

EAST CAMBRIDGESHIRE DISTRICT COUNCIL



REPRESENTATION ON OUTSIDE BODIES 2016 - 2017

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ECDC GUIDANCE FOR ELECTED COUNCILLORS APPOINTED TO JOINT/ OUTSIDE BODIES

1. Introduction

This guidance is solely intended for the purpose of providing general advice on the duties, obligations and liabilities that a Councillor will have if they are appointed to an outside or joint body. Councillors are asked to bear this in mind when exercising their judgement / trying to balancing their respective responsibilities as a Councillor and a nominated representative. The guidance cannot provide a detailed answer for all circumstances and consequently, if in doubt, a Councillor should seek further advice from the Council's Monitoring Officer.

2. General

In some cases, the Councillors appointed will be the Council representative and they will be expected to bring knowledge and expertise of the Council's Services (where appropriate), to represent the Council's views at meetings, or will be expected to look after those particular bodies' interests and to further their aims, not the District Councils.

In all cases Councillors should: -

- Operate within the rules, and/or constitution of the outside body;
- Report back, where appropriate, to the Council or relevant Committee;
- Behave ethically and follow, as far as applicable, the Members code of conduct;
- Take an active and informed role in the affairs of the outside body.

Councillors are not on an outside body to: -

- Represent their political party.

There are a number of types of outside bodies in which Councillors may become involved, either independently or, as a representative nominated by the Council to be appointed as:

- Directors;
- Trustee;
- Representative/Member of an unincorporated Association.

Some of the most common examples of outside bodies are:

- Charitable Trusts;
- Company limited by shares;
- Company limited by guarantee;
- Unincorporated association (like a Panel, or Board).

The structure of each type of organisation, the management and the rules that govern them will vary. However, there are a number of duties that will apply to the bodies concerned and these are listed below.

In carrying out their duties as a Director, Trustee or Representative/Member, Councillors must take decisions without being influenced by the fact that they are a Councillor. Their primary duty in acting as a representative making decisions for the outside body is to make these decisions in the interests of the organisation. However, Councillors should always ensure that their fellow Directors /Trustees are aware of the fact that they are Councillors.

3. The Members' Code of Conduct

These guidelines should be read in conjunction with the East Cambridgeshire District Council Member Code of Conduct that was adopted on 26 July 2012. The Code and the ECDC Code of Conduct Guide¹ indicates that when a Member acts as a representative of

¹March 2013

the Authority on any other body, he must, when acting for that other body comply with the Authority's Code of Conduct. That body's Code of Conduct may also bind the Councillor.

A Councillor will have Personal Interest in matters relating to the outside body (if they are a member of that body or in a position of management/ control – eg if a Director) and when engaged on Council business/ meetings must declare this interest. If that applies, the Member can then (where relevant) still vote on an item, unless this relates to a financial or regulatory matter AND the reasonable person would, with knowledge of the relevant facts, regard this interest as so significant that it is likely to prejudice the Councillor's judgement (in which case the Councillor will have a Prejudicial Interest, which has to be declared and as a general rule the Councillor will have to leave the meeting for that item – unless they are exercising a Speaking Right under the Code of Conduct). In addition to considering these issues, the Members should ensure that, if they intend to vote (or take advantage of the Speaking Right) – they are not breaching any other duties that they owe to the outside/joint body/ nor be accused of being biased or having pre-determined a matter.

The Council's Code of Conduct requires Councillors to register their involvement in various organisations, and Members should ensure this is listed on their Register of interests form that Members send to the Monitoring Officer.

Registering Interests:

Under the Council's Code of Conduct, Councillors are required to register their financial interests and other interests in the Council's Register of Interests within 28 days of their election or appointment. They must also notify the Council's Monitoring Officer, in writing, of changes to these details within 28 days of any such change.

NOTE: Some outside bodies may require the Councillor to treat the body's business as confidential. This may sometimes create a dilemma for the Councillor and may seem contrary to the idea of assisting public accountability. However, Councillors will have to bear this confidentiality requirement in mind and consider how that fits in with the duties detailed below.

4. The Duties of a Director

Background

Compliance with the Companies Acts/ other legislation:

The Companies Act 2006 introduced a partial codification and framework for Directors' general duties. Most of the duties listed below, however, were applicable before this was enacted (with the exception of "duty to promote the success of the company"). These duties apply to both Executive and Non-Executive Directors. In the main if a Member is a Director, they will be a nominee Director, and must ensure compliance with companies legislation, and acting in the interests of the shareholder, as failure to do so could lead to personal liability (fines, disqualification as a Director or prosecution).

Independent judgement:

The Director is under a duty to exercise independent judgement i.e. they should not fetter their discretion by simply voting in accordance with a Council mandate. It is possible, nevertheless, to take into account the interests of a third party body – so long as this is disclosed and the company's Articles of Association allows the Councillor to do so.

Promote the success of the company:

When acting as a Director, the Councillor owes a "fiduciary" duty to the company (which means loyalty to the company and a duty of care to act in its best interests, having regard to the interests of the members, shareholders, employees and creditors). The Director must consider what would promote the success of the company and have regard to the likely consequences of any decision in the long term. This replaces and expands upon the previous duty of "acting in good faith".

Reasonable care, diligence and skill:

A general duty of care and skill and diligence is imposed. But, when acting in this capacity, a Councillor is expected to act within their own knowledge/ skill and seek expert advice when necessary (i.e. due diligence).

Conflicts of Interest/ Declare interests in proposed transactions or arrangements:

There may be actual or potential conflicts between the interests of the Council and the interests of the company. In such circumstances it would be inappropriate for the Councillor to take part in discussions upon such topics both as a Councillor and as a Director. If the conflict is a serious one or repeatedly presents itself then it may be appropriate for the Councillor to resign as a Director of the company. Equally if the Member has an interest in the proposed transactions, a declaration must be made of the nature and extent of such an interest. This will cover both the Councillors own interests as well as those where there is a conflict with the Council.

Directors are not allowed to make a private profit from their position. They must not allow personal interests to conflict with those of the organisation. They must therefore disclose any interests they or their family have in relation to the company's contracts. Whether they are then allowed to vote will depend upon the Articles of Association of the company.

To act within their powers:

Directors are under a duty to see that they do not act beyond the powers of the organisation. They must ensure that they do not exceed the powers conferred on them by the Memorandum or Articles, if they do so, they will be acting illegally.

