582	3,738,290	1,971,509	0	0

IMPLIED BAND 'D' COUNCIL TAX (District only i.e. excluding parish levies)					
Demand on Collection Fund as above	5,969,386	6,051,891	6,107,066	6,162,241	6,217,416
Less Parish Precepts as above	1,892,512	1,937,507	1,955,171	1,972,835	1,990,499
	4,076,874	4,114,384	4,151,895	4,189,406	4,226,917
Council Tax Base	28,682.1	28,946.0	29,209.9	29,473.8	29,737.7
District Council Tax - Band D	142.14	142.14	142.14	142.14	142.14

Description	Estimate 2016/17	Estimate 2017/18	Estimate 2018/19	Estimate 2019/20	Estimate 2020/21
Regulatory Services					
Building Regulations	26,075	18,929	18,755	18,580	18,403
Civic Amenities	7,490	10,024	10,107	10,191	10,276
Cons. Area & Listed Buildings	57,024	57,407	57,859	58,315	58,776
Dog Warden Scheme	33,762	30,855	31,007	31,161	31,316
Emergency Planning	9,423	15,389	15,389	15,389	15,389
Environmental	110,704	141,662	105,053	106,168	107,298
Environmental Health	316,748	339,631	342,787	345,974	349,193
Homelessness	383,491	386,430	403,812	407,853	411,934
Housing Strategy	249,972	253,685	256,685	259,732	262,826
Land Charges Admin	-54,955	-50,915	-50,488	-50,056	-49,620
Licencing - Env Services	23,203	17,772	10,998	5,678	-242
Nuisances	57,451	55,875	56,399	56,928	57,463
Pest Control	12,310	14,166	14,303	14,442	14,582
Planning	42,825	-42,510	-24,827	-25,947	-27,078
Recycling	617,038	770,302	790,558	811,214	832,277
Refuse Collection	1,116,817	1,079,499	1,117,202	1,370,834	1,399,756
Renovation Grants	32,303	34,367	34,698	35,032	35,369
Street Cleansing	622,226	632,730	644,426	656,350	668,506
Travellers Sites	-18,897	-20,000	-20,000	-20,000	-20,000
Tree Preservation / Landscaping	96,152	98,163	99,091	100,029	100,977
	3,741,162	3,843,461	3,913,815	4,207,868	4,277,402

Commercial Services

Award Ditches	8,379	8,486	8,596	8,707	8,821
Closed Churchyards	27,518	28,224	28,510	28,800	29,093
Community Projects & Grants	224,532	229,018	229,659	230,306	230,960
Community Safety	47,373	48,620	48,947	49,277	49,610
E Space	60,106	41,867	44,400	46,967	49,571
Ely City Centre	2,125	0	0	0	0
General Gang	99,255	103,757	104,752	105,759	106,776
Health & Safety (Work)	305	6,305	6,305	6,305	6,305
Leisure Centre	0	20,000	-81,186	-359,929	-359,929
Local Plans	52,301	0	0	0	0
Markets	0	0	0	0	0
Marketing & Grants	52,646	46,153	46,531	46,914	47,301
Oliver Cromwell House	44,007	52,047	52,932	53,830	54,743
Paradise Pool	173,134	173,041	13,000	3,000	3,000
Parking	-5,034	-9,325	-25,993	-22,600	-19,145
Parks and Open Spaces	292,919	326,294	328,964	329,647	334,481
Portley Hill Littleport Depot	30,444	45,650	48,007	48,992	49,992
Public Conveniences	185,533	155,192	157,096	159,028	160,991
Reprographics	97,426	98,883	99,457	100,037	100,623
Sport & Recreation Admin	75,240	82,720	81,675	82,057	82,443
The Old Gaol House	15,630	7,803	0	0	0
	1,483,839	1,464,735	1,191,652	917,097	935,637

Support Services

Customer Services	296,468	354,092	339,131	342,957	346,822
Human Resources	113,412	117,493	118,282	119,080	119,886
Information Technology	600,128	656,046	619,942	625,437	630,986
Legal Services	155,509	162,612	163,837	165,074	166,324
Performance Management	48,026	49,607	50,083	50,564	51,049
Public Relations	52,152	52,666	53,186	53,711	54,241
Street Naming & Numbering	14,491	15,100	15,290	15,482	15,676
Training	65,147	60,147	60,147	60,147	60,147
	1,345,333	1,467,763	1,419,898	1,432,452	1,445,131

Description	Estimate 2016/17	Estimate 2017/18	Estimate 2018/19	Estimate 2019/20	Estimate 2020/21
Corporate Governance & Finance					
Asset Management	141,918	141,918	141,918	141,918	141,918
Civic Relations	12,893	12,663	12,663	12,663	12,663
Community Transport	15,000	15,000	15,000	15,000	15,000
Corp. Man. Policy Research / Review	184,124	214,124	214,124	214,124	214,124
Council Tax Collection Costs	307,613	305,216	294,725	306,739	311,005
Data Management	78,816	84,141	84,652	85,168	85,689
Finance	235,683	287,899	290,701	293,532	296,391
Housing Benefits	477,599	333,606	327,473	348,313	354,744
Interest & Financial Transactions	-43,278	-47,859	-57,719	-57,576	-57,430
Internal Audit	74,284	70,583	71,279	71,982	72,692
Local Elections	22,500	22,500	22,500	22,500	22,500
Management Team	529,514	460,675	465,170	469,709	474,294
Member & Committee Support	438,137	448,807	450,964	428,142	430,342
Misc.Financial Services	700,784	860,395	1,112,020	1,162,020	1,162,020
Miscellaneous Properties	-7,999	-13,823	-13,823	-13,823	-13,823
NNDR Collection Costs	16,681	12,093	8,444	10,476	11,801
Out Of Hours Service	18,504	18,500	18,680	18,862	19,046
Parish Forums	2,000	2,000	2,000	2,000	2,000
Payroll	56,514	59,303	59,881	60,465	61,054
Registration of Electors	54,469	54,469	54,469	54,469	54,469
Office Accommodation	416,932	335,730	340,255	344,859	349,540
	3,732,688	3,677,940	3,915,376	3,991,542	4,020,039
Total	10,303,022	10,453,899	10,440,741	10,548,958	10,678,208

Description	2016/17				2017/18			
	Opening Balance 1	Transfers to Reserve	Contributions from Reserve	Forecast Balance 31	Opening Balance 1	Transfers to Reserve	Contributions from Reserve	Forecast Balance 31
	April £	£	£	March £	April £	£	£	March £
District Elections	50,117	12,500	0	62,617	62,617	22,500		85,117
Housing & Planning Delivery Grant	35,835		(35,835)	0	0			0
Historic Buildings Grants	6,190			6,190	6,190			6,190
Housing Conditions Survey	20,000	5,000		25,000	25,000	5,000		30,000
Building Control	23,155	13,000		36,155	36,155			36,155
Planning Specialist Reserve	139,699	90,000	(27,900)	201,799	201,799			201,799
Change Management	254,709		(9,921)	244,788	244,788			244,788
Asset Management	153,617		(60,000)	93,617	93,617			93,617
Leisure Centre	70,190			70,190	70,190			70,190
Surplus Savings Reserve	3,065,207	943,493	(195,118)	3,813,582	3,813,582	696,930	(772,222)	3,738,290
Land Charges New Burdens	74,092		(74,092)	(0)	(0)			(0)
Vehicle Replacements	54,030			54,030	54,030			54,030
New Homes Bonus	577,682		(17,439)	560,243	560,243		(355,755)	204,488
Section 106 Agreements	4,278,830	60,000	(1,000,000)	3,338,830	3,338,830		(1,000,000)	2,338,830
IT	133,100	0	(133,100)	0	0	49,900		49,900
CIL	1,171,378	1,200,000	(1,040,000)	1,331,378	1,331,378	1,200,000	(800,000)	1,731,378
CIL Admin	42,548	60,000	(70,000)	32,548	32,548	75,000	(50,000)	57,548
Care and Repair	45,000			45,000	45,000			45,000
Wheeled Bins Reserve	40,000	10,000		50,000	50,000		(50,000)	0
Member Training	0			0	0			0
Community Fund Reserves	14,884		(4,500)	10,384	10,384			10,384
Planning and Development - Econ Dev	55,465		(2,482)	52,983	52,983			52,983
Littleport Station Car Park	80,158	2,846		83,004	83,004	2,812		85,816
Housing	115,841			115,841	115,841			115,841
Affordable Housing	0	169,680		169,680	169,680	82,950		252,630
General Fund Balance	1,796,930		(796,930)	1,000,000	1,000,000			1,000,000
MTFS Reserve	0	796,930		796,930	796,930		(796,930)	0
Waste Transition	0			0	0	100,000	(100,000)	0
Commercial Invest To Save	20,000			20,000	20,000			20,000
External Elections	14,769			14,769	14,769			14,769
CLT Grant Applications	19,000			19,000	19,000			19,000
Business Rates Retention Pilot - ECDC	505,993	288,290	(505,993)	288,290	288,290	250,671		538,961
Business Rates Retention Pilot - Countywide	380,000		(380,000)	0	0			0
Weekly Waste Collection Grant	808,000		(284,799)	523,201	523,201		(297,923)	225,278
National Homelessness Practitioner Programme	0	499,657		499,657	499,657		(142,770)	356,887
Total Reserves	14,046,419	4,151,396	(4,638,109)	13,559,706	13,559,706	2,485,763	(4,365,600)	11,679,869

