



Hackney Carriage and Private Hire Vehicle Accident Report Form

It is a requirement of a Hackney Carriage and Private Hire driver licence to notify the Licensing Authority as soon as reasonably practicable, and in any case within seventy-two hours, if the driver is involved in an accident or collision whilst driving a licensed Hackney Carriage or Private Hire vehicle. This form has been designed to help you fulfil this obligation, in a clear and precise manner.

Vehicle registration number:	
Vehicle licence plate number:	
Driver (at the time of the accident):	
Driver's badge number:	
Private Hire Operator (if applicable):	
Date of the accident:	
Exact time of the accident:	
Exact place where the accident occurred:	
Was a fare paying passenger in the car?:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Was anyone injured? (if yes, please provide details below):	Yes <input type="checkbox"/> No <input type="checkbox"/>
Did the Police attend the scene? (if yes, please provide the incident number):	Yes <input type="checkbox"/> No <input type="checkbox"/>
	Incident no: _____
Please state the nature of the damage to the vehicle:	
Please provide a brief description of how the accident occurred:	
<u>Declaration</u>	
I, the undersigned, hereby declare that the information given above is, to the best of my knowledge, true and accurate.	
Signed:	Date:
Printed:	