Financial Responsibility:

Directors have a duty to ensure that the company operates within the limits of its financial resources, actual and expected. Even if a company has limited liability, Directors can incur personal liability for its debts and obligations in certain circumstances. Directors can also be held personally liable if they have allowed a company to operate, or continue to operate, where there was no reasonable prospect that it could pay its debts, and these are left unpaid after the liquidation of the company. It follows that Directors must pay scrupulous attention to their company's present and future liquidity, and ensure that their concerns and actions are minuted.

Guidance on the Companies Act 2006 and responsibilities can be found on the Companies House website (<http://www.companieshouse.gov.uk/companiesAct/publications.shtml>).

5. Charitable Trustees/ Trustees

Those who are responsible for the control and administration of a charity are referred to as Trustees, even where the organisation is a company limited by guarantee and they are not strictly Trustees. If the organisation is a company, then a Councillor will also be bound to act in accordance with the principles in 4 above.

In addition a Trustee must:

- act in accordance with the Trust deed and to protect the charity's assets. They are also responsible for compliance with the Charities Acts¹ and the Trustee Act 2000.
- not make a private profit from their position.
- perform their duty with the standard of care, which an ordinary, prudent business person would show. Higher standards are required of professionals and in relation to investment matters.
- ensure (if they are a Charitable Trustee) that the information relating to the Trust and Trustees is registered with the Charity Commissioners and that annual accounts and returns are completed and sent.
- ensure compliance with all relevant legislation for example in relation to tax and health and safety.

A number of useful publications are available on the Charity Commissioners website: www.charitycommission.gov.uk.

6. Unincorporated Associations

Groups, which are neither limited companies nor charitable trusts, may be “unincorporated associations” which have no separate identity from their members. The rules governing the Members duties and liabilities will (or should) be set out in the organisation’s constitution, which is simply an agreement between members as to how the organisation will operate.

Usually the organisation’s constitution will provide for a management committee to be responsible for the everyday running of the organisation. Management Committee members must act within the organisation’s constitution and must take reasonable care when exercising their powers.

7. Liability issues (Insurance and Indemnity):

In cases where Councillors and Officers act in a decision-making capacity specifically in connection with the business of the outside body, as opposed to merely exercising their role as a representative of the Council, then they will be regarded as serving the particular body rather than the Council. In that case, Members should only actively participate in the business of that body, if insurance is provided.

The Council's insurance cover will extend to Councillors and Council officials assisting outside organisations as advisers or observers, either facilitating exchanges of views or information as an extension of their Council duties or otherwise representing the Council, but the Council's insurance cover does not extend to indemnify Councillors and officials who serve in an executive capacity on an outside body.

For further/ specific guidance, please contact the Council’s Monitoring Officer.

¹ Different sections of the Companies Act have come into force since 2006, most recently the duties detailed above, since 1.10.2007

¹¹ Guidance is available on the Charity Commission website: http://www.charity-commission.gov.uk/Charity_requirements_guidance/ccpubs3.aspx#pub

TRAVELLING EXPENSES

It is the Council's policy that elected Member representatives on outside organisations may claim from East Cambridgeshire District Council travelling allowances, where such allowances are not payable by the organisation concerned. The entries for each organisation in this booklet indicate whether or not they will pay expenses.

It is important that, where allowances are payable by the organisations, representatives submit any claims to them accordingly.

Non-Member representatives may only claim expenses where they are payable by the organisation concerned.

PRIORITY CATEGORY OF OFFICER SUPPORT

- (1) Nominated officers to provide Members with regular support on a proactive basis, and attend meetings where appropriate (including those outside bodies where officers attend at present).
- (2) Nominated officers to provide ad hoc support on specific agenda issues and act as a contact for feedback and implementation of action points. The onus will be on the Member to contact the nominated officer to facilitate these arrangements.
- (3) Current arrangements to continue where Members should liaise directly with Committee Services section.

ORGANISATION	REPRESENTATIVES	CONTACT OFFICER
Cambridge Airport Consultative Committee	Mathew Shuter	HoS Sustainable Growth Strategy PCC: Richard Kay
Cambridgeshire County Council Health Committee	Carol Sennitt	Environmental Services Manager: Liz Knox
Cambridgeshire Historic Churches Trust	Neil Hitchin	Conservation Officer: Lorraine Brown
Cambridgeshire & Peterborough Joint Strategic Planning & Transport Member Group	Ian Bovingdon Mike Rouse Lisa Stubbs	HoS Sustainable Growth Strategy PCC: Richard Kay
Cambridgeshire Police & Crime Panel	Alan Sharp Andy Pearson (Substitute Member)	Director, Operations: Jo Brooks
Cambridgeshire Quality Charter for Growth Steering Group	Mike Rouse	HoS Sustainable Growth Strategy PCC: Richard Kay
Citizens Advice, Newmarket (Management Committee)	Julia Huffer	Communities & Partnerships Manager: Lewis Bage
City of Ely Perspective	Tom Hunt Coralie Green	Tourism & Town Centres Manager: Tracey Harding
Community Safety Partnership	Lis Every Mark Hugo Andy Pearson Neil Hitchin	Neighbourhood Support Officer: Nick Ball
East Cambs & Fenland Children & Young People's Partnership	Andy Pearson	Housing Options Manager: Angela Parmenter
East of England Local Government Association	Anna Bailey	Chief Executive: John Hill
Greater Cambridge Greater Peterborough Local Enterprise Partnership	Lis Every	Business Development Manager: Darren Hill
Health & Wellbeing Board	Joshua Schumann	Environmental Services Manager: Liz Knox
Local Government Association	Joshua Schumann	Chief Executive: John Hill

Local Government Association – District Councils’ Network	James Palmer	Chief Executive: John Hill
Making Assets Count	Julia Huffer	Chief Executive: John Hill
Paradise Centre Management Committee, Ely	Elaine Griffin Singh	Senior Leisure Services Officer: Victor Le Grand
RECAP Board (formerly Waste & Environment Forum, Cambridgeshire Councils Association)	Julia Huffer	Environmental Services Manager: Liz Knox
Rural Cambs Citizens Advice	Sue Austen Richard Hobbs	Communities & Partnerships Manager: Lewis Bage
Sanctuary Housing Services Ltd – East Cambridgeshire Management Committee	Elaine Griffin Singh Chris Morris	Housing Options Manager: Angela Parmenter
Soham and District Sports Association	James Palmer Joshua Schumann	Senior Leisure Services Officer: Victor Le Grand