Description	2018/19				2019/20			
	Opening Balance 1	Transfers to Reserve	Contributions from Reserve	Forecast Balance 31	Opening Balance 1	Transfers to Reserve	Contributions from Reserve	Forecast Balance 31
	April £	£	£	March £	April £	£	£	March £
District Elections	85,117	22,500		107,617	107,617	22,500	(107,617)	22,500
Housing & Planning Delivery Grant	0			0	0			0
Historic Buildings Grants	6,190			6,190	6,190			6,190
Housing Conditions Survey	30,000	5,000		35,000	35,000	5,000		40,000
Building Control	36,155			36,155	36,155			36,155
Planning Specialist Reserve	201,799			201,799	201,799			201,799
Change Management	244,788			244,788	244,788			244,788
Asset Management	93,617			93,617	93,617			93,617
Leisure Centre	70,190			70,190	70,190	112,432		182,622
Surplus Savings Reserve	3,738,290		(1,766,781)	1,971,509	1,971,509		(1,971,509)	(0)
Land Charges New Burdens	(0)			(0)	(0)			(0)
Vehicle Replacements	54,030			54,030	54,030			54,030
New Homes Bonus	204,488		(204,488)	0	0			0
Section 106 Agreements	2,338,830		(1,000,000)	1,338,830	1,338,830		(1,000,000)	338,830
IT	49,900	49,900		99,800	99,800	49,900		149,700
CIL	1,731,378	1,200,000	(500,000)	2,431,378	2,431,378	1,200,000	(500,000)	3,131,378
CIL Admin	57,548	75,000	(50,000)	82,548	82,548	75,000	(50,000)	107,548
Care and Repair	45,000			45,000	45,000			45,000
Wheeled Bins Reserve	0			0	0			0
Member Training	0			0	0			0
Community Fund Reserves	10,384			10,384	10,384			10,384
Planning and Development - Econ Dev	52,983			52,983	52,983			52,983
Littleport Station Car Park	85,816	2,778		88,594	88,594	4,743		93,337
Housing	115,841			115,841	115,841			115,841
Affordable Housing	252,630	63,416		316,046	316,046	60,847		376,893
General Fund Balance	1,000,000			1,000,000	1,000,000			1,000,000
MTFS Reserve	0			0	0			0
Waste Transition	0			0	0			0
Commercial Invest To Save	20,000			20,000	20,000			20,000
External Elections	14,769			14,769	14,769			14,769
CLT Grant Applications	19,000			19,000	19,000			19,000
Business Rates Retention Pilot - ECDC	538,961			538,961	538,961			538,961
Business Rates Retention Pilot - Countywide	0			0	0			0
Weekly Waste Collection Grant	225,278		(225,278)	0	0			0
National Homelessness Practitioner Programme	356,887		(124,812)	232,075	232,075		(142,770)	232,075
Total Reserves	11,679,869	1,418,594	(3,871,359)	9,227,104	9,227,104	1,530,422	(3,771,896)	7,128,400

EAST CAMBRIDGESHIRE DISTRICT COUNCIL

FEES AND CHARGES SCHEDULE 2017-18

Description	VAT code	Discretionary or Statutory	2016-17 Charge	Proposed Charge for 2017-18
<u>COMMUNITY SERVICES</u>				
BUSINESS PARKING PERMIT SCHEME				
First permit	SR	Discretionary	£50.00	£50.00
Second permit	SR	Discretionary	£55.00	£55.00
Third permit	SR	Discretionary	£60.00	£60.00
Fourth permit	SR	Discretionary	£70.00	£70.00
Market Traders	SR	Discretionary	£20.00	£20.00
CAR PARKING – ANGEL DROVE, ELY				
Cost per day (except Saturdays & Bank Holidays)	SR	Discretionary	£3.00	£3.00
Season Ticket – Weekly (6 days)	SR	Discretionary	£12.00	£12.00
Season Ticket – Quarterly	SR	Discretionary	£145.00	£145.00
Season Ticket – Annual	SR	Discretionary	£506.00	£506.00
CAR PARKING – LITTLEPORT STATION				
<u>On-peak</u>				
Daily	SR	Discretionary	£1.80	£1.80
Weekly	SR	Discretionary	£5.70	£5.70
Quarterly	SR	Discretionary	£57.00	£57.00
Annual	SR	Discretionary	£205.00	£205.00
<u>Off-peak</u>				
Daily	SR	Discretionary	£0.50	£0.50
FIXED PENALTY PARKING FINES				
Excess Charge if paid within 14 days	OS	Discretionary	£50.00	£50.00
Excess Charge if paid after 14 days	OS	Discretionary	£70.00	£70.00
ELY MARKETS				
Thursday Regular Traders & Charity Stalls				
Weekly pitch charge per square metre	EX	Discretionary	£1.85	£1.85
Minimum weekly charge for new traders	EX	Discretionary	£11.77	£11.77
Weekly pitch charge per square metre - casuals	EX	Discretionary	£2.49	£2.49
Saturday Craft & Collectable Market				
Weekly pitch charge (8ft pitch) 2.98sqmt	EX	Discretionary	£13.76	£13.76
Weekly pitch charge (12ft pitch) 4.44sqmt	EX	Discretionary	£20.63	£20.63
Minimum weekly charge	EX	Discretionary	£18.40	£18.40
Weekly pitch charge – casual (8ft pitch) 2.98sqmt	EX	Discretionary	£20.00	£20.00
Weekly pitch charge – casual (12ft pitch) 4.44sqmt	EX	Discretionary	£30.00	£30.00
Stall charge	EX	Discretionary	£10.00	£10.00
Saturday General Market				
Weekly pitch charge per square metre	EX	Discretionary	£1.85	£1.85
Minimum weekly charge	EX	Discretionary	£17.29	£17.29

Description	VAT code	Discretionary or Statutory	2016-17 Charge	Proposed Charge for 2017-18
Saturday Farmers Market				
Stall charge	EX	Discretionary	£10.00	£10.00
Weekly pitch charge – (8ft pitch) 2.98sqmt	EX	Discretionary	£21.79	£21.79
Weekly pitch charge – (12ft pitch) 4.44sqmt	EX	Discretionary	£32.69	£32.69
Sunday Markets				
Weekly pitch charge (12ft) Regular	EX	Discretionary	£21.00	£21.00
Weekly pitch charge (12 ft) Casual	EX	Discretionary	£30.00	£30.00
TOURISM – OLIVER CROMWELL'S HOUSE				
Adult	SR	Discretionary	£4.90	£4.90
Concession (over 60's and students with a valid student	SR	Discretionary	£4.40	£4.40
Child - between 6 and 16	SR	Discretionary	£3.40	£3.40
Child - under 6	SR	Discretionary	£0.00	£0.00
Family (2 adults and 3 children under 16)	SR	Discretionary	£14.20	£14.20
TOURISM - GROUP TOURS				
Costume Guided Tour of Oliver Cromwell's House	SR	Discretionary	Adults - £4.20 Seniors - £3.70 Students - £3.70 Child - £3.00	Adults - £4.20 Seniors - £3.70 Students - £3.70 Child - £3.00
Walking Tours	SR	Discretionary	Adults - £4.20 Concessions - £3.70 Child - £3.00	Adults - £4.20 Concessions -£3.70 Child - £3.00
Guided Evening Tours	SR	Discretionary	Price Range: Adults - £5.00 - £7.50 Concessions - £4.80 - £7.00 Child - £4.20 - £6.20	Price Range: Adults - £5.00 - £7.50 Concessions - £4.80 - £7.00 Child - £4.20 - £6.20
<u>DEVELOPMENT SERVICES</u>				
PLANNING PRE APPLICATION ADVICE				
Householder Schemes – Extension or works to a dwelling - General Advice on issues is FREE but comment on a particular scheme would attract a fee - Written advice only	SR	Discretionary	£36.00	£40.00
Householder Schemes – Extension or works to a dwelling - General Advice on issues is FREE but comment on a particular scheme would attract a fee - Meeting Only	SR	Discretionary	£36.00	£40.00
Householder Schemes - Extension or works to a dwelling - General Advice on issues is FREE but comment on a particular scheme would attract a fee - Meeting and written advice	SR	Discretionary	£72.00	£80.00
Householder Schemes – Building Control Advice - Written advice only	SR	Discretionary	£22.00	£22.00
Householder Schemes – Building Control Advice - Meeting and written advice	SR	Discretionary	£43.00	£43.00
Householder Schemes – Heritage Advice – Written advice only	SR	Discretionary	£10.00	£10.00

Description	VAT code	Discretionary or Statutory	2016-17 Charge	Proposed Charge for 2017-18
Householder Schemes – Heritage Advice– Meeting only	SR	Discretionary	£10.00	£10.00
Householder Schemes – Heritage Advice– Meeting and written advice	SR	Discretionary	£20.00	£20.00
Householder Schemes – Follow Up Plan Checking	SR	Discretionary	FREE	FREE
Small Scale Minor Development – Residential schemes 1-2 dwellings. Other buildings up to 999sqm. Written Advice	SR	Discretionary	£120.00	£144.00
Small Scale Minor Development – Residential schemes 1-2 dwellings. Other buildings up to 999sqm. Meeting only	SR	Discretionary	£216.00	£240.00
Small Scale Minor Development – Residential schemes 1-2 dwellings. Other buildings up to 999sqm. Meeting and Written Advice	SR	Discretionary	£336.00	£384.00
Small Scale Minor Development – Subsequent Advice on Amended Schemes. Written Advice	SR	Discretionary	£60.00	£72.00
Small Scale Minor Development – Subsequent Advice on Amended Schemes. Meeting only	SR	Discretionary	£108.00	£120.00
Small Scale Minor Development – Subsequent Advice on Amended Schemes. Meeting and Written Advice	SR	Discretionary	£168.00	£192.00
Small Scale Minor Development – Building Control Advice. Written Advice	SR	Discretionary	£55.00	£55.00
Small Scale Minor Development – Building Control Advice. Meeting and Written Advice	SR	Discretionary	£115.00	£115.00
Small Scale Minor Development – Heritage Advice. Written Advice	SR	Discretionary	£30.00	£30.00
Small Scale Minor Development – Heritage Advice. Meeting only	SR	Discretionary	£30.00	£30.00
Small Scale Minor Development – Heritage Advice. Meeting and Written Advice	SR	Discretionary	£60.00	£60.00
Minor Residential Schemes 3-9 dwellings – Written Advice only	SR	Discretionary	£228.00	£240.00
Minor Residential Schemes 3-9 dwellings – Meeting only	SR	Discretionary	£324.00	£336.00
Minor Residential Schemes 3-9 dwellings – Meeting and Written Advice	SR	Discretionary	£552.00	£576.00
Minor Residential Schemes 3-9 dwellings – Subsequent Advice on Amended Schemes - Written Advice only	SR	Discretionary	£114.00	£120.00
Minor Residential Schemes 3-9 dwellings – Subsequent Advice on Amended Schemes - Meeting only	SR	Discretionary	£162.00	£168.00
Minor Residential Schemes 3-9 dwellings – Subsequent Advice on Amended Schemes - Meeting and Written Advice	SR	Discretionary	£276.00	£288.00
Minor Residential Schemes 3-9 dwellings – Building Control Advice - Written Advice only	SR	Discretionary	£100.00	£100.00
Minor Residential Schemes 3-9 dwellings – Building Control Advice - Meeting and Written Advice	SR	Discretionary	£170.00	£170.00
Minor Residential Schemes 3-9 dwellings – Heritage Advice - Written Advice only	SR	Discretionary	£60.00	£60.00
Minor Residential Schemes 3-9 dwellings – Heritage Advice - Meeting only	SR	Discretionary	£60.00	£60.00
Minor Residential Schemes 3-9 dwellings – Heritage Advice - Meeting and Written Advice	SR	Discretionary	£120.00	£120.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm floor-space. Unaccompanied site visit – Written advice only	SR	Discretionary	£342.00	£384.00

