



# BUILDING REGULATIONS APPLICATION FORM

## NON DOMESTIC PROJECTS

Indicate Application Type	A) Full Plans	C) Regularisation	D) Partnership
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### Applicant Details

<b>Name</b>	
<b>Address</b>	
<b>Telephone Number</b>	
<b>Email Address</b>	

### Agent Details

<b>Contact Name</b>	
<b>Address</b>	
<b>Telephone Number</b>	
<b>Email Address</b>	

### Site Details

<b>Site Address</b>	
<b>Description of Proposed Completed Works</b>	
<b>Details of Main Contractor (If known)</b>	

### Application charges—Contact Building Control for a fee quote

<b>Fee quote provided by:</b>		
Plan Charge: £	VAT: £	Total: £
Inspection Charge: £	VAT: £	Total: £
(This amount will be invoiced after the first inspection)		
Regularisation Charge: £	VAT NOT APPLICABLE	Total: £

Address to which the inspection invoice should be sent (full plans applications only)

## **Declaration**

- This application is deposited in relation to the building work as described above. It is submitted in accordance with Regulations 12(2) and 18 where relevant and is accompanied by the appropriate charge.
- I understand that further applicable charges (such as inspection fees) may become payable by the building owner following the first inspection undertaken by the Local Authority.
- I / we apply for Full Plans Building Regulation Approval / Building Notice Acceptance / Regularisation/Partnership Application as described on this form and as detailed on any supplementary documents.

**YES**

**NO**

- |  |  |  |
|--|--|--|
| • I agree to the Council exercising the option to approve the application with conditions if considered appropriate – Section 16 of the Building Act 1984. <b>(Please delete if not required).</b>   |  |  |
| • I agree to an extension of time for the consideration of this application in order to allow negotiations to take place prior to a formal decision being issued, such extension to terminate two months from the date of the deposited plans. <b>(Please delete if not required).</b> |  |  |

**Signature:**

**Date:**

## **IMPORTANT NOTES**

### **Fire Authority Consultation**

Applicant(s) should be aware that under the terms of The Building Act 1984, Section 15, the Local Authority will as required consult with the Fire and Rescue Service and pass on those details that you submit on your application form for the purposes of determining the Building Regulations application. Without this data collection, we could not process the application. Applicant details are only passed on to the statutory consultee(s). If you have any queries

### **Sewer Consultation**

Applicant(s) should be aware that under the terms of The Building Regulations 2010, the Local Authority will as required consult with the Sewerage undertaker and pass on those details that you submit on your application form for the purposes of determining the Building Regulations application. Without this data collection, we could not process the application. Applicant details are only passed on to the statutory consultee(s). If you have any queries regarding this consultation process please telephone 01353 616311 Further details regarding information rights are available on the Information Commissioner's Office website at [www.ico.org.uk](http://www.ico.org.uk)

### **Documentation required as part of your submission:**

Two signed copies of this application form

Appropriate fee payment

Two copies of the location plan with a scale not less than 1/1250

Two sets of Structural engineers details (if applicable)

Two sets of construction drawings and specifications

**East Cambs Building Control, The Grange, Nutholt Lane, Ely, Cambs, CB7 4EE**



**01353 665555**



**[bcservices@eastcambs.gov.uk](mailto:bcservices@eastcambs.gov.uk)**



**[www.eastcambs.gov.uk](http://www.eastcambs.gov.uk)**