INTERNAL DRAINAGE BOARDS	REPRESENTATIVES	LEAD OFFICER
Burnt Fen	Derrick Beckett Julia Huffer	Director, Resources: Andy Radford
Cawdle Fen	Coralie Green Elaine Griffin Singh Neil Hitchin Tom Hunt Andy Pearson Charles Roberts Mike Rouse	Director, Resources: Andy Radford
Haddenham Level	Steve Cheetham Stuart Smith	Director, Resources: Andy Radford
Littleport and Downham	Christine Ambrose Smith David Ambrose Smith Mike Bradley Paul Cox Mike Rouse Jo Webber	Director, Resources: Andy Radford
Middle Fen and Mere	Derrick Beckett Ian Bovingdon James Palmer Hamish Ross Dan Schumann	Director, Resources: Andy Radford
Padnal and Waterden	David Ambrose Smith Paul Cox Lis Every Tom Hunt Carol Sennitt	Director, Resources: Andy Radford

	Lisa Stubbs	
Swaffham	Allen Alderson Michael Allan Lavinia Edwards Mathew Shuter	Director, Resources: Andy Radford
Waterbeach Level	David Chaplin	Director, Resources: Andy Radford

CAMBRIDGE AIRPORT CONSULTATIVE COMMITTEE

Aims & Activities:

- To provide an effective forum for discussion about all matters concerning the operation and development of Marshall Airport, Cambridge
- Consultation within the Committee should be seen as a means of keeping all interested parties adequately informed of matters affecting them by providing an opportunity for any differences of view that may arise to be reconciled, and for difficulties to be resolved through agreed voluntary action.
- The Committee regularly receives and reviews records of aircraft complaints from members of the public as well as reviewing Airport operations. Airport Licensing and Regulatory matters are the responsibility of the Civil Aviation Authority; however, the Committee acts as an influencing body and encourages a close dialogue between the Airport and the local community.

Representation	Meetings per year	Expenses paid by Organisation
One Member	2 - 3	N/A

Status of Member	Insurance Provision
ECDC Representative	Yes

Category of Officer Support	Contact Officer	Representative for 2015/16
2	HoS Sustainable Growth Strategy PCC: Richard Kay	Councillor Mathew Shuter

Report from representative:

Representative for 2016/17
Councillor Mathew Shuter

CAMBRIDGESHIRE COUNTY COUNCIL HEALTH COMMITTEE

Aims & Activities:

- The County Council's public health duty including health improvement, individual and community wellbeing, and reduction of health inequalities;
- To respond as appropriate to central government consultation relating to policy or legislation falling within the remit of the Committee;
- The review and scrutiny of any matter relating to the planning, provision and operation of the health services in Cambridgeshire;
- To report to the Secretary of State for Health on any proposals for substantial change to any part of the NHS's services within Cambridgeshire,

Representation	Meetings per year	Expenses paid by Organisation
One Member(and substitute)	6	N/A

Status of Member	Insurance Provision
ECDC Representative	No

Category of Officer Support	Contact Officer	Representative for 2015/16
1	Environmental Services Manager: Liz Knox	Councillor Carol Sennitt

Report from representative:

A priority of the District Council is to develop an East Cambs Health & Wellbeing Strategy.

Discussion with Cambridgeshire & Peterborough CCG and Uniting Care partnership ending due to older people's element no longer being financially viable. Other topics for discussion have included Public Health Grants and future expenditure, the County's Prevention Strategy, and Public Health Performance measures.

Representative for 2016/17
Councillor Carol Sennitt

CAMBRIDGESHIRE HISTORIC CHURCHES TRUST

Aims & Activities

To assist with the preservation, repair, maintenance, improvement, upkeep and reconstruction of churches in Cambridgeshire by making grants or loans, and by organising publications, tours and lectures.

Representation	Meetings per year	Expenses paid by Organisation
One Member	6	No

Status of Member	Insurance Provision
Representative of ECDC	No

Category of Officer Support	Contact Officer	Representative for 2015/16
2	Conservation Officer: Lorraine Brown	Councillor Neil Hitchin

Report from representative:

Representative for 2016/17
Councillor Neil Hitchin

**CAMBRIDGESHIRE & PETERBOROUGH JOINT STRATEGIC PLANNING & TRANSPORT
MEMBER GROUP**

Aims & Activities

- To ensure that a coherent approach is taken to development strategies across Cambridgeshire and Peterborough and that the Duty to Co-operate is actively addressed;
- To steer the development of a non-statutory spatial framework for Cambridgeshire & Peterborough to at least 2031; and
- To steer the development of a long term transport strategy for Cambridgeshire covering 2012 - 2050

Representation	Meetings per year	Expenses paid by Organisation
3 Members	Quarterly	No

Status of Member	Insurance Provision
Representative of ECDC	No

Category of Officer Support	Contact Officer	Representatives for 2015/16
1	HoS Sustainable Growth Strategy PCC: Richard Kay	Councillor Ian Bovingdon Councillor Mike Rouse Councillor Lisa Stubbs

Report from representative(s)

Councillor Rouse reports that he has no recollection of being asked to or having attended any meetings.

Councillor Stubbs reports that she has not yet been invited to attend a meeting.

Representatives for 2016/17
Councillor Ian Bovingdon Councillor Mike Rouse Councillor Lisa Stubbs

CAMBRIDGESHIRE POLICE & CRIME PANEL

Aims & Activities

- To hold the Police & Crime Commissioner (P&CC) to account on behalf of the public;
- To review the draft Police & Crime Plan;
- To publicly scrutinise the Commissioner's Annual Report;
- To review and scrutinise decisions and actions by the P&CC;
- To review and veto the Commissioner's proposed precept levels.

Representation	Meetings per year	Expenses paid by Organisation
1 Member (plus substitute)	4	£920 per annum (maximum) from a central fund administered by Peterborough City Council

Status of Member	Insurance Provision
ECDC Representative	TBC

Category of Officer Support	Contact Officer	Representative(s) for 2015/16
1	Director, Operations: Jo Brooks	Councillor Vince Campbell Councillor Andy Pearson (Substitute)

Report from representative(s)

Councillor Vince Campbell resigned as a District Councillor in December 2015 and therefore did not submit a report.

Councillor Alan Sharp was appointed as his replacement.