Description	VAT code	Discretionary or Statutory	2016-17 Charge	Proposed Charge for 2017-18
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm floor-space. Unaccompanied site visit – Meeting only	SR	Discretionary	£342.00	£432.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm plus floor-space. Unaccompanied site visit – Meeting and Written Advice	SR	Discretionary	£684.00	£816.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm floor-space. Unaccompanied site visit –Advice on Amended Schemes - Written advice only	SR	Discretionary	£150.00	£192.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm plus floor-space. Unaccompanied site visit – Advice on Amended Schemes -Meeting only	SR	Discretionary	£150.00	£216.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm floor-space. Unaccompanied site visit – Advice on Amended Schemes - Meeting and Written advice	SR	Discretionary	£300.00	£408.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm floor-space. Building Control Advice - Written advice only	SR	Discretionary	£170.00	£170.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm floor-space. Building Control Advice - Meeting and Written advice	SR	Discretionary	£280.00	£280.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm floor-space. Heritage Advice - Written advice only	SR	Discretionary	£75.00	£75.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm floor-space. Unaccompanied site visit – Heritage Advice -Meeting only	SR	Discretionary	£75.00	£75.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm - 4999sqm floor-space. Heritage Advice - Meeting and Written advice	SR	Discretionary	£150.00	£150.00
Large Scale Major Development – 41-99 Dwellings - Site are over 0.5ha. 5000sqm plus floor spaces - Meeting Only.	SR	Discretionary	£470.00	£528.00
Large Scale Major Development – 41-99 Dwellings - Site are over 0.5ha. 5000sqm plus floor spaces - Meeting and Written Advice	SR	Discretionary	£960.00	£1,104.00
Large Scale Major Residential Development – 41-99 Dwellings Site are over 0.5ha. 5000sqm plus floor spaces - Advice on Amended Schemes - Meeting Only	SR	Discretionary	£150.00	£264.00
Large Scale Major Residential Development – 41-99 Dwellings Site are over 0.5ha. 5000sqm plus floor spaces - Advice on Amended Schemes - Meeting and Written Advice	SR	Discretionary	£150.00	£552.00
Large Scale Major Residential Development – 41-99 Dwellings - Building Control Advice - Written Advice	SR	Discretionary	£280.00	£280.00
Large Scale Major Residential Development – 41-99 Dwellings - Building Control Advice - Meeting and Written Advice	SR	Discretionary	£395.00	£395.00

Description	VAT code	Discretionary or Statutory	2016-17 Charge	Proposed Charge for 2017-18
Large Scale Major Residential Development – 41-99 Dwellings - Heritage Advice - Meeting Only	SR	Discretionary	£150.00	£150.00
Large Scale Major Residential Development – 41-99 Dwellings - Heritage Advice - Meeting and Written Advice	SR	Discretionary	£150.00	£150.00
Strategic Development – 100 plus dwellings or mixed use development that includes 1000sqm of non-residential floor space. Accompanied site visit.	SR	Discretionary	£1,600.00	£1,728.00
Strategic Development – 100 plus dwellings or mixed use development that includes 1000sqm of non-residential floor space. Advice on Amended Schemes	SR	Discretionary	£330.00	£864.00
Strategic Development – 100 plus dwellings or mixed use development that includes 1000sqm of non-residential floor space. Building Control Advice - Meeting and Written Advice	SR	Discretionary	£344.00	£344.00
Strategic Development – 100 plus dwellings or mixed use development that includes 1000sqm of non-residential floor space. Heritage Advice - Meeting and Written Advice	SR	Discretionary	£150.00	£150.00
High Hedge Complaint	SR	Discretionary	£350.00	£450.00
Admin Charge if we return application because information requested for validation is not provided within timescale - Householder	SR	Discretionary	NA	£25.00
Admin Charge if we return application because information requested for validation is not provided within timescale - Minor & Other Applications	SR	Discretionary	NA	£50.00
Admin Charge if we return application because information requested for validation is not provided within timescale - Major Applications	SR	Discretionary	NA	£150.00
Listed Building Advice for alteration or extension to a listed building or development within the curtilage if a listed building - On site Meeting (1hr) plus written advice	SR	Discretionary	NA	£150.00
Listed Building Advice for alteration or extension to a listed building or development within the curtilage if a listed building - Site visit (No written advice)	SR	Discretionary	NA	£96.00
PLANNING APPLICATIONS				
See separate document for scale of fee for planning applications, determinations, certificates of lawful use or development and advertising consents				
click here for planning fees				
BUILDING REGULATION CHARGES				
See separate documents for Building Regulations Non-Domestic/Domestic Guidance Notes				
Click here for Building Control Fees				

Description	VAT code	Discretionary or Statutory	2016-17 Charge	Proposed Charge for 2017-18
STREET NAMING & NUMBERING				
Property name additions/amendments/removals	OS	Discretionary	£50.00	£50.00
Naming of new streets	OS	Discretionary	£150.00	£150.00
Numbering of new properties				
1 property	OS	Discretionary	£50.00	£50.00
2 – 5 properties	OS	Discretionary	£75.00	£75.00
6 – 10 properties	OS	Discretionary	£100.00	£100.00
11 – 25 properties	OS	Discretionary	£150.00	£150.00
26 – 50 properties	OS	Discretionary	£250.00	£250.00
51 – 100 properties	OS	Discretionary	£400.00	£400.00
101 + properties	OS	Discretionary	£500.00	£500.00
			Plus £10 per property over 101	Plus £10 per property over 101
Division of properties – same as numbering of new properties (and based on number of properties created including the original)	OS	Discretionary	See numbering of new properties	See numbering of new properties
Confirmation of address to solicitors/ conveyancers/ occupiers or owners	OS	Discretionary	£25.00	£25.00
Renumbering of scheme following development replan (after notification of numbering scheme issued)	OS	Discretionary	£100.00 + £10 per property	£100.00 + £10 per property
Address issued/confirmed when replacement property built (as the original address will have been removed following the demolition as address may be different to original property) reactivation of address	OS	Discretionary	£50.00 per property	£50.00 per property
1 st set of nameplates erected for each new street if one nameplate required	OS	Discretionary	£225.00	£225.00
1 st set of nameplates erected for each new street if two nameplates required	OS	Discretionary	£325.00	£325.00
For each additional nameplate that is required to be erected at other junctions and entrances onto the new street	OS	Discretionary	£100.00	£100.00
Challenges/requests/revisions to existing street naming and numbering schemes	OS	Discretionary	Price on Application	Price on Application
E-SPACE BUSINESS CENTRES				
Ely – Annual rental charge per square foot (effective for new leases and on renewals)	SR	Discretionary	£29.30	£29.30
Littleport – Annual rental charge per square foot (effective on new leases and on renewals)	SR	Discretionary	£19.20	£19.20

Description	VAT code	Discretionary or Statutory	2016-17 Charge	Proposed Charge for 2017-18
PHOTOCOPYING CHARGES				
Up to 10 A4 pages	SR	Discretionary	No charge	No charge
11 A4 pages and over	SR	Discretionary	£1.00 plus 10p per copy	£1.00 plus 10p per copy
A3 copies (2xA4)	SR	Discretionary	As above plus 20p per copy	As above plus 20p per copy
A2 copies (4xA4)	SR	Discretionary	As above plus 40p per copy	As above plus 40p per copy
A1 copies (8xA4)	SR	Discretionary	As above plus 80p per copy	As above plus 80p per copy
Copy of Building Control Completion Certificate			£10.00	£10.00
ENVIRONMENTAL SERVICES				
Safer Food Better Business Mentoring Scheme	SR	Discretionary		£50.00 per hour
ANIMAL BOARDING ESTABLISHMENT LICENCE				
New establishment (excl. VET fees)	OS	Discretionary	£235.00	£339.00
Renewal applications	OS	Discretionary	£235.00	£339.00
Theft, loss etc of a licence	OS	Discretionary	£10.50	£10.50
Change of name on licence	OS	Discretionary	£10.50	£10.50
Change of licence details	OS	Discretionary	£10.50	£10.50
ANIMAL HOME BOARDING LICENCE				
New establishment (excl. VET fees)	OS	Discretionary	£184.00	£237.00
Renewal applications	OS	Discretionary	£184.00	£237.00
Theft, loss etc of a licence	OS	Discretionary	£10.50	£10.50
Change of name on licence	OS	Discretionary	£10.50	£10.50
Change of licence details	OS	Discretionary	£10.50	£10.50
DOG BREEDING				
New establishment (excl. VET fees)	OS	Discretionary	£190.00	£225.00
Renewal applications	OS	Discretionary	£177.00	£225.00
Theft, loss etc of a licence	OS	Discretionary	£10.50	£10.50
Change of name on licence	OS	Discretionary	£10.50	£10.50
Change of licence details	OS	Discretionary	£10.50	£10.50
HYPNOTISM				
Daily permit to stage a show	OS	Discretionary	£85.00	£93.00
DANGEROUS WILD ANIMALS (2 YR LICENCE)				
New establishment (excl. VET fees)	OS	Discretionary	£448.00	£588.00
Renewal applications (excl. VET fees)	OS	Discretionary	£439.00	£588.00
Theft, loss etc of a licence	OS	Discretionary	£10.50	£10.50
Change of name on licence	OS	Discretionary	£10.50	£10.50
Change of licence details	OS	Discretionary	£10.50	£10.50