Representative(s) for 2016/17
Councillor Alan Sharp Councillor Andy Pearson (Substitute)

CAMBRIDGESHIRE QUALITY CHARTER FOR GROWTH STEERING GROUP

Aims & Activities

- To build a sense of community by providing a greater choice of housing along with active participation of people in the way their neighbourhoods are run.
- Locating new developments where they can benefit from high connectivity to jobs and services, and upgrading infrastructure to match the pace of development.
- Tackling climate change through imaginative landscaping that treats “water as a friend not enemy” and through an innovative approach to energy, transport and waste.
- Creating places of character with distinctive neighbourhoods and a public realm that encourages people to walk and cycle.

Representation	Meetings per year	Expenses paid by Organisation
One Member	2	No

Status of Member	Insurance Provision
Representative of ECDC	No

Category of Officer Support	Contact Officer	Representative for 2015/16
1	HoS Sustainable Growth Strategy PCC: Richard Kay	Councillor Mike Rouse

Report from representative:

Councillor Rouse reports that he has no recollection of being asked to or having attended any meetings.

Representative for 2016/17
Councillor Mike Rouse

CITIZENS ADVICE, NEWMARKET & DISTRICT: MANAGEMENT COMMITTEE

Aims & Activities

The CA aims to ensure that individuals do not suffer through ignorance of their rights and responsibilities or of the services available; or through an inability to express their needs effectively. Its main activity is the provision of a centre for advice and guidance, but the CA may also: publish reports, leaflets, etc; arrange exhibitions, meetings, lectures and classes; encourage or undertake research and disseminate results.

The Management Committee (Trustee Board) is responsible for the resource management of the CA i.e. employment of staff, utilisation of funds and compliance with NACAB rules. It prepares the annual budget, grant applications, and formulates a rolling programme for the development of the CA.

Representation	Meetings per year	Expenses paid by Organisation
One Member	Approximately every 6 weeks.	No

Status of Member	Insurance Provision
Non Voting Observer	Yes

Category of Officer Support	Contact Officer	Representative for 2015/16
2	Communities & Partnerships Manager: Lewis Bage	Councillor Julia Huffer

Report from representative:

The organisation offers support to local residents in areas that are closer to Newmarket than Ely. ECDC contributes funds to this organisation and they are always mindful of reducing/minimising costs wherever possible.

At the AGM it was agreed to grant the first pay increase in 5 years to their staff, which only brought them up to the required minimum of pay.

The organisation is in great need of new premises as it struggles for space. It is not situated in the District, but does offer vital support for many of those who live and work in East Cambridgeshire. Continued representation is worthwhile because this is a well run and efficient organisation which relies on donations to continue to function and it deserves our unqualified support.

Representative for 2016/17
Councillor Julia Huffer

CITY OF ELY PERSPECTIVE

Aims & Activities

The group seeks to improve and develop Ely in ways which will benefit residents, visitors and businesses alike. It's main objectives are to:

- 1.** Raise the profile of Ely locally, nationally and internationally to attract more visitors and inward investment.
- 2.** Encourage visitors to stay longer, explore further and therefore contribute more to the local economy.
- 3.** Build a thriving local economy through initiatives to support and encourage local businesses working to ensure locally earned money is spent and reinvested locally.
- 4.** Work with partners to ensure the city is well cared for with the right facilities to make it attractive for residents and visitors to return again and again, including well organised access, car parking, public transport and tourist information.

Representation	Meetings per year	Expenses paid by Organisation
Two Members		No

Status of Member	Insurance Provision
Representative of ECDC	No

Category of Officer Support	Contact Officer	Representative(s) for 2015/16
1	Tourism & Town Centres Manager: Tracey Harding	Councillor Coralie Green Councillor Tom Hunt

Report from representatives:

Councillor Green reports that there have been no meetings of the City of Ely Perspective. She thinks that should the organisation become active again, continued representation will be worthwhile.

Representative(s) for 2016/17
Councillor Coralie Green Councillor Tom Hunt

COMMUNITY SAFETY PARTNERSHIP

Aims & Activities

- To consider the implications of the Crime and Disorder Act 1998
- To work in partnership with other organisations and groups to implement the Crime and Disorder Strategy
- To monitor and evaluate the effectiveness of the strategy
- To act as an Independent Chair for any Domestic Homicide Review (DHR), as agreed with the Chair of the Community Safety Partnership **

Representation	Meetings per year	Expenses paid by Organisation
2 Members (plus deputies)	2	No

Status of Member	Insurance Provision
Representative of ECDC	No

Category of Officer Support	Contact Officer	Representatives for 2015/16
1	Neighbourhood Support Officer: Nick Ball	Councillor Lis Every Councillor Neil Hitchin Councillor Mark Hugo Councillor Andy Pearson

Report from the representatives:

The East Cambridgeshire Community Safety Partnership supports under the provision of the Crime & Disorder Act, and is working to reduce threat risk and harm to victims of crime and antisocial behaviour.

There are 3 strategic priorities: 1: Vulnerability and Risk – focus on adult safeguarding; 2: Diversion and Intervention – focus on young people at risk of offending; 3: Community Cohesion and Engagement – intelligence on current status of HMOs/gang master businesses/trafficking/illegal immigrants; to determine whether full scale operations are required based on intelligence and overall indicators of community engagement including feedback from minority communities and community leaders.

The Partnership Board comprises the Prevent Project Board, Neighbouring CSPs, Adult Safeguarding Board, Office of the Police and Crime Commissioner and an ECDC Scrutiny Board. The Partnership Project Team comprises representatives of Soham Positive Youth, Ely Positive Youth, Community Cohesion and Vulnerable Adults. It works to a 3 year vision statement through an annual Iterative Action Plan. There is a 3 year resource commitment which supports the requirement to meet emerging challenges. It has recently received a grant from Central Government to support the Prevent Agenda and work has been undertaken to produce appropriate literature for schools and other agencies. Commitments are received from Cambridgeshire Constabulary, ECDC, Sanctuary Housing, Cambridgeshire Fire and Rescue, Cambridgeshire County Council (including the Research Group, the Drug and Alcohol Services, Youth Offending Services and locality teams and works closely with Parish Councils, via surveys and key Voluntary Sector contacts from VCAEC and Cambridgeshire ACRE.

The agreed actions are regularly monitored by the Board.

Continued representation is worthwhile because this is an absolutely vital part of ECDC's work with the local community. It is a collaborative approach with all the outside agencies working in this important area, with a costed and audited plan of action based on local identified issues.

**

In the event of any Domestic Homicide Review, the nominated Member would be given full training and support for this role.

Representatives for 2016/17
Councillor Lis Every Councillor Neil Hitchin Councillor Mark Hugo Councillor Andy Pearson

EAST CAMBS & FENLAND CHILDREN & YOUNG PEOPLE'S PARTNERSHIP

Aims & Activities

- To reduce child poverty in East Cambs and Fenland through targeted early intervention with children and families.
- To improve the emotional health and wellbeing of children and young people, with a particular focus on those who are adversely affected by domestic abuse and/or who live in deprived areas.
- To increase registration of households eligible for Free School Meals across East Cambs & Fenland, so that 100% of eligible households are registered.

Representation	Meetings per year	Expenses paid by Organisation
One Member	6	No

Status of Member	Insurance Provision
ECDC Representative	TBA

Category of Officer Support	Contact Officer	Representative for 2015/16
TBA	Housing Options Manager: Angela Parmenter	Councillor Andy Pearson

Report from Representative(s):

Representative for 2016/17
Councillor Andy Pearson

EAST OF ENGLAND LOCAL GOVERNMENT ASSOCIATION

Aims & Activities

- To represent the interests of local authorities in the region
- To formulate sound policies for the development of local government in the region
- To promote the policies of the East of England LGA and provide information/advice on local government issues to the public and partner organisations
- To enable Councillors to exercise their democratic accountability and leadership effectively
- To support innovation and excellence that enables local authorities and their partnerships to meet the needs of their communities and meet future challenges.

Representation	Meetings per year	Expenses paid by Organisation
Leader of the Council	Assembly of Council Leaders – twice yearly	No

Status of Member	Insurance Provision
Representative of ECDC	Yes

Category of Officer Support	Contact Officer	Representative for 2015/16
1	Chief Executive John Hill	Councillor James Palmer

Report from representative:

Discussions are usually on wider infrastructure issues and joint working opportunities.

Continued representation on this Outside Body is worthwhile because as Leader, it is useful to attend such meetings; they offer vital networking opportunities.

Representative for 2016/17
Councillor James Palmer

GREATER CAMBRIDGE, GREATER PETERBOROUGH LOCAL ENTERPRISE PARTNERSHIP

Aims & Activities

- The Greater Cambridge Greater Peterborough Enterprise Partnership (GCGP LEP) is focused on helping to drive forward sustainable economic growth.
- Enabling the development and occupation of Alconbury Enterprise Zone in line with partners' vision for the site.
- Advocating and influencing improvements to the area's infrastructure.
- Promoting business-led skills provision and improving the readiness of school leavers.
- Promoting enterprise growth and innovation.
- Improving international promotion, increasing inward investment and exporting.

Representation	Meetings per year	Expenses paid by Organisation
One Member	TBA	?

Status of Member	Insurance Provision
Non-voting Observer	No

Category of Officer Support	Contact Officer	Representative for 2015/16
1	Business Development Manager: Darren Hill	Councillor Lis Every

Report from representative:

The work of this Body fits in with ECDC's Corporate Aim No. 6: New jobs and funding: Driving economic success by creating the infrastructure to attract businesses and create jobs.

We are currently working on the following:

Skills

Creating the East Cambridgeshire Skills Strategy;

Creating a pool of appropriately skilled staff to meet the requirements of local businesses is a key criteria for the success of our East Cambridgeshire local economy.

At ECDC we understand the importance of having an appropriately skilled workforce ready to support our growing economy. We have now prioritised Skills, with a single ambition: for our local business needs to drive skills supply at a local level

Strategy

Working with the Skills Service of the LEP, the Cambridgeshire & Peterborough Chamber of Commerce and the Cathedral Business Group, we are pulling together our own Skills Strategy Group, comprising a range of businesses, education and vocational providers, and private sector representatives:

To raise the awareness and aspirations of our potential workforce of local opportunities and training opportunities;

To use localised data and intelligence to work with our businesses and educational providers to support localised training;

To promote apprenticeships particularly in the SME sector, supported by our own ECDC apprentice scheme;

To ensure that our Employer/Schools Engagement Project is successful;

To support the provision of quality independent Information, Advice, and Guidance in our local schools.

Continued representation on this Body is worthwhile in order to work in collaboration with the LEP who are the Government funders for growth and infrastructure in the area. This enables our Economic Development Department to work on economic strategy plans and access funding to support our aims. The growth of our business community reaps funding through the business rates vital for supporting and developing the services provided in the area.

Representative for 2016/17
Councillor Lis Every

HEALTH & WELLBEING BOARD

Aims & Activities

The engagement of parties interested in health, including mental health, and related issues so that they jointly evolve solutions to protect and improve the health and wellbeing of residents in East Cambridgeshire.

Provide local information to the Cambridgeshire Health and Wellbeing board, related to health and wellbeing within East Cambridgeshire and the impact (actual or potential) of any relevant policy changes, service changes, proposals, and/or identified need.

Ensure the delivery and implementation of local health improvement and wellbeing priorities, in partnership, as identified in the Cambridgeshire Health and Wellbeing Strategy and in local action plans.

Representation	Meetings per year	Expenses paid by Organisation
One Member	4-6	No

Status of Member	Insurance Provision
Decision Maker	TBC

Category of Officer Support	Contact Officer	Representative for 2015/16
1	Environmental Services Manager: Liz Knox	Councillor Joshua Schumann

Report from representative(s)

The Health & Wellbeing Board's objectives tie in with the Council's Corporate Objectives.

Disabled Facilities Grants are now managed through the Better Care Fund, administered by the Health & Wellbeing Board, and so it is important that the District Council has a close working relationship.

The Board is reconsidering its membership and is likely to reduce the number of district council members from one from each district, to one representing them all.

Representative for 2016/17
Councillor Joshua Schumann

LOCAL GOVERNMENT ASSOCIATION

Aims & Activities

To support, promote and improve local government in England and Wales.

To support councillors in their role as democratically elected local representatives.

Representation	Meetings per year	Expenses paid by Organisation
One Member	3	Attendance - Yes Travelling - No

Status of Member	Insurance Provision
Representative of ECDC	No

Category of Officer Support	Contact Officer	Representative for 2015/16
1	Chief Executive: John Hill	Councillor Joshua Schumann

Report from representative:

Councillor Schumann reports that he, and an Officer from Democratic Services, have contacted the LGA to ensure that ECDC is well represented and being made aware of meetings and events. To date he has received little or no information about events/meetings and so has not been able to report any information.