Description	VAT code	Discretionary or Statutory	2016-17 Charge	Proposed Charge for 2017-18
GAMBLING ACT 2005				
Casino Premises Licence - Regional				
Maximum non conversion application fee in respect of	OS	Statutory	£8,000.00	£8,000.00
Maximum non conversion application fee in respect of	OS	Statutory	£15,000.00	£15,000.00
Annual fee	OS	Statutory	£15,000.00	£15,000.00
Fee for application to vary licence	OS	Statutory	£7,500.00	£7,500.00
Fee for application to transfer licence	OS	Statutory	£6,500.00	£6,500.00
Fee for application for reinstatement of a licence	OS	Statutory	£6,500.00	£6,500.00
Fee for application for provisional statement	OS	Statutory	£15,000.00	£15,000.00
Casino Premises Licence - Large				
Maximum non conversion application fee in respect of	OS	Statutory	£5,000.00	£5,000.00
Maximum non conversion application fee in respect of	OS	Statutory	£10,000.00	£10,000.00
Annual fee	OS	Statutory	£10,000.00	£10,000.00
Fee for application to vary licence	OS	Statutory	£5,000.00	£5,000.00
Fee for application to transfer licence	OS	Statutory	£2,150.00	£2,150.00
Fee for application for reinstatement of a licence	OS	Statutory	£2,150.00	£2,150.00
Fee for application for provisional statement	OS	Statutory	£10,000.00	£10,000.00
Casino Premises Licence - Small				
Maximum non conversion application fee in respect of	OS	Statutory	£3,000.00	£3,000.00
Maximum non conversion application fee in respect of	OS	Statutory	£8,000.00	£8,000.00
Annual fee	OS	Statutory	£5,000.00	£5,000.00
Fee for application to vary licence	OS	Statutory	£4,000.00	£4,000.00
Fee for application to transfer licence	OS	Statutory	£1,800.00	£1,800.00
Fee for application for reinstatement of a licence	OS	Statutory	£1,800.00	£1,800.00
Fee for application for provisional statement	OS	Statutory	£8,000.00	£8,000.00
Casino Premises Licence - Converted				
Maximum conversion application fee for non fast track	OS	Statutory	£2,000.00	£2,000.00
Annual fee	OS	Statutory	£3,000.00	£3,000.00
Fee for application to vary licence	OS	Statutory	£2,000.00	£2,000.00
Fee for application to transfer licence	OS	Statutory	£1,350.00	£1,350.00
Fee for application for reinstatement of a licence	OS	Statutory	£1,350.00	£1,350.00
Bingo Premises Licence				
Maximum conversion application fee for non fast track	OS	Statutory	£1,750.00	£1,750.00
Maximum non conversion application fee in respect of	OS	Statutory	£1,200.00	£1,200.00
Maximum non conversion application fee in respect of	OS	Statutory	£3,500.00	£3,500.00
Annual fee	OS	Statutory	£1,000.00	£1,000.00
Fee for application to vary licence	OS	Statutory	£1,750.00	£1,750.00
Fee for application to transfer licence	OS	Statutory	£1,200.00	£1,200.00
Fee for application for reinstatement of a licence	OS	Statutory	£1,200.00	£1,200.00
Fee for application for provisional statement	OS	Statutory	£3,500.00	£3,500.00

Description	VAT code	Discretionary or Statutory	2016-17 Charge	Proposed Charge for 2017-18
Adult Gaming Premises Licence				
Maximum conversion application fee for non fast track	OS	Statutory	£1,000.00	£1,000.00
Maximum non conversion application fee in respect of	OS	Statutory	£1,200.00	£1,200.00
Maximum non conversion application fee in respect of	OS	Statutory	£2,000.00	£2,000.00
Annual fee	OS	Statutory	£1,000.00	£1,000.00
Fee for application to vary licence	OS	Statutory	£1,000.00	£1,000.00
Fee for application to transfer licence	OS	Statutory	£1,200.00	£1,200.00
Fee for application for reinstatement of a licence	OS	Statutory	£1,200.00	£1,200.00
Fee for application for provisional statement	OS	Statutory	£2,000.00	£2,000.00
Betting Premises (Track) Licence				
Maximum conversion application fee for non fast track	OS	Statutory	£1,250.00	£1,250.00
Maximum non conversion application fee in respect of	OS	Statutory	£950.00	£950.00
Maximum non conversion application fee in respect of	OS	Statutory	£2,500.00	£2,500.00
Annual fee	OS	Statutory	£1,000.00	£1,000.00
Fee for application to vary licence	OS	Statutory	£1,250.00	£1,250.00
Fee for application to transfer licence	OS	Statutory	£950.00	£950.00
Fee for application for reinstatement of a licence	OS	Statutory	£950.00	£950.00
Fee for application for provisional statement	OS	Statutory	£2,500.00	£2,500.00
Family Entertainment Centre Premises Licence				
Maximum conversion application fee for non fast track	OS	Statutory	£1,000.00	£1,000.00
Maximum non conversion application fee in respect of	OS	Statutory	£950.00	£950.00
Maximum non conversion application fee in respect of	OS	Statutory	£2,000.00	£2,000.00
Annual fee	OS	Statutory	£750.00	£750.00
Fee for application to vary licence	OS	Statutory	£1,000.00	£1,000.00
Fee for application to transfer licence	OS	Statutory	£950.00	£950.00
Fee for application for reinstatement of a licence	OS	Statutory	£950.00	£950.00
Fee for application for provisional statement	OS	Statutory	£2,000.00	£2,000.00
Betting Premises (Other) Licence				
Maximum conversion application fee for non fast track	OS	Statutory	£1,500.00	£1,500.00
Maximum non conversion application fee in respect of	OS	Statutory	£1,200.00	£1,200.00
Maximum non conversion application fee in respect of	OS	Statutory	£3,000.00	£3,000.00
Annual fee	OS	Statutory	£600.00	£600.00
Fee for application to vary licence	OS	Statutory	£1,500.00	£1,500.00
Fee for application to transfer licence	OS	Statutory	£1,200.00	£1,200.00
Fee for application for reinstatement of a licence	OS	Statutory	£1,200.00	£1,200.00
Fee for application for provisional statement	OS	Statutory	£3,000.00	£3,000.00
Temporary Use Notices				
Temporary Use Notice fee	OS	Statutory	£500.00	£500.00
Replacement of an endorsed copy	OS	Statutory	£25.00	£25.00
All premises licences				
Change of circumstances fee	OS	Statutory	£50.00	£50.00
Fee for a copy licence	OS	Statutory	£25.00	£25.00

Description	VAT code	Discretionary or Statutory	2016-17 Charge	Proposed Charge for 2017-18
GAMBLING ACT 2005 PERMITS				
Family Entertainment Centre Gaming Machine Permit				
Application fee	OS	Statutory	£300.00	£300.00
Renewal	OS	Statutory	£300.00	£300.00
Change of name	OS	Statutory	£25.00	£25.00
Copy of permit	OS	Statutory	£15.00	£15.00
Club Gaming Permits				
Application fee - holder of club premises certificate or	OS	Statutory	£100.00	£100.00
Application fee – non club premises certificate holder	OS	Statutory	£200.00	£200.00
Renewal after 10 years	OS	Statutory	£200.00	£200.00
Copy of permit	OS	Statutory	£15.00	£15.00
Variation	OS	Statutory	£100.00	£100.00
Club Machine Permits				
Application fee - holder of club premises certificate or	OS	Statutory	£100.00	£100.00
Application fee – non club premises certificate holder	OS	Statutory	£200.00	£200.00
Renewal after 10 years	OS	Statutory	£200.00	£200.00
Copy of permit	OS	Statutory	£15.00	£15.00
Variation	OS	Statutory	£100.00	£100.00
Alcohol Licensed Premises – 2 or less machines				
Notification fee	OS	Statutory	£50.00	£50.00
Alcohol Licensed Premises – more than 2 machines				
Application fee	OS	Statutory	£150.00	£150.00
Annual fee	OS	Statutory	£50.00	£50.00
Change of name	OS	Statutory	£25.00	£25.00
Copy of permit	OS	Statutory	£15.00	£15.00
Variation	OS	Statutory	£100.00	£100.00
Transfer	OS	Statutory	£25.00	£25.00
Prize Gaming Permits (pubs)				
Application fee	OS	Statutory	£300.00	£300.00
Renewal	OS	Statutory	£300.00	£300.00
Change of name	OS	Statutory	£25.00	£25.00
Copy of permit	OS	Statutory	£15.00	£15.00
Registration Of Small Society Lotteries				
Lottery registration	OS	Statutory	£40.00	£40.00
Lottery renewals	OS	Statutory	£20.00	£20.00