Representative for 2016/17
Councillor Joshua Schumann

LGA – DISTRICT COUNCILS’ NETWORK

Aims & Activities

- To lobby and negotiate directly with senior members of national political parties on district specific needs and issues – the “localism” agenda;
- To inform and influence national agencies, government departments and other local authority agencies on things that matter, such as resources and allocation;
- To get the Network’s unique message across to the audiences that matter – people, Government, partners, regulators;
- Help each other to remain effective and share learning/good practice.

Representation	Meetings per year	Expenses paid by Organisation
Leader of the Council	4	No

Status of Member	Insurance Provision
Representative of ECDC	No

Category of Officer Support	Contact Officer	Representative for 2015/16
1	Chief Executive: John Hill	Councillor James Palmer

Report from Representative:

Membership of the LGA is sufficient.

Representative for 2016/17
Councillor James Palmer

MAKING ASSETS COUNT

Aims & Activities

- To make better use of public assets in Cambridgeshire.
- The Making Assets Count Project involves local government, health, police, fire, and the NHS.
- The project aims to reduce operating costs, consolidate the public sector estate, realise synergies, and improve and integrate services.
- The purpose of the Member Reference Group for the Making Assets Count Project is to discuss matters including projects and provide a political/senior steer and strategic direction.

Representation	Meetings per year	Expenses paid by Organisation
One Member	Full Programme Board – quarterly Project Board - monthly	n/a

Status of Member	Insurance Provision
ECDC Representative	n/a

Category of Officer Support	Contact Officer	Representative for 2015/16
2	Chief Executive: John Hill	Councillor Julia Huffer

Report from representative:

The Council had adopted a watching brief over the work of the “Making Assets Count” project. This initially reflected the Council’s concerns about the proposition to pool assets within country wide property board. Subsequently the Council proposal to establish its own property and the emerging devolution agenda, I believe, fundamentally questions our ongoing commitment to the MAC project.

It is requested that the Council reconsiders its ongoing engagement with this project.

Representative for 2016/17
Councillor Julia Huffer

PARADISE CENTRE MANAGEMENT COMMITTEE, ELY

Aims & Activities

- The provision of facilities for playing sports;
- The provision of opportunities for recreation, social activities and refreshment, for the benefit of its members and the public;
- The provision and maintenance of a sports and leisure centre at Paradise Ground, Ely; including selection of the centre management.

Representation	Meetings per year	Expenses paid by Organisation
One Member	6	No

Status of Member	Insurance Provision
Non Voting Observer	Yes, for all staff & members

Category of Officer Support	Contact Officer	Representative for 2015/16
3	Senior Leisure Services Officer: Victor Le Grand	Councillor Elaine Griffin Singh

Report from representative:

The Paradise Sports Centre currently provides a necessary sports facility to the community of Ely, being the largest centre. It is run by a Trust with a view to promoting public health via affordable sports provision.

There has been discussion regarding the grant process which provides rate relief to sports centres – the outcome was a decision which led to the Paradise declining rate relief due to its success.

The provision of a new sports centre by ECDC has led to ongoing discussion over many years.

Until the new leisure centre is built by ECDC, it is crucial that the Council continues to liaise with the Paradise, and for a period after the leisure centre opens, to ensure partnership working. After some time, ECDC could reconsider the situation.

Representative for 2016/17
Councillor Elaine Griffin Singh

RECAP BOARD

Aims & Activities

- Advise on remedial measures (bi or multi lateral)
- Ensure that each Council is sufficiently informed about and consulted on potential measures.
- Advise on the best use of resources including recycling credits, and on the programme of action.
- Explore whether a more formal Joint Waste Management Committee is desirable (for example, as operates in Devon), since this would almost certainly be necessary for the production of a joint municipal waste strategy.

Representation	Meetings per year	Expenses paid by Organisation
One Member	Quarterly	TBC

Status of Member	Insurance Provision
Representative of ECDC	No

Category of Officer Support	Contact Officer	Representative for 2015/16
1	Environmental Services Manager: Liz Knox	Councillor Coralie Green

Report from representative:

The purpose of Recap is to make the disposal of waste as cost effective as possible.

At the meeting in November 2015, the Committee ratified the continuation of the Recap project. At a workshop held by Officers in January 2016 for the future direction of the Cambridge and Peterborough Municipal Waste Strategy, it was agreed that this was an area of benefit to all parties and worth continuing to explore for the time being.

All areas of cost saving must be explored and therefore it is considered that continued representation on this organisation may well be of benefit.

Representative for 2016/17
Councillor Julia Huffer

**RURAL CAMBS CITIZENS ADVICE
(FORMERLY ELY CITIZENS ADVICE BUREAU; MANAGEMENT COMMITTEE)**

Aims & Activities

The CA aims to ensure that individuals do not suffer through ignorance of their rights and responsibilities or of the services available; or through an inability to express their needs effectively; and to exercise a responsible influence on the development of social policies and services, both locally and nationally. Its main activity is the provision of a centre for advice and guidance, but the CA may also: publish reports, leaflets, etc; arrange exhibitions, meetings, lectures and classes; encourage or undertake research and disseminate results.

Representation	Meetings per year	Expenses paid by Organisation
Two Members	Bi-monthly	No

Status of Member	Insurance Provision
Non Voting Observer	No

Category of Officer Support	Contact Officer	Representatives for 2015/16
2	Communities & Partnerships Manager: Lewis Bage	Councillor Sue Austen Councillor Richard Hobbs

District Members are not invited to meetings.

However, Councillor Hobbs has an annual meeting with Dr Batul Dunganwalla, Chief Executive, and he will ensure that Councillor Austen is invited to attend the next one.

Representative(s) for 2016/17
Councillor Sue Austen Councillor Richard Hobbs

SANCTUARY HOUSING SERVICES LTD – EAST CAMBRIDGESHIRE MANAGEMENT COMMITTEE

Aims & Activities

A non-profit-making organisation, to provide affordable homes for rent throughout East Cambridgeshire.

Representation	Meetings per year	Expenses paid by Organisation
Two Members	4	Travelling

Status of Member	Insurance Provision
Limited Decision Making Role	N/A

Category of Officer Support	Contact Officer	Representative(s) for 2015/16
1	Housing Options Manager: Angela Parmenter	Councillor Elaine Griffin Singh Councillor Chris Morris

Report from representative(s):

The work of this Body fits in very well with the Council's Corporate Plan, as it is a major supplier of social housing. Continued representation is worthwhile in order to keep a close link between ECDC and Sanctuary as a partnership.

Topics for discussion have included changes to the delivery of support services to the elderly – removal (unless paid for) of wardens in supported living estates. There have been ongoing issues with the maintenance of properties, reported to Ward Councillors by tenants.

Representation on this Outside Body should continue. It is very important that the Housing department works with Sanctuary, and the Councillor Direct Line for complaints has been crucial in giving us power to address issues quickly.

Representative(s) for 2016/17
Councillor Elaine Griffin Singh Councillor Chris Morris

SOHAM AND DISTRICT SPORTS ASSOCIATION (ROSS PEERS SPORTS CENTRE)

Aims & Activities

- To establish, maintain, finance and manage an indoor sports hall;
- To act as a central body representing all sports interests in Soham and the surrounding district;
- To maintain and improve the provision of all sports learning and recreational facilities within Soham and the surrounding district.

Representation	Meetings per year	Expenses paid by Organisation
Two Members	6	No

Status of Member	Insurance Provision
Observer	No

Category of Officer Support	Contact Officer	Representative(s) for 2015/16
2	Senior Leisure Services Officer: Victor Le Grand	Councillor James Palmer Councillor Joshua Schumann

Report from representative(s):

The Soham & District Sports Association (SDPA) operates in profit and provides a vital facility for the town. The facility is in need of investment in certain areas, particularly the gym and entrance areas

Sports and the provision of, is in line with the Council's Corporate Plan.

The organisation had issues with the Service Level Agreement grant offered by the District Council, and also the Discretionary Rate Relief from Business Rates. Having the connection enabled an agreeable resolution to be found.

The board welcomes the new appointment by the District Council who will help them with future sports and leisure planning. The board also welcomes the new facility that will be built at Downham Road, Ely.

Continued representation is worthwhile and a good working relationship is important. The SDSA is vital to the area and District Council help and advice is welcomed.

Representative(s) for 2016/17
Councillor James Palmer Councillor Joshua Schumann

SECTION 2

INTERNAL DRAINAGE BOARDS

Burnt Fen
Cawdle Fen
Haddenham Level
Littleport and Downham
Middle Fen and Mere
Padnal and Waterden
Swaffham
Waterbeach Level

BURNT FEN INTERNAL DRAINAGE BOARD

Aims & Activities

To maintain the drainage network.

Representation	Meetings per year	Expenses paid by Organisation
Two Members	3	By the Council

Status of Member	Insurance Provision
Board Member	Yes

Category of Officer Support	Contact Officer	Representative(s) for 2015/16
3	Director, Resources: Andy Radford	Councillor Derrick Beckett Councillor Julia Huffer

Report from representative(s):

Councillor Huffer reports that the Drainage Board continues to do excellent work managing the water levels and waterways which supply the many farms and related industries in the District. They are extremely well run and managed and continued support is recommended.

Representative(s) for 2016/17
Councillor Derrick Beckett Councillor Julia Huffer

CAWDLE FEN INTERNAL DRAINAGE BOARD

Aims & Activities

To maintain the drainage network.

Representation	Meetings per year	Expenses paid by Organisation
Seven Members	3	By the Council

Status of Member	Insurance Provision
Board Member	Yes

Category of Officer Support	Contact Officer	Representative(s) for 2015/16
3	Director, Resources: Andy Radford	Councillor Coralie Green Councillor Elaine Griffin Singh Councillor Neil Hitchin Councillor Tom Hunt Councillor Andy Pearson Councillor Charles Roberts Councillor Mike Rouse

Report from representative(s):

The meetings are useful and informative and the Board values the presence of the District representatives

Continued representation is worthwhile. Without active drainage management much of East Cambridgeshire would be highly vulnerable to flooding. Cawdle Fen has several commercial and residential properties as well as valuable agricultural land which could be severely adversely affected without drainage management. The proposed Southern Bypass crosses Cawdle Fen. All new building or change of use on Cawdle Fen would have to consider drainage implications, Council involvement is therefore important.

At the meeting in February the “pence in the pound” rate was discussed and it was agreed to raise it from 7p to 8p, to be introduced from 1st April 2016 and to be reviewed annually. This raises the Special levy paid by ECDC from £17,797 in 2015/16 to £20, 021 in 2016/17.

Representative(s) for 2016/17
Councillor Coralie Green Councillor Elaine Griffin Singh Councillor Neil Hitchin Councillor Tom Hunt Councillor Andy Pearson Councillor Charles Roberts Councillor Mike Rouse

HADDENHAM LEVEL INTERNAL DRAINAGE BOARD

Aims & Activities

To maintain the drainage network.

Representation	Meetings per year	Expenses paid by Organisation
Two Members	3	By the Council

Status of Member	Insurance Provision
Board Member	To be confirmed

Category of Officer Support	Contact Officer	Representatives for 2015/16
3	Director, Resources: Andy Radford	Councillor Steve Cheetham Councillor Stuart Smith

Report from representative(s):

ECDC is committed to ensuring that East Cambridgeshire continues to be a district where people want to live, work and visit and ensuring flood defences are maintained is a critical element of this commitment.

Issues were discussed which had a potential impact on ECDC, including non-consented ditch filling at Vipans Farm, Haddenham and a survey of slackers was completed (exception Chambers), which are critical to the prevention of flooding in the area. The Flood Risk Management Plan has been published.

This is a precepting body with the duty of protecting the Haddenham & Aldreth area from flooding and providing irrigation for agriculture. The meetings give a real insight into issues affecting agriculture.

The Flood Risk Management Plan has been published; the Drainage Board consults with the Environment Agency and Health & Safety.

Under the provisions of the Land Drainage Act 1991, Council Members have to be appointed to these outside bodies.

Representatives for 2016/17
Councillor Steve Cheetham
Councillor Stuart Smith

LITTLEPORT AND DOWNHAM INTERNAL DRAINAGE BOARD

Aims & Activities

To maintain the drainage network.

Representation	Meetings per year	Expenses paid by Organisation
Six Members	3	By the Council

Status of Member	Insurance Provision
Board Member	Yes

Category of Officer Support	Contact Officer	Representatives for 2015/16
3	Director, Resources: Andy Radford	Councillor Christine Ambrose Smith Councillor David Ambrose Smith Councillor Mike Bradley Councillor Paul Cox Councillor Mike Rouse Councillor Jo Webber

Report from representatives:

Councillor Webber reports that the first and only meeting she has attended so far, was taken over by a presentation by the Environment Agency (EA) which discussed areas susceptible to flooding and flood alleviation measures that had been taken.