Description	VAT code	Discretionary or Statutory	2016-17 Charge	Proposed Charge for 2017-18
HACKNEY CARRIAGE AND PRIVATE HIRE FEES				
New Driver Licence Application for 12 months				
Joint Hackney Carriage <u>and</u> Private Hire (incl. 1st knowledge test)	OS	Discretionary	£133.00	£142.00
Knowledge Test Re-sit	OS	Discretionary	£20.00	£20.00
Renewal of Driver Licence Application for 12 months				
Joint Hackney Carriage <u>and</u> Private Hire	OS	Discretionary	£77.00	£100.00
New Driver Licence Application for 36 months				
Joint Hackney Carriage <u>and</u> Private Hire (incl. 1st	OS	Discretionary	£354.00	£408.00
Renewal of Driver Licence Application for 36 months				
Joint Hackney Carriage <u>and</u> Private Hire	OS	Discretionary	£298.00	£366.00
General driver fees				
Three yearly Criminal Records Bureau disclosure		Discretionary	£49.00	£49.00
DVLA check		Discretionary	£5.00	£5.00
New Vehicle (Plate) Licence Application				
Private Hire Vehicle Licence – 1 year	OS	Discretionary	£192.00	£234.00
Hackney Carriage Vehicle Licence – 1 year	OS	Discretionary	£192.00	£234.00
Renewal Vehicle (Plate) Licence Application				
Private Hire Vehicle Licence – 1 year	OS	Discretionary	£192.00	£234.00
Hackney Carriage Vehicle Licence – 1 year	OS	Discretionary	£192.00	£234.00
Transfer of Vehicle Plate/licence				
Private Hire	OS	Discretionary	£35.00	£35.00
Hackney Carriage	OS	Discretionary	£25.00	£25.00
Variation of Vehicle Plate/licence				
Private Hire	OS	Discretionary	£35.00	£35.00
Hackney Carriage	OS	Discretionary	£35.00	£35.00
Private Hire Operator's Licence				
Private Hire Operator's Licence				
New & Renewal - 1 year - Single vehicle	OS	Discretionary	£102.00	£114.00
New & Renewal - 1 year - 2 to 5 vehicles	OS	Discretionary	£112.00	£134.00
New & Renewal - 1 year - 6 to 10 vehicles	OS	Discretionary	£122.00	£154.00
New & Renewal - 1 year - 11 + vehicles	OS	Discretionary	£132.00	£174.00
New & Renewal - 5 year - Single vehicle	OS	Discretionary	£433.00	£570.00
New & Renewal - 5 year - 2 to 5 vehicles	OS	Discretionary	£482.00	£670.00
New & Renewal - 5 year - 6 to 10 vehicles	OS	Discretionary	£533.00	£770.00
New & Renewal - 5 year - 11 + vehicles	OS	Discretionary	£583.00	£870.00
Replacement Items (charge applicable per licence)				
Joint P/H & H/C Licence	OS	Discretionary	£10.50	£10.50
P/H or H/C Vehicle Licence	OS	Discretionary	£10.50	£10.50
Private Hire Operator Licence	OS	Discretionary	£10.50	£10.50
Joint P/H and H/C Driver Badge/ID	OS	Discretionary	£10.50	£10.50
P/H or H/C Vehicle Plate	OS	Discretionary	£20.00	£20.00
Joint P/H and H/C Driver change of address	OS	Discretionary	£10.50	£10.50
P/H and H/C Vehicle change of address	OS	Discretionary	£10.50	£10.50
Theft, loss etc of a licence	OS	Discretionary	£10.50	£10.50

Description	VAT code	Discretionary or Statutory	2016-17 Charge	Proposed Charge for 2017-18
Replacement door sticker	OS	Discretionary	£5.99	£6.00
DBS update service check	OS	Discretionary		£5.00
Knowledge test re-sit fee	OS	Discretionary		£20.00
DBS enhanced check (where no DBS update service option available)	OS	Discretionary		£49.00
DVLA licence check	OS	Discretionary		£5.00
PARK HOMES / CARAVAN SITES / MOBILE HOMES				
Costs of New Applications				
1-5 pitches	OS	Discretionary	£208.00	£208.00
6-10 pitches	OS	Discretionary	£227.00	£227.00
11-20 pitches	OS	Discretionary	£227.00	£227.00
21-50 pitches	OS	Discretionary	£246.00	£246.00
51-100 pitches	OS	Discretionary	£265.00	£265.00
Greater than 100 pitches	OS	Discretionary	£265.00	£265.00
Annual Inspection Fees				
1-5 pitches	OS	Discretionary	nil	nil
6-10 pitches	OS	Discretionary	£225.00	£225.00
11-20 pitches	OS	Discretionary	£225.00	£225.00
21-50 pitches	OS	Discretionary	£225.00	£225.00
51-100 pitches	OS	Discretionary	£263.00	£263.00
Greater than 100 pitches	OS	Discretionary	£263.00	£263.00
Cost of Laying Site Rules	OS	Discretionary	£27.00	£27.00
Cost of Variation / Transfer	OS	Discretionary	£100.00	£100.00
PET SHOP LICENCE				
New establishments (excl. VET fees)	OS	Discretionary	£203.00	£250.00
Renewal applications	OS	Discretionary	£170.00	£250.00
Theft, loss etc of a licence	OS	Discretionary	£10.50	£10.50
Change of name on licence	OS	Discretionary	£10.50	£10.50
Change of licence details	OS	Discretionary	£10.50	£10.50
RIDING ESTABLISHMENT LICENCE				
New establishment (excl. VET fees)	OS	Discretionary	£230.00	£260.00
Renewal applications (excl. VET fees)	OS	Discretionary	£208.00	£260.00
Theft, loss etc of a licence	OS	Discretionary	£10.50	£10.50
Change of name on licence	OS	Discretionary	£10.50	£10.50
Change of licence details	OS	Discretionary	£10.50	£10.50
ZOO LICENCE				
New establishment (excl. VET fees)	OS	Discretionary	£1,300.00	£2,100.00
Renewal (excl. VET fees)	OS	Discretionary	£850.00	£1,800.00
Theft, loss etc of a licence	OS	Discretionary	£10.50	£10.50
Change of name on licence	OS	Discretionary	£10.50	£10.50
Change of licence details	OS	Discretionary	£10.50	£10.50

Description	VAT code	Discretionary or Statutory	2016-17 Charge	Proposed Charge for 2017-18
STRAY DOGS				
Stray Dog Collection - per dog	OS	Statutory	£25.00	£25.00
Kennelling Charge per night/or few hours	OS	Discretionary	£12.00	£12.00
Stray dog collection (anytime)	OS	Discretionary	£30.00	delete
Transfer to Woodgreen	OS	Discretionary	£25.00	delete
Admin Fee	OS	Discretionary	£10.00	£10.00
Total (minimum) (1 night kennelling and no transfer to	OS	Discretionary	£77.00	£77.00
Total (maximum) (7 night kennelling and transfer to	OS	Discretionary	£174.00	£174.00
PRIVATE WATER SUPPLY SAMPLING				
Risk Assessment (each assessment) - officer hourly rate x	OS	Discretionary	Max £500.00	Max £500.00
Sampling (each visit) - officer hourly rate x time taken up	OS	Discretionary	Max £100.00	Max £100.00
Investigation (each investigation) - officer hourly rate x	OS	Discretionary	Max £100.00	Max £100.00
Granting an authorisation (each authorisation) - officer	OS	Discretionary	Max £100.00	Max £100.00
Analysing a sample				
Taken under Regulation 10 - officer hourly rate x time	OS	Discretionary	Max £25.00	Max £25.00
Taken during check monitoring - officer hourly rate x time	OS	Discretionary	Max £100.00	Max £100.00
Taken during audit monitoring - officer hourly rate x time	OS	Discretionary	Max £500.00	Max £500.00
IMMIGRATION HOUSING INSPECTIONS				
Production of housing condition reports	OS	Discretionary	£100.00	£100.00
LICENSING OF HOUSES IN MULTIPLE OCCUPATION				
Mandatory licence for 5 years	OS	Discretionary	£300.00	£300.00
SKIN PIERCING (ACUPUNCTURE, TATTOOING, PERMANENT AND SEMI PERMANENT SKIN COLOURING)				
Premises	OS	Discretionary	£182.00	£182.00
Per Individual	OS	Discretionary	£182.00	£182.00
SEX ESTABLISHMENTS				
Application	OS	Discretionary	£3,761.00	£3,761.00
Renewal	OS	Discretionary	£1,880.50	£1,880.50
Variation	OS	Discretionary	£1,880.50	£1,880.50
Transfer	OS	Discretionary	£1,880.50	£1,880.50
Theft, loss etc of a licence	OS	Discretionary	£10.50	£10.50
TRAVELLER SITE RENTS				
Burwell – Site Rent per week	EX	Discretionary	£66.00	£66.00
Burwell – Water & Waste Charge per week	EX	Discretionary	£10.00	£10.00
Earith Bridge – Site Rent per week	EX	Discretionary	£75.00	£75.00
Earith Bridge – Water & Waste Charge per week	EX	Discretionary	£10.00	£10.00
Wentworth – Site Rent per week	EX	Discretionary	£66.00	£66.00
Wentworth – Water & Waste Charge per week	EX	Discretionary	£10.00	£10.00
STREET TRADING				
Street Trading - Consent - Annual	OS	Discretionary	£520.00 - £1040.00	£520.00 - £1040.00
Street Trading- Consent - Daily Permit	OS	Discretionary	£15.00 - £30.00	£15.00 - £30.00
Street Trading - Consent - Transfer	OS	Discretionary	£48.00	£48.00
Street Trading Consent - Event	OS	Discretionary	£20.00 - £500.00	£20.00 - £500.00

Description	VAT code	Discretionary or Statutory	2016-17 Charge	Proposed Charge for 2017-18
THE POLLUTION PREVENTION & CONTROL ACT 1990				
ENVIRONMENTAL PERMITTING REGULATIONS 2010				
See link for nationally set figures http://www.defra.gov.uk/industrial-emissions/files/List-		Statutory		
LICENSING ACT 2003				
Personal Licence				
Application for a grant of a personal licence	OS	Statutory	£37.00	£37.00
Theft, loss etc of a personal licence	OS	Statutory	£10.50	£10.50
Temporary Event Notices				
Temporary & Late Temporary Event Notices	OS	Statutory	£21.00	£21.00
Theft, loss etc of Temporary Event Notice	OS	Statutory	£10.50	£10.50
Premises Licence				
Application for transfer of a premises licence	OS	Statutory	£23.00	£23.00
Theft, loss etc of premises licence	OS	Statutory	£10.50	£10.50
Loss of premises summary	OS	Statutory	£10.50	£10.50
Application to vary licence to specify individual as	OS	Statutory	£23.00	£23.00
Application to dis-apply designated premises supervisor	OS	Statutory	£23.00	£23.00
Club Premises				
Change of relevant registered address of club	OS	Statutory	£10.50	£10.50
Notification of change of name or alteration of club rules	OS	Statutory	£10.50	£10.50
Theft, loss etc of club certificate	OS	Statutory	£10.50	£10.50
General				
Minor variation to a premises licence or club premises	OS	Statutory	£89.00	£89.00
Notification of change of name or address	OS	Statutory	£10.50	£10.50
Duty to notify change of name or address	OS	Statutory	£10.50	£10.50
Application fee for a provisional statement where premises	OS	Statutory	£315.00	£315.00
Interim authority notice following death etc of licence	OS	Statutory	£23.00	£23.00
Right of freeholder etc to be notified of licensing matters	OS	Statutory	£21.00	£21.00
New Premises Licence Applications And Variations For Premises And Club Premises Licences				
Band A	OS	Statutory	£100.00	£100.00
Band B	OS	Statutory	£190.00	£190.00
Band C	OS	Statutory	£315.00	£315.00
Band D	OS	Statutory	£450.00	£450.00
Band D when primary business Alcohol Sales x 2	OS	Statutory	£900.00	£900.00
Band E	OS	Statutory	£635.00	£635.00
Band E when primary business Alcohol Sales x 3	OS	Statutory	£1,905.00	£1,905.00
Premises Annual Renewal				
Band A	OS	Statutory	£70.00	£70.00
Band B	OS	Statutory	£180.00	£180.00
Band C	OS	Statutory	£295.00	£295.00
Band D	OS	Statutory	£320.00	£320.00
Band D when primary business Alcohol Sales x 2	OS	Statutory	£640.00	£640.00
Band E	OS	Statutory	£350.00	£350.00
Band E when primary business Alcohol Sales x 3	OS	Statutory	£1,050.00	£1,050.00

Description	VAT code	Discretionary or Statutory	2016-17 Charge	Proposed Charge for 2017-18
Additional Fees For Large Venues And Events				
Number in attendance at any one time				
5,000 – 9,999	OS	Statutory	£1,000.00	£1,000.00
10,000 – 14,999	OS	Statutory	£2,000.00	£2,000.00
15,000 – 19,999	OS	Statutory	£4,000.00	£4,000.00
20,000 – 29,999	OS	Statutory	£8,000.00	£8,000.00
30,000 – 39,999	OS	Statutory	£16,000.00	£16,000.00
40,000 – 49,999	OS	Statutory	£24,000.00	£24,000.00
50,000 – 59,999	OS	Statutory	£32,000.00	£32,000.00
60,000 – 69,999	OS	Statutory	£40,000.00	£40,000.00
70,000 – 79,999	OS	Statutory	£48,000.00	£48,000.00
80,000 – 89,999	OS	Statutory	£56,000.00	£56,000.00
90,000 and over	OS	Statutory	£64,000.00	£64,000.00
SCRAP METAL DEALER LICENCE				
Initial Site Licence Fee	OS	Discretionary	£300.00	£492.00
Site Licence Renewal	OS	Discretionary	£175.00	£280.00
Initial Collectors Licence Fee	OS	Discretionary	£200.00	£320.00
Collectors Licence renewal.	OS	Discretionary	£140.00	£224.00
Variation for both licences.	OS	Discretionary	£60.00	£80.00
Theft, loss etc of a licence	OS	Discretionary	N/A	£10.50
BULKY WASTE				
Up to three household items	OS	Discretionary	£22.00	£25.00
Fridge or freezer	OS	Discretionary	£22.00	£25.00
Annual Garden Waste Wheeled Bin Licence - this is for an additional bin (no charge is made for the initial bin)	OS	Discretionary	£48.00	£48.00
ENVIRONMENTAL PROTECTION ACT PERMIT				
EXPORT CERTIFICATE OF HEALTH	OS	Statutory	Variable	Variable
	OS	Discretionary	£95.00	£95.00
<u>FINANCIAL SERVICES</u>				
ONLINE PAYMENTS BY CREDIT CARD				
Charge for use of credit cards	EX/OS /SR/ Z R	Discretionary	2.50%	2.50%
<u>FACILITIES MANAGEMENT</u>				
GARAGE RENTS – ST JOHNS ROAD, ELY				
Monthly charge	SR	Discretionary	£26.52 + January 2016 RPI	£26.52 + January 2016 RPI

Description	VAT code	Discretionary or Statutory	2016-17 Charge	Proposed Charge for 2017-18
<u>LEGAL & DEMOCRATIC SERVICES</u>				
LLC1 ONLY	OS	Discretionary	£17.90	£21.48
CON29(R) ONLY	SR	Discretionary	£106.65	£127.98
STANDARD SEARCH - LLC1 AND CON29(R)	SR/OS	Discretionary	£124.55	£149.46
CON29 OPTIONAL ENQUIRIES				
Q4 Road proposal by private bodies	SR	Discretionary	8.60	£10.32
Q5. Advertisements	SR	Discretionary	17.20	£20.64
Q6 Completion Notices	SR	Discretionary	11.20	£13.44
Q7 Parks and Countryside	SR	Discretionary	8.60	£10.32
Q8 Pipelines	SR	Discretionary	2.70	£3.24
Q9 Houses in Multiple Occupation	SR	Discretionary	2.70	£3.24
Q10 Noise Abatement	SR	Discretionary	2.40	£2.88
Q11 Urban Development Areas	SR	Discretionary	8.50	£10.20
Q12 Enterprise Zones, Local Development Orders and BIDs	SR	Discretionary	2.70	£3.24
Q13 Inner Urban Improvement Areas	SR	Discretionary	2.70	£3.24
Q14 Simplified Planning Zones	SR	Discretionary	8.60	£10.32
Q15 Land Maintenance Notices	SR	Discretionary	8.60	£10.32
Q16 Mineral Consultation and Safeguarding Areas	SR	Discretionary	4.00	£4.80
Q17 Hazardous Substance Consents	SR	Discretionary	8.60	£10.32
Q18 Environmental and Pollution Notices	SR	Discretionary	2.70	£3.24
Q19 Food Safety Notices	SR	Discretionary	6.40	£7.68
Q20 Hedgerow Notices	SR	Discretionary	2.70	£3.24
Q21 Flood Defence and Land Drainage Consents	SR	Discretionary	4.15	£4.98
Q22 Common Land and Town or Village Green	SR	Discretionary	8.30	£9.96
Planning and Building Decisions and Pending			Total £7.92	Total £9.50
Planning permission	SR	Discretionary	£0.88	
Listed building consent	SR	Discretionary	£0.88	
Conservation area consent	SR	Discretionary	£0.88	
Certificate of lawfulness of existing use or development	SR	Discretionary	£0.88	
Certificate of lawfulness of proposed use or development	SR	Discretionary	£0.88	
Certificate of lawfulness of proposed works for listed	SR	Discretionary	£0.88	
Heritage partnership agreement	SR	Discretionary	£0.88	
Listed building consent order	SR	Discretionary	£0.88	
Local listed building consent order	SR	Discretionary	£0.88	
Planning and Building Decisions and Pending			Total £3.21	Total £3.85
Building regulations approval	SR	Discretionary	£1.07	
Building regulation completion certificate	SR	Discretionary	£1.07	
Building regulations certificate or notice issued in respect	SR	Discretionary	£1.07	
Planning designations and proposals			Total £0.70	Total £0.84
What designations of land use for the property or the area,	SR	Discretionary	£0.70	
Roadways and footpaths			Total £29.00	
Highways maintainable at public expense	SR	Discretionary	£1.00	
Subject to adoption and supported by a bond or bond	SR	Discretionary	£1.00	
To be made up by a local authority who will reclaim the	SR	Discretionary	£1.00	
To be adopted by a local authority without reclaiming the cost from the frontagers	SR	Discretionary	£1.00	
Roadways and footpaths				
Is any public right of way which abuts on or crosses the property shown in a definitive map or revised definitive	SR	Discretionary	£4.15	HIGHWAYS
Roadways and footpaths				
Are there any pending applications to record a public right of way that abuts or crosses the property	SR	Discretionary	£4.15	

Description	VAT code	Discretionary or Statutory	2016-17 Charge	Proposed Charge for 2017-18
Roadways and footpaths				
Are there any legal orders to stop up, divert, alter or create a public right of way which abuts, or crosses the property not yet been implemented or shown on the definitive map	SR	Discretionary	£4.15	
If so please attach a plan showing the approximate route	SR	Discretionary	£12.55	
Other Matters			Total £3.00	Total £3.60
Is the property included in land required for public purposes	SR	Discretionary	£3.00	
Other Matters			Total £2.25	
Is the property included in land required for road works	SR	Discretionary	£5.20	HIGHWAYS
Drainage Matters			Total £2.25	Total £2.70
Is the property served by a sustainable urban drainage	SR	Discretionary	£2.25	
Are there any SuDS features within the boundary of the	SR	Discretionary	Further detail	
If the property benefits from a SuDS for which there is a	SR	Discretionary	Further detail	
Nearby Road Schemes			Total £5.28	
The centre line of a new trunk road or special road in any order, draft order or scheme	SR	Discretionary	0.88	
The centre line of a proposed alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual	SR	Discretionary	£0.88	
The outer limits of construction work for a proposed				
(i) Construction of a roundabout (other	SR	Discretionary	£0.88	
(ii) Widening by construction of one or				
The outer limits of				
(i) Construction of a new road to be built	SR	Discretionary	£0.88	HIGHWAYS
(ii) An approved alteration or				
(iii) Construction of a roundabout (other				
The centre line of a proposed route of a new road under proposals published for public consultation	SR	Discretionary	£0.88	
The outer limits of				
(i) Construction of a proposed				
(ii) Construction of a roundabout (other	SR	Discretionary	£0.88	
(iii) Widening by construction of one or				
Nearby Railway Schemes			Total £5.20	
Is the property (or will it be) within 200 metres of the centre-line of a proposed railway, tramway, light railway or	SR	Discretionary	£2.60	HIGHWAYS
Are there any proposals for a railway, tramway, light railway or monorail within the Local Authority's boundary	SR	Discretionary	£2.60	