It is essential that the drainage system is run efficiently to ensure that the risk of flooding in the City of Ely, the surrounding villages, towns and the rural areas is kept to an absolute minimum. This will safeguard jobs and assist in continuing to make East Cambridgeshire a great place to live. Many of the members of the IDB are farmers who assist with reporting flood areas that need addressing along the river banks to reduce the risk of flooding, and there were a number of questions for the EA representative. The IDB Drainage Engineer, Andrew Newton, gave a short report for the last quarter. It is important to ensure that owners of land that should be paying drainage charges to the IDB are identified, and there does, at times, seem to be some difficulty in getting the payments and identifying owners.

Apart from approving the budget, items of interest have included:

- A report by the Environmental Agency on the outflow at Denver Sluice and beyond. Due to recent high water volume the risk of flooding has been reduced to approximately 1 in 120 years;
- The river depth measured in the middle of the river and sand bar at the side of the river bank do not count, which is why people perceive the River Ouse to be shallower than reported.

It is important that ECDC is kept informed of any actions required or funding needed to ensure that the risk of flooding in the District is mitigated with a robust flood alleviation plan. Whilst it is

important to have representation on all the IDB's, it is questionable whether it is necessary to have six District Council representatives on this Board.

Councillor David Ambrose Smith has remarked that ECDC should always be aware of the important work the IDB's do on behalf of the area. He suggests that possibly fewer Councillors should cover all of the IDB's, in a role similar to ECDC's current Service Champions.

Councillor Christine Ambrose Smith believes that continued representation is worthwhile, but more experience and knowledge is required by Councillors.

Representatives for 2016/17
Councillor Christine Ambrose Smith
Councillor David Ambrose Smith
Councillor Mike Bradley
Councillor Paul Cox
Councillor Mike Rouse
Councillor Jo Webber

MIDDLE FEN AND MERE INTERNAL DRAINAGE BOARD

Aims & Activities

To maintain the drainage network.

Representation	Meetings per year	Expenses paid by Organisation
Five Members	3	By the Council

Status of Member	Insurance Provision
Board Member	Yes

Category of Officer Support	Contact Officer	Representatives for 2015/16
3	Director, Resources: Andy Radford	Councillor Derrick Beckett Councillor Ian Bovingdon Councillor James Palmer Councillor Hamish Ross Councillor Dan Schumann

Report from representative(s):

Topics for discussion have included efficient finance, management of land drainage and flood drainage, planning applications received, the Engineer's report, and Group plant/labour rates.

ECDC is an area that has agriculture as a primary employer and contributor.

The Board is a well run, vital cog in the daily lives of the people of our District.

The work of the IDB provides essential flood protection for the District, and is fundamental to our local agriculture; therefore representation of ECDC on this Body is essential.

Representatives for 2016/17
Councillor Derrick Beckett Councillor Ian Bovingdon Councillor James Palmer Councillor Hamish Ross Councillor Dan Schumann

PADNAL & WATERDEN INTERNAL DRAINAGE BOARD

Aims & Activities

To maintain the drainage network.

Representation	Meetings per year	Expenses paid by Organisation
Seven Members	3	By the Council

Status of Member	Insurance Provision
Board Member	Yes

Category of Officer Support	Contact Officer	Representatives for 2015/16
3	Director, Resources: Andy Radford	Councillor David Ambrose Smith Councillor Paul Cox Councillor Lis Every Councillor Tom Hunt Councillor Carol Sennitt Councillor Lisa Stubbs Vacancy

Report from representative(s):

Councillor Stubbs reports that, along with 4 fellow Councillors, she attended an introductory Internal Drainage Board meeting.

Councillor Sennitt believes that continued representation is worthwhile, but the current number of representatives could be reduced to possibly one or two District Councillors.

Topics for discussion have included the management of land drainage and floods, and budgets/expenditure.

Representatives for 2016/17
Councillor David Ambrose Smith Councillor Paul Cox Councillor Lis Every Councillor Tom Hunt Councillor Carol Sennitt Councillor Lisa Stubbs Vacancy

SWAFFHAM INTERNAL DRAINAGE BOARD

Aims & Activities

To maintain the drainage network.

Representation	Meetings per year	Expenses paid by Organisation
*Four Members	3	By Council

*Four Councillors, plus one nominee jointly with South Cambridgeshire District Council (SCDC) makes the joint appointment by reciprocal agreement of June 1990, whereby East Cambridgeshire District Council makes the joint appointment to Waterbeach Level IDB). Appointments are for three years.

Status of Member	Insurance Provision
Board Member	Yes

Category of Officer Support	Contact Officer	Representatives for 2015/16
3	Director, Resources: Andy Radford	Councillor Allen Alderson Councillor Michael Allan Councillor Lavinia Edwards Councillor Mathew Shuter

Report from representative(s):

The work of the Internal Drainage Board is vital to be able to plan growth and development in the District.

Items for discussion/consideration have included setting the levy for the financial year, and the management of drainage.

Continued representation on this Outside Body is worthwhile for Strategic Planning.

Councillor Alderson was unable to attend the meetings due to ill health.

Representatives for 2016/17
Councillor Allen Alderson Councillor Michael Allan Councillor Lavinia Edwards Councillor Mathew Shuter

WATERBEACH LEVEL INTERNAL DRAINAGE BOARD

Aims & Activities

To maintain the drainage network.

Representation	Meetings per year	Expenses paid by Organisation
*One Member	3	By the Council

*One Councillor, jointly with South Cambridgeshire District Council (East Cambridgeshire makes the appointment by reciprocal agreement of June 1990, whereby South Cambridgeshire District Council makes the joint appointment to Swaffham IDB). IDB appointments are for three years.

Status of Member	Insurance Provision
Board Member	Yes

Category of Officer Support	Contact Officer	Representative for 2015/16
3	Director, Resources: Andy Radford	Councillor David Chaplin

Report from representative:

The drainage of developments into the Anglia waterways catchment has been one of the topics for discussion.

Continued representation on this Body is worthwhile because the Drainage Board brings to the Council's attention issues with the drainage of developments and waste water treatment and storm water management within the District.

Representative for 2016/17
Councillor David Chaplin

¹ The Charity Commission provide guidance under the following link:
http://www.charity-commission.gov.uk/Charity_requirements_guidance/ccpubs3.aspx#pub