Description	VAT code	Discretionary or Statutory	2016-17 Charge	Proposed Charge for 2017-18
Traffic Schemes			Total £5.28	
Permanent stopping up or diversion	SR	Discretionary	£0.44	
Loading or waiting restrictions	SR	Discretionary	£0.44	
One way driving	SR	Discretionary	£0.44	
Prohibition of driving	SR	Discretionary	£0.44	
Pedestrianisation	SR	Discretionary	£0.44	
Vehicle width or weight restriction	SR	Discretionary	£0.44	
Traffic calming works including road humps	SR	Discretionary	£0.44	HIGHWAYS
Residents parking controls	SR	Discretionary	£0.44	
Minor road widening or improvement	SR	Discretionary	£0.44	
Pedestrian crossings	SR	Discretionary	£0.44	
Cycle tracks	SR	Discretionary	£0.44	
Bridge building	SR	Discretionary	£0.44	
Outstanding Notices (a) (b) (c) (d) & (f) only			Total £14.47	Total £6.14
Building works	SR	Discretionary	£2.00	
Environment	SR	Discretionary	£0.78	
Health and Safety	SR	Discretionary	£0.78	
Housing	SR	Discretionary	£0.78	
Highways	SR	Discretionary	£5.20	
Public health	SR	Discretionary	£0.78	
Flood and coastal erosion risk management	SR	Discretionary	£4.15	HIGHWAYS
Contravention of Building Regulations			Total £2.10	Total £2.52
Has a local authority authorised in relation to the property	SR	Discretionary		
any proceedings for the contravention of any provision	SR	Discretionary	£2.10	
Notices, Orders, Direction and Proceedings under			Total £3.82	Total £4.58
Enforcement notice	SR	Discretionary	£0.24	
Stop Notice	SR	Discretionary	£0.24	
Listed building enforcement notice	SR	Discretionary	£0.24	
Breach of condition notice	SR	Discretionary	£0.24	
Planning contravention notice	SR	Discretionary	£0.24	
Another notice relating to breach of planning control	SR	Discretionary	£0.24	
Listed building repairs notice	SR	Discretionary	£0.24	
In the case of a listed building deliberately allowed to fall	SR	Discretionary	£0.24	
Building preservation notice	SR	Discretionary	£0.24	
Direction restricting permitted development	SR	Discretionary	£0.24	
Order revoking or modifying planning permission	SR	Discretionary	£0.24	
Order requiring discontinuance of use or alteration or	SR	Discretionary	£0.24	
Tree preservation order	SR	Discretionary	£0.70	
Proceedings to enforce a planning agreement or planning	SR	Discretionary	£0.24	
Community Infrastructure Levy (CIL)			Total £6.30	Total £7.56
Is there a CIL charging schedule				
If yes, do any of the following subsist in relation to the				
(i) Liability notice				
(ii) Notice of chargeable development	SR	Discretionary	£0.90	
(iii) Demand notice				
(iv) Default liability notice				
(v) Assumption of liability notice				
(vi) Commencement notice				
Has any demand notice been suspended	SR	Discretionary	£0.90	
Has the local authority received full or part payment of any	SR	Discretionary	£0.90	
Has the local authority received any appeal against any of	SR	Discretionary	£0.90	
Has a decision been taken to apply for a liability order	SR	Discretionary	£0.90	
Has a liability order been granted	SR	Discretionary	£0.90	
Have any other enforcement measures been taken	SR	Discretionary	£0.90	

Description	VAT code	Discretionary or Statutory	2016-17 Charge	Proposed Charge for 2017-18
Conservation Area			Total £3.30	Total £3.96
The making of the area a Conservation Area before 31	SR	Discretionary	£1.65	
An unimplemented resolution to designate the area a	SR	Discretionary	£1.65	
Compulsory Purchase			Total £3.30	Total £3.96
Has any enforceable order or decision been made to compulsory purchase or acquire the property	SR	Discretionary	£3.30	
Contaminated Land			Total £0.72	Total £0.86
A contaminated land notice	SR	Discretionary	£0.24	
In relation to a register maintained under section 78R of				
(i) A decision to make an entry	SR	Discretionary	£0.24	
(ii) An entry				
Consultation with the owner or occupier of the property	SR	Discretionary	£0.24	
Radon Gas			Total £1.40	Total £1.68
Do records indicate that the property is in a "Radon Affected Area" as identified by Public Health England or	SR	Discretionary	£1.40	
Assets of Community Value			Total £4.20	Total £5.04
Has the property been nominated as an asset of				
(i) Is it listed as an asset of community				
(ii) Was it excluded and placed on the	SR	Discretionary	£2.10	
(iii) Has the listing expired				
(iv) Is the Local Authority reviewing or				
(v) Are there any subsisting appeals				
If the property is listed				
(i) Has the Local Authority decided to	SR	Discretionary	£2.10	
(ii) Has the Local Authority received a				
(iii) Has any community interest group				
ROAD PROPOSALS BY PRIVATE BODIES			Total £8.60	Total £10.32
What proposals by others have been approved, or are the				
The construction of a new road, or	SR	Discretionary	£4.30	£5.16
The alteration or improvement of an existing road,	SR	Discretionary	£4.30	£5.16
ADVERTISEMENTS			Total £8.60	Total £10.32
Entries in the Register				
Please list any entries in the Register of applications, directions and decisions relating to consent for the display	SR	Discretionary	£8.60	£8.60
If there are any entries, where can that Register be				
NOTICES, PROCEEDINGS AND ORDERS			Total £8.60	Total £10.32
Except as shown in the Official Certificate of Search				
Has any notice been given by the Secretary of State or	SR	Discretionary	£1.72	£2.06
Has the local authority resolved to serve a notice requiring	SR	Discretionary	£1.72	£2.06
If a discontinuance notice has been served, has it been	SR	Discretionary	£1.72	£2.06
Has the local authority resolved to serve any other notice	SR	Discretionary	£1.72	£2.06
Has the local authority resolved to make an order for the	SR	Discretionary	£1.72	£2.06
COMPLETION NOTICES			Total £11.20	Total £13.44
Which of the planning permissions in force has the local	SR	Discretionary	£11.20	£13.44
PARKS AND COUNTRYSIDE			Total £8.60	Total £10.32
Areas of Outstanding Natural Beauty				
Has any order under s.82 of the countryside and Rights of	SR	Discretionary	£4.30	£5.16
Is the property within a National Park designated under s.7	SR	Discretionary	£4.30	£5.16
PIPELINES			Total £2.70	Total £3.24
Has a map been deposited under s.35 of the Pipelines Act	SR	Discretionary	£2.70	£3.24
HOUSES IN MULTIPLE OCCUPATION			Total £2.70	Total £3.24
Is the property a house in multiple occupation, or is it	SR	Discretionary	£2.70	£3.24

Description	VAT code	Discretionary or Statutory	2016-17 Charge	Proposed Charge for 2017-18
NOISE ABATEMENT			Total £2.40	Total £2.88
Has the local authority made, or resolved to make, any	SR	Discretionary	£1.20	£1.44
Has any entry been recorded in the Noise Level Register	SR	Discretionary	£1.20	£1.44
If there is any entry, how can copies be obtained and where can that Register be inspected				
URBAN DEVELOPMENT AREAS			Total £8.50	Total £10.20
Is the area an urban development area designated under	SR	Discretionary	£4.25	£5.10
If so, please state the name of urban development	SR	Discretionary	£4.25	£5.10
ENTERPRISE ZONES, LOCAL DEVELOPMENT			Total £2.70	Total £3.24
Is the area designated as an enterprise zone	SR	Discretionary	£0.90	£1.08
Is the area subject to a local development order	SR	Discretionary	£0.90	£1.08
Is the area a business improvement district (BID)	SR	Discretionary	£0.90	£1.08
INNER URBAN IMPROVEMENT AREAS			Total £2.70	Total £3.24
Has the local authority resolved to define the area as an	SR	Discretionary	£2.70	£3.24
SIMPLIFIED PLANNING ZONES			Total £8.60	Total £10.32
Is the area a simplified planning zone adopted or	SR	Discretionary	£4.30	£5.16
Has the local authority approved any proposal for	SR	Discretionary	£4.30	£5.16
LAND MAINTENANCE NOTICES			Total £8.60	Total £10.32
Has the local authority authorised the service of a	SR	Discretionary	£8.60	£10.32
MINERAL CONSULTATION AND SAFEGUARDING			Total £4.00	Total £4.80
Is the area a mineral consultation area or mineral	SR	Discretionary	£4.00	£4.80
HAZARDOUS SUBSTANCE CONSENTS			Total £8.60	Total £8.60
Please list any entries in the Register kept pursuant to	SR	Discretionary	£8.60	£10.32
If there are any entries:-				
How can copies of the entries be obtained				
Where can the Register be inspected				
ENVIRONMENTAL AND POLLUTION NOTICES			Total £2.70	Total £3.24
What outstanding statutory or informal notices have been	SR	Discretionary	£2.70	£3.24
FOOD SAFETY NOTICES			Total £6.40	Total £7.68
What outstanding statutory notices or informal notices	SR	Discretionary	£6.40	£7.68
HEDGEROW NOTICES			Total £2.70	Total £3.24
Please list any entries in the record maintained under	SR	Discretionary	£2.70	£3.24
If there are any entries:-				
How can copies of the matters entered be obtained				
Where can the record be inspected				
FLOOD DEFENCE AND LAND DRAINAGE CONSENTS			Total £4.15	Total £4.98
Has any flood defence or land drainage consent relating to the property been given or refused, or (if applicable) is the	SR	Discretionary	£4.15	£4.98
COMMON LAND AND TOWN OR VILLAGE GREEN			Total £8.30	Total £9.96
Is the property, or any land which abuts the property, registered common land or town or village green under the Commons Registration Act 1965 or the Commons Act	SR	Discretionary	£4.15	£4.98
Is there any prescribed information about maps and	SR	Discretionary	£4.15	£4.98
If there any entries, how can copies of the matters registered be obtained and where can the register be				
REGISTER OF ELECTORS				
Sale of Copies of Register of Electors				
Data Form per 1000 electors or part of	OS	Statutory	£20.00, plus £1.50	£20.00, plus £1.50
Printed Form per 1000 electors or part of	OS	Statutory	£10.00, plus £5.00	£10.00, plus £5.00

Description	VAT code	Discretionary or Statutory	2016-17 Charge	Proposed Charge for 2017-18
List of Overseas Electors				
Data Form per 1000 electors or part of	OS	Statutory	£20.00 plus £1.50	£20.00 plus £1.50
Printed Form per 1000 electors or part of	OS	Statutory	£10.00 plus £5.00	£10.00 plus £5.00
Other Fees				
Residents Confirmation Letter:	OS	Discretionary		
1 Year			£20.00	£20.00
2 Years			£25.00	£25.00
LEGAL WORK				
Section 106 Agreements & Variations				
Hourly rates ***				
Legal Services Manager	OS	Discretionary	£160.00	£150.00
Principal	OS	Discretionary	£150.00	Delete
Senior Assistant	OS	Discretionary	£140.00	Delete
Trainee Solicitor year 1	OS	Discretionary	£120.00	£120.00
Trainee Solicitor year 2	OS	Discretionary	£130.00	£130.00
Landcharges & Legal Assistant	OS	Discretionary	£50.00	£50.00
Legal Support Officer	OS	Discretionary	£55.00	£55.00
Simple S106 - Standard Charge	OS	Discretionary	£737.50	£737.50
Easements (e.g. Car parking verges etc)				
Simple	OS	Discretionary	£590.00	£590.00
Complex	OS	Discretionary	See hourly rates above***	See hourly rates above***
Conveyancing (e.g. POS, small parcels of land, small leases & Licences, etc)				
Simple	OS	Discretionary	£590.00	£590.00
Complex	OS	Discretionary	See hourly rates above***	See hourly rates above***
Release of restrictive covenant				
Simple	OS	Discretionary	£590.00	£590.00
Complex	OS	Discretionary	See hourly rates above***	See hourly rates above***
Miscellaneous Deeds				
Simple	OS	Discretionary	£590.00	£590.00
Complex	OS	Discretionary	See hourly rates above***	See hourly rates above***
Prosecutions				
Car Parking	OS	Discretionary	£90 plus Legal Officer presentation time at court and disbursements – i.e. if have to travel to Court	£90 plus Legal Officer presentation time at court and disbursements – i.e. if have to travel to Court
Licence - Garage at St John's Road	OS	Discretionary	£75.00	£110.50
All prosecutions			See hourly rates above***	See hourly rates above***
Miscellaneous removal of charge from property	OS	Discretionary	£110.50	£110.50

Description	VAT code	Discretionary or Statutory	2016-17 Charge	Proposed Charge for 2017-18
Mortgages Redemptions	OS	Discretionary	£220.00	£220.00
Civil Cases	OS	Discretionary	See hourly rates above***	See hourly rates above***
HOUSING				
Bed and Breakfast Charges	OS	Discretionary	See hourly rates above***	See hourly rates above***
Removals and Storage Charges	SR	Discretionary	See hourly rates above***	See hourly rates above***

Capital Programme 2017/18 to 2019/20

CAPITAL BUDGET	Total Capital Scheme £	Projected Spend 2016/17 £	Proposed Budget 2017/18 £	Proposed Budget 2018/19 £	Proposed Budget 2019/20 £
Regulatory & Support Services					
Recycling and Organics Collection			60,000	10,000	10,000
Refuse Vehicles			1,046,000		
Conservation Area Schemes - 2nd round		27,506			
Mandatory Disabled Facilities Grants (DFG)		985,190	734,829	734,829	734,829
Empty Properties, Discretionary DFGs, Minor Works, Home Repair Asst.		134,427	75,000	75,000	75,000
Intranet / HR / Payroll System Improvements			75,000		
Regulatory & Support Services Total		1,147,123	1,990,829	819,829	819,829
Commercial Services					
Ely Country Park	100,000		46,665	46,665	6,670
Vehicle Etc Replacements		29,000	29,000	29,000	29,000
Leisure Village Site - Infrastructure Costs		200,000			
Commuter Car Park		795,000			
Local Authority Trading Company	5,000,000	1,857,934	2,221,488	920,578	
Commercial Services Total		2,881,934	2,297,153	996,243	35,670
Leisure Centre					
Leisure Centre - Construction and Preliminaries	12,000,000	680,477	10,171,198	1,148,325	
Leisure Centre - Project Costs	890,500	372,519	210,596		
Leisure Centre - Associated Costs and Contingency	831,500	349,000	322,500		
Leisure Centre - Equipment Fit Out	441,957		441,957		
Leisure Centre Total	14,163,957	1,401,996	11,146,251	1,148,325	
Capital Programme Total	14,163,957	5,431,053	15,434,233	2,964,397	855,499

Recycling & Organics Collection Service

With the Council collecting recycling and organic waste in wheeled bins, new bins are required as new houses and businesses are built, this budget is to buy new wheeled bins for these properties.

Refuse Vehicles

The Council will purchase refuse vehicles to be used by the Trading Company to undertake the refuse contract for the Council.

Conservation Area Schemes

This scheme is for the Steeple Row enhancement, led by Ely Perspective for public realm improvements in the Steeple Row area. The remaining balance is required to provide partnership funding towards a larger Heritage Lottery Scheme currently being worked on by Ely Cathedral for enhancements to the entire cathedral precinct.

Mandatory Disabled Facilities Grants

Provided to enable disabled people, including children, to remain in their own home. Due to an ageing population the demand for this type of grant is likely to increase and capital funding will need to continue to enable the Council to meet this statutory function. Part grant funded from the Better Care Fund.

Empty Properties, Discretionary DFGs, Minor Works & Home Repair Asst.

Grant provided to owner occupiers on an income related benefit to carry out essential repairs and energy efficiency work to their homes, to ensure that they meet the decent homes standard. This grant takes two forms, one, a small non-repayable grant and the other, where more extensive works are needed, a repayable loan.

Intranet / HR / Payroll System Improvements

Procurement of a new HR / Payroll system and refreshing the intranet. This improvements are a outcome from the ongoing transformation programme.

Ely Country Park

This scheme is for work at Ely Country Park which includes improvements to the play area, new picnic table, cycle park and rain shelter. This work is funded from S106.

Vehicle Replacements

Vehicle replacement (excludes recycling project vehicles). Funded from revenue and income from sales.

Leisure Centre - Preliminaries

Works prior to the commencement of building the Leisure Centre e.g. Design of culvert, pool structures, car park, entrance. Payments will be made in accordance with the agreed contract.

Leisure Centre - Construction

This is the structure, external and internal, plant, all external works and handover to the operator. Payments will be in accordance with the agreed contract.

Leisure Centre - Project Costs

This is the costs of funding Project managers- MACE- through to completion. This has been agreed as a separate contract by full Council.

Leisure Centre - Associated Costs and Contingency

This will be held and managed by the Council- for issues which present outside of the scope. An example is the cost of the archaeological dig taking place.

Leisure Centre - Equipment Fit Out

This is for fitting out of the new Leisure Centre e.g. fitness equipment, CCTV, entrance turnstiles

Leisure Village Site - Infrastructure Costs

This will be for infrastructure cost around the whole Leisure site

Commuter Car Park

Extension of Angel Drove commuter car park.

Local Authority Trading Company

Trading company which is wholly owned by the Council, and operates as commercial enterprise, providing more opportunities to compete for contracts. Any profits will be either returned to the Council, which remains the sole shareholder, or ploughed back into the company to improve services.

SOURCES OF FINANCING	Total Capital Funding £	Projected Funding 2016/17 £	Budget 2017/18 £	Budget 2018/19 £	Budget 2019/20 £
Regulatory & Support Services					
Revenue Contribution		100,000	160,000	110,000	110,000
Grants / Contributions (DFG)		472,949	448,829	448,829	448,829
Capital Reserves		574,174	336,000	261,000	261,000
Borrowing Refuse			1,046,000		
Regulatory & Support Services Total		1,147,123	1,990,829	819,829	819,829
Commercial Services					
Revenue Contribution		29,000	29,000	29,000	29,000
Section 106			46,665	46,665	6,670
Capital Reserves		995,000			
Borrowing Company	5,000,000	1,857,934	2,221,488	920,578	
Commercial Services Total		2,881,934	2,297,153	996,243	35,670
Leisure Centre					
Capital Reserves	1,924,677	361,996	1,095,295		
CIL	1,040,000	1,040,000			
Sport England	1,500,000		1,500,000		
Borrowing Leisure	9,699,280		8,550,956	1,148,325	
Leisure Centre Total	14,163,957	1,401,996	11,146,251	1,148,325	
Capital Funding Total	14,163,957	5,431,053	15,434,233	2,964,397	855,499

Capital Resources Forecast	Revised Budget 2016/17 £	2017/18 £	2018/19 £	2019/20 £
Balance Brought Forward	2,722,505	914,330	334,285	273,285
Add receipts from Sales of Assets	122,995	851,250	200,000	200,000
Less Capital Receipts Applied	(1,931,170)	(1,431,295)	(261,000)	(261,000)
Capital Reserves Carried Forward	914,330	334,285	273,285	